



**THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI - 110002**

**47th
ANNUAL
REPORT
2000-2001**

**PRESENTED TO THE ANNUAL MEETING OF THE
GENERAL BODY ON THE 19TH OCTOBER, 2001**

EXECUTIVE COUNCIL

Patron

Dr. K.R. Narayanan
President of India

President

Shri Krishan Kant
Vice-President of India

Chairman

Shri S.B. Chavan
Former Union Home Minister

Vice Presidents

Shri T.N. Chaturvedi
Shri P.A. Sangma

Shri G.C.L. Joneja
Dr. V. Subramanian

Honorary Treasurer

Shri B.C. Mathur

Members

Prof. (Mrs.) Noorjahan Bava
Prof. (Dr.) P. Chandrasekharan
Dr. K. Chockalingam
Prof. Nand Dhameja
Shri M.K. Gaur
Shri Manish Gupta
Prof. K. Kamalanathan
Shri Jalil Ahmad Khan
Dr. Uddesh Kohli
Shri K. Malaisamy
Shri M.L. Mehta
Shri M. Gopalkrishna Naidu
Prof. K.N. Pathak
Dr. V.T. Patil

Shri Suryya Ray
Prof. (Mrs.) S. Saroja
Dr. N. Sethuraman
Dr. (Mrs.) Y. Shanmugasundaram
Prof. A.K. Sharma
Dr. Ram Avtar Sharma
Prof. Jaideep Singh
Dr. S. Subramanian
Dr. Har Swarup
Shri T.K. Thanickachalam
Shri M. Thyagarajan
Shri P.K. Umashankar
Dr. S.P. Verma

Secretary, Ministry of Personnel, Public Grievances and Pensions

Secretary, Department of Secondary and Higher Education, Ministry of Human Resource Development

Secretary, Department of Urban Development, Ministry of Urban Development and Poverty Alleviation

Director and Member-Secretary

Shri M.C. Gupta

FROM THE DIRECTOR

Yet another year has passed and the Annual Report of IIPA for the year 2000-01 is in your hands. The new millennium which was ushered in with great fanfare has commenced but does it mark a new beginning with fresh ideas or is it a continuum of the annualised chronicle of history? Governance at the national level brings mixed tidings. There are positive indicators as well as some disheartening features. The devastating natural disasters particularly the Gujarat Earthquake in January exposed the government's claim to quick response. At the same time, massive support flowed from the government and the civil society to those who had suffered. The judiciary marches from strength to strength laying down new laws and codes of conduct including stipulating that in Delhi CNG should be the preferred fuel for public transport. Do such judicial decisions indicate the end of the road for the executive or do they provide the executive some respite from its own lack of decision making?

The Commission to go into the working of the Constitution was set up in the meantime under Justice Venkatachalliah and is looking at some critical aspects. IIPA has been involved in some of the studies and deliberations of this Commission particularly the one relating to decentralisation and capacity building of the Panchayati Raj Institutions and the Urban Local Bodies and the other on Governance, Civil Society, Effective Delivery System and Civil Service.

Another emerging area of interest is use of Information Technology in Public Administration. Government has realised the significance of the coupling of administration and information technology and many new activities are being thrown up. Our Institute is also getting into the act by our efforts in training in e-governance.

The new initiatives which were launched in the last four years have been strengthened. The

36-week part-time Programme in Information Technology and Management is completing its third year and the fourth session is expected to commence shortly. The course has been very well received. The one year Programme on Public Service Management being jointly delivered by the University of Birmingham and IIPA is also completing its third year. Our partnership with Birmingham University is on a sound footing.

The Advanced Professional Programme in Public Administration has entered its Twenty-Seventh year and is being delivered with enhanced capabilities and renewed vigour. The Committee set up by the Government for evaluating this programme has recommended its continuance with some improved features. The fact is that IIPA has a renewed mandate to continue this prestigious course.

The networking of IIPA with the Regional and Local branches is being strengthened with more research proposals being considered for funding. Other activities with the Local and Regional branches are also in the pipe-line.

The improvement in the infrastructure has been comprehensive and quite visible. It includes the modernisation of the Computer Centre and other facilities.

The last year was unique in the sense that 15 research projects and three consultancy assignments were completed. Many more are in progress. IIPA's networking and the deepening of relationship with other institutions is an ongoing process. The latest is our delivering a special two-week programme under the Colombo Plan on e-Governance for participants of 12 countries of Asia. In March 2001 we had delivered a two-week programme for the Civil Servants of France under the aegis of IIPA-ENA (Ecole Nationale de' Administration) MoU which was signed sometime ago.

IIPA is certainly on the march. Much has been achieved and many more things are on the anvil. While all this is happening, our finances are getting better. The Infrastructure Development Fund has a corpus of over Rs. 1.25 crore. The year 2000-01 ended with a surplus of almost Rs. Eight lakh after transferring Rs. 55 lakh to the fund last year.

We are immensely grateful to all those who have extended their patronage to the Institute. We are deeply indebted to Hon'ble President of India, Dr. K.R. Narayanan, our Patron, and the Hon'ble Vice-President of India Shri Krishan Kant, President of IIPA for their kind and generous encouragement. On behalf of my colleagues and on my personal behalf I express a deep sense of gratitude to the Hon'ble Chairman and Members of the Executive Council, Chairman Standing Committee, the Hony. Treasurer as well as members of different Committees for their continued guidance and advice for a better management of the Institute. I have no hesitation in complimenting the IIPA faculty for its sincere

and devoted efforts in raising the level and quality of our performance and the administrative staff for its unstinted excellent support. We have received invaluable support from the Department of Personnel and Training, Ministry of Finance, Ministry of Urban Development, Ministry of Agriculture and the Planning Commission. I look forward to closer and more purposeful relationship not only with the Union Government but also the State Governments, our Regional and Local branches, State Institutes of Administration and the national level apex institutions. And, finally I would like to place on record my immense gratitude to the hon'ble members of IIPA for their continued enthusiastic and positive support to our activities.



(M.C. GUPTA)
DIRECTOR

CONTENTS

From the Director	iii
AN OVERVIEW	1
A. SIGNIFICANT EVENTS	5
B. ACADEMIC ACTIVITIES	9
B.1 Research and Consultancy Studies/Projects	9
B.2 Training/Educational Programmes	16
B.3 Case Study Programme	19
B.4 Conferences/Seminars/Workshops/Special Lectures	19
B.5 The Academic Committee	27
B.6 Planning and Advisory Committee	27
B.7 Academic Centres	27
B.8 Computer Centre	29
B.9 Library	29
B.10 Publications	30
B.11 Distinguished Visitors to the Institute	30
C. ASSOCIATIONAL ACTIVITIES	31
C.1 Forty-sixth Annual Meeting of the General Body	31
C.2 Forty-fourth Annual Conference of the Members	31
C.3 The Executive Council	31
C.4 Membership	32
C.5 Regional and Local Branches	33
C.6 Essay Competition	33
D. ADMINISTRATIVE AND PERSONNEL MATTERS	34
E. FINANCE AND ACCOUNTS	36
F. ANNEXURES	40
I. Research Projects and Consultancy Assignments	40
II. Training Programmes	44
III. Activities of Branches	50
IV. Planning and Advisory Committee	67

	PAGE
V. Academic Centres	68
VI. Academic Contributions Other than Training and Research and Consultancy of IIPA Faculty and Others	70
VII. Committees of the Executive Council	82
VIII. Statement showing details of Financial Assistance given to IIPA Regional/Local Branches during the year 2000-01	84
IX. List of Faculty Members attached with Branches During 2000-2001	86
X. Faculty and Other Senior Staff	87
XI. Visits Abroad by Faculty Members for Participation in Workshops/Conferences/Seminars, etc.	89
XII. Balance Sheet and the Audited Accounts for 2000-01	91

Forty-Seventh Annual Report 2000-2001

• AN OVERVIEW •

This Forty-seventh Annual Report of the Institute pertains to the year 2000-2001, and presents the activities of the Institute which are organised under four major heads:

- (i) Research,
- (ii) Advisory and Consultancy Services,
- (iii) Training, and
- (iv) Dissemination of Information.

The Institute undertakes research studies on substantive contemporary issues at its own initiative as well as in specific areas as sponsored by the Government, national organisations and international agencies. It also offers advisory and consultancy services in operational areas to the Government and public sector enterprises. Besides, it conducts a large number of training programmes on various aspects of public management. These training programmes mainly fall into following two broad categories :

(i) *Sponsored Programmes*: including those sponsored by (a) the Department of Personnel and Training, (b) the Ministry of Urban Affairs and Employment, (c) the Ministry of Agriculture, and (d) other Ministries/Departments, Public Sector Undertakings, etc., and

(ii) *Fee-based Programmes*: designed and offered by the Institute.

The Institute disseminates information through its regular publications, e.g., Newsletter, Indian Journal of Public Administration, Nagarlok, Documentation in Public Administration, and through seminars, workshops, conferences, special lectures, etc., on current and topical themes.

Research

During the year, the following 15 research studies were completed:

1. Impact of Privatisation: With Special Reference to Delhi City Bus Transport by Prof. Nand Dhameja.
2. Human Rights, Judicial Activism and State Intervention in Abolition of Bonded Labour System - by Prof. R.K. Tiwari.
3. Citizen-Administration Interface - by Dr. R.K. Barik.
4. Drought in Rajasthan - by Shri L.C. Gupta and Prof. V.K. Sharma.
5. Drought in Gujarat - by Shri L.C. Gupta and Prof. V.K. Sharma.
6. Pest Infestation - by Prof. V.K. Sharma.
7. Orissa Super Cyclone Documentation - by Prof. V.K. Sharma.
8. Manual of Natural Disaster Management - by Prof. V.K. Sharma.
9. Disaster Management Mechanism of Goa : A Case Study - by Dr. (Mrs.) Rajesh Singh.
10. Community Forestry and Rural Development - by Dr. (Mrs.) Lipi Mukhopadhyay.
11. Impact Assessment of Women in Panchayat and Gram Sabha on Capacity Building - by Dr. (Mrs.) Lipi Mukhopadhyay.
12. Concurrent Evaluation of Million Wells Scheme (MWS) in Rajasthan - by Dr. (Ms.) Sujata Singh.
13. Concurrent Evaluation of Indira Awas Yojana - by Dr. (Ms.) Sujata Singh.
14. Evaluation of Pre-Examination Coaching for Minorities and Other Backward Classes - by Dr. R.K. Barik.

15. Legislative framework for Disaster Management: A Study of Legislation in Selected Countries - by Prof. S.S. Singh.

In addition to these, 17 research projects were in progress on 31st March, 2001. They are listed at Annexure I.

Consultancy

The Institute completed the following three consultancy assignments during the year:

1. Evaluation of Central Government Health Scheme - by Shri M.C. Gupta, Prof. Girish K. Misra, Prof. Nand Dhameja, Prof. (Mrs.) Bharati Sharma and Shri Rakesh Gupta.
2. Women's Economic Empowerment in the Asia Pacific Region, A Value Chain Analysis for Gum-Karaya - by Prof. (Mrs.) Aasha Kapur Mehta.
3. Evaluation of Organisations/Individuals for Empanelment with Department of Administrative Reforms and Public Grievances, Government of India in the Areas of Administrative Reforms and Application of Information Technology in Government - by Prof. J.C. Kapur, Shri N.C. Ganguli, Prof. P.K. Chaubey, Dr. R.K. Barik, Dr. J. Guha Roy.

Besides these, there are ten consultancy assignments in progress as on 31st March, 2001 which are listed at Annexure I.

Section B.1 of this report contains the major findings of completed research projects/consultancy assignments.

Training

The Institute conducted the following four prestigious long term programmes during the year, viz., (i) 26th Advanced Professional Programme in Public Administration; (ii) M.B.A. in Public Service Management (in collaboration with the University of Birmingham and the Civil Service College of U.K.); (iii) Post-Graduate Professional Programme in Information Technology and Management; and (iv) six-month Post-Graduate Diploma Programme in

Computer Applications organised for Officers of Municipal Corporation of Delhi aimed at introducing Information Technology for Good Governance.

In addition, the Institute organised 67 short-term training programmes including training seminars/workshops during the year. The details of the training programmes/workshops conducted are given in Annexure II.

Conferences/Seminars/Workshops/ Special Lectures

During the year under report, the Institute organised the following Conferences/Seminars/Workshops/Special Lectures on different themes:

1. National Seminar on 'Constitution Review: Major Concerns'.
2. Conference of Heads of National Level Training Institutions.
3. Lecture on 'Governance in India: Today and Tomorrow' by Shri R. Venkataraman, former President of India.
4. National Conference on Interface of Disaster Management Planning and Delhi Master Plan.
5. National Conference on Community Participation and Public Awareness, NDDR Celebration.
6. National Seminar on 'Civil Services and the Constitution'.
7. National Seminar on 'Role of Media in Coping with Disasters'.
8. Seminar on 'Development Reforms for Resurgent India'.
9. Workshop on Earthquake Disaster Mitigation for NCR of Delhi.
10. Indo-French Seminar on Reforms in Public Administration: French and Indian Experience.
11. Conference of TCS (Technical Cooperation Scheme of the Colombo Plan) Institutes in collaboration with Department of Economic Affairs.

12. National Workshop-cum-Seminar on 'Transparent and Accountable Government'.
13. Relief Commissioners' Conference - High Powered Committee for National Disaster Management Plan at YASHADA, Pune.
14. Seminar on 'Private Sector Involvement in City Bus Transport'.
15. Lecture on 'Information Technology and Public Administration' by Prof. J.C. Kapur.
16. Lecture on 'Win-Win Public Policy and Economic Growth for India' by Prof. Stuart Nagel, Illinois University, USA.

Detailed account of the above Conferences/Seminars/Workshops are given in the following sections. (A.1) (B.4)

Publications

The Indian Journal of Public Administration continues to enjoy wide readership and has been receiving appreciative references both from India and abroad. Four issues of the Journal were brought out during 2000-2001, including a Special Issue on "IT and Indian Administration". The other quarterly Journal "Nagarlok" is recognised as the leading publication in the area of Urban Development. The Institute also brought out 12 issues of the monthly Newsletter.

Library

The Institute's Library provides information service to planners, policy makers, legislators, executives, researchers, academics, trainers, trainees, etc. With the present collection of over 1.86 lakh volumes, it subscribes to 220 periodicals including 17 newspapers, and receives 160 periodicals on complimentary and exchange basis. The Library also added to its collection of video films and CDROMs and brought out four issues of Documentation in Public Administration.

Regional and Local Branches

During the year under review, one new Local Branch at Indore (Madhya Pradesh) was

established and three Local Branches at Dindugal, Thanjavur, and Virudhunagar were revived. Brief reports on the activities of the Branches are given in Annexure III.

Infrastructural Improvements

The modernisation/renovation of infrastructure of the Institute continued during the year and physical facilities in the main office block, library, hostel and residential blocks were vastly improved. The APPPA reading room in the library was renovated and modernised. Facilities of the 17 AC rooms in the hostel were further upgraded and these now compare with the best in the country. General facilities in the hostel were also augmented. A 250 KVA Genset was installed which has taken care of the frequent power failures/cuts. The old and outdated lift in the main office was replaced with a new one. Library's outlay was substantially raised and the facilities for the users were further improved. The Computer Centre which was renovated and enlarged two years back was equipped with 40 new Pentium-III systems and a Server. Two new LCD Projectors were also procured for the class rooms for power point presentations. Construction of attached toilets in H-II quarters was taken up and the work is in progress.

Institute's Finances

The Institute during the year received a maintenance grant of Rs.315.00 lakhs from the Ministry of Personnel, Public Grievances and Pensions, in addition to the unspent balance of Rs.7.71 lakhs of previous year. The internal receipts of Rs.275.24 lakhs generated by the Institute were appreciably higher as compared to last year's receipts of Rs.215.05 lakhs.

Against the total revenue receipts of Rs.597.95 lakhs, an expenditure of Rs.590.21 lakhs was incurred (including a sum of Rs.55 lakhs transferred to 'Infrastructure Development Fund'), thereby leaving a surplus of Rs.7.74 lakhs for the year apart from the corpus of Infrastructure Development Fund which now stands at Rs.125.70 lakhs (including interest earned).

The Institute also received a grant of Rs.42.78 lakhs from the Union Ministry of Urban Affairs and Employment for the activities of Centre for Urban Studies, and another Rs.35.00 lakhs from the Ministry of Agriculture for the National Centre for Disaster Management. In addition, the Institute received Plan grant of Rs.13.00 lakhs out of IX Plan allocation for the year 2000-01 for carrying out developmental activities, and Rs.145.69 lakhs against sponsored training programmes, research studies, etc. A detailed picture of the Finance and Accounts is given in Section (E) of the Report.

Acknowledgements

We are grateful to respected Rashtrapatiji, Dr. K.R. Narayanan, for kindly agreeing to be the Patron of the Institute. We are also grateful to respected Vice-President of India, Shri Krishan Kant - the President of the Institute, for his gracious support to the Institute.

Our heartfelt and grateful thanks are due to Shri S.B. Chayan, Chairman of the Institute, for his unstinted support and guidance in carrying out the activities of the Institute and to Smt. Vasundhara Raje, the Union Minister of State, Ministry of Personnel, Public Grievances and Pensions, for her gracious support to the Institute. We are thankful to the Chairman, Standing Committee, Shri T.N. Chaturvedi, Hon'y. Treasurer Shri B.C. Mathur and Members of the Executive Council for their valuable guidance and inputs. We are also grateful to the members of various Committees

of the Institute for their valuable advice and contribution.

A special word of gratitude to the members of the Institute for their continued interest in Institute's activities and for their cooperation. The Regional and Local Branches continued to make progress and some Branches did extremely well by expanding their activities and undertaking research projects.

We would be failing in our duties if we do not acknowledge the patronage and support received from various Ministries and Departments, particularly the Ministry of Personnel, Public Grievances and Pensions; Ministry of Rural Affairs and Employment; Ministry of Urban Affairs and Employment; Ministry of Environment and Forest; Ministry of External Affairs; and Ministry of Finance for their interest, patronage and support to the activities of the Institute. Our thanks are also due to the Planning Commission for providing financial assistance for modernisation and upgradation of the Institute in the Ninth Five Year Plan. Our special thanks are due to the Union Ministry of Agriculture for their continued support to the National Centre for Disaster Management and for providing liberal grants for its activities. Our thanks are also due to H.E. Mr. Monteferrand, the Ambassador of France who took personal interest in arranging the study visit of APPPA participants to France. We also thank other Ministries and Agencies of Central and State Governments for their close cooperation and support in Institute's activities.

• A. SIGNIFICANT EVENTS •

A.1 Inauguration of Twentysixth APPPA and Launching of IIPA's Website

The Institute's prestigious nine-month Advanced Professional Programme in Public Administration—twentysixth in the series, sponsored by Ministry of Personnel, Public Grievances and Pensions was inaugurated on July 3, 2000 by Smt. Vasundhara Raje, Union Minister of State for Personnel, Public Grievances and Pensions. In her inaugural address she underlined the need to produce a body of trained, competent and motivated civil servants who can facilitate the country's transformation to a developed, just and modern nation. She also emphasised on reformulation of training and career progression of the civil services to be ingrained with the age-old values and called upon the civil servants to imbibe from experience of their predecessors.

Smt. Raje expressed satisfaction over steady increase in the popularity of APPPA as it has contributed effectively in enhancing professional skills of Indian civil servants. At the same time, she observed that there is a need to keep pace with the rapid changes in governance all over the world to enable us to enhance our standing in the community of nations. According to her, the biggest challenge to public servants would be to ensure that fair and just entitlements necessary to sustain progress, are made available to the vast underdeveloped majority of the country's population that still resides in far-flung and inaccessible rural areas where even the very basic amenities do not exist.

The Minister observed that the civil servants should advise and guide the political executives on what is in the best interest of the country and its people. She underlined the need for both government and civil service to work out the country's own model for resource endowments and its socio-cultural milieu to effectively tackle

the country's problems, keeping pace with the developments in various fields.

Smt. Raje highlighted the responsibility of the government to: (i) ensure transparency and accountability in the development and use of public resources; (ii) monitor and improve implementation of public expenditure programmes; (iii) mobilise domestic resources and manage external financing; and (iv) decentralise financial operations while maintaining control over the macro-economic situation.

Presiding over the Inaugural Session, Shri T.N. Chaturvedi, MP, Chairman Standing Committee, recalled the significance of APPPA and its responsiveness to the changing training needs of the senior/middle level civil servants.

Earlier, in his welcome address, Shri M.C. Gupta, Director of IIPA, highlighted IIPA's role in training, research, consultancy and dissemination of information on public administration.

The IIPA Website – www.iipaindia.org was also formally launched on the occasion by Smt. Raje. The website contains important information about the Institute, viz:

- Genesis of the IIPA.
- Training Programmes.
- Workshops/Seminars.
- Research and Case Studies conducted.
- Information about faculty and senior administrative staff.
- Infrastructure including Library, Computer Centre, and Hostel.
- Academic Centres of IIPA.
- Information about Branches.

A.2 Lecture on Governance in India: Today and Tomorrow

As part of a new series of lectures by prominent persons, IIPA organised the first lecture on "Governance in India: Today and

Tomorrow" on October 18, 2000 which was delivered by Shri R. Venkataraman, former President of India. Shri S.B. Chavan, MP and former Union Home Minister, presided over the programme.

Shri Venkataraman observed that peace and security are empty slogans in a system where social, political and economic justice is denied to the people, and that true democracy is a government in consonance with public opinion. Emphasising the need for stability at the Centre, Shri Venkataraman maintained that no progress - social, economic or other - can be achieved unless there is a stable government having stable policies. He gave example of India's achievements in food self-sufficiency, industrial progress and spectacular advances in science and technology during the first 15 years of stable government as against the fickle nature of India's politics during the decade 1989-99 when the country had seven minority governments without stable policies.

Shri Venkataraman blamed the electoral system, which permits a candidate polling a minority of votes in a constituency to be named a representative, for this unhappy state of affairs. To reinforce his point, he mentioned that election results to the Lok Sabha from 1952 show that at no time did our Union Government represent majority of votes cast in general election. To get over the hiatus between the votes polled and the seats secured, the Law Commission has, *inter alia*, suggested adoption of the German electoral system where one-half of the lower House is elected by territorial constituencies and the other half by proportional representation according to votes polled by parties. Citing the example of prevailing system in France, he mentioned that if no candidate secures a clear majority of votes cast, there should be a second vote between the top two candidates which should decide membership of the House.

Shri Venkataraman opined that if the minimum votes to save deposits is raised to 20 per cent and candidates whose deposits are forfeited are debarred for six years from

contesting any election to a statutory body from panchayat to the President, frivolous candidates can easily be eliminated.

Shri Venkataraman expressed his reservation about the efficacy of Westminster type of parliamentary democracy, on which our Constitution has been modelled. He apprised that Westminster type of parliamentary democracy worked splendidly in Australia, Canada, New Zealand and Britain because these countries steadfastly maintained a bipolar Parliament for centuries.

Shri Venkataraman observed that if the present Constitution has to function satisfactorily, then a two-party system has to be adopted either by a statute or by an amendment of Constitution. Elucidating further he suggested derecognition of all such political parties securing less than 10 per cent of the votes cast in the next general election to Lok Sabha by the Election Commission and thereafter the party which gets the lowest number of votes in every succeeding general election, should be derecognised until the number of recognised parties gets reduced to two. He also expressed the dire need for reforms in regulation of political parties through enacting Political Parties Registration and Regulation Act.

Enlisting national prosperity as the index of good governance, Shri Venkataraman observed that merely maintaining internal peace and security, though vital for national progress, cannot be equated with national development. He maintained that good governance is one where the cost of administration is met from the revenues and not the one which has to borrow even for carrying out day-to-day functions of administration.

Referring to duplication of functions, Shri Venkataraman pointed out that, in the name of supervision and monitoring, every department of the states has been duplicated in the Centre. He warned that unless the Centre prunes drastically, bulk of national resources would go to the staff and very little to the programmes.

Shri Venkataraman observed that a mature electorate is the only guarantee for real democracy and the gullible people are often carried away by promises made by the corrupt politicians. The citizens should be sensitised towards their responsibility to the country.

Finally, Shri Venkataraman mentioned with conviction, that the Westminster type of parliamentary democracy is inadequate to meet the complex social, economic and religious conditions of the country and needs suitable modifications.

The lecture was followed by an interactive session with the audience and Shri Venkataraman responded to a large number of questions on the theme.

In his remarks, Shri Chavan defined governance in the simplest terms, as the sum total of the many ways individuals and institutions, public and private, manage their common affairs and is a continuing process through which conflicting interest may be accommodated and cooperative action taken. Talking about decentralisation, which is one of the recurrent notions in New Public Management discussions, Shri Chavan mentioned that it covers at least three different types of transfer of authority and power: (i) vertical decentralisation, which implies passing of decision-making authority to lower levels; (ii) horizontal decentralisation which concerns control of decision-making process by professionals, customers, etc.; and (iii) functional decentralisation which implies splitting of different functions into core services, support services, and commercial services.

Since bureaucratic rigidity and inefficiency are often attributed to excessive centralisation, Shri Chavan observed that decentralisation reforms in the public sector have become a worldwide instrumental trend in both developed and developing countries for liberating managerial potential.

Shri Chavan also observed that on one hand it involves more empowerment of sub-units of the government, and on the other, the elected government members are expected to

exercise closer scrutiny and to exert greater political pressure over the administration. However, with an emphasis on decentralisation, several ideological and theoretical forces appear to be moving in two opposing directions — that is the need for coordination and the need for empowerment.

Shri Chavan observed that the role of civil society organisations as a partner in governance process has assumed significance in the current debate on making governments efficient, effective, ethical and equitable and, in particular, preparing the under-privileged to participate effectively in socio-economic development of the society. He further mentioned that they can be very useful in providing some aspects of the social safety-net to protect those who are excluded from the market. According to him, the critical issues in the whole process of governance — such as ethics in public life; responsiveness of the institutions of governance and their accountability; need of enhancing transparency; ensuring respect for human rights; promoting equity, justice and honesty; and service to humanity, particularly to the depressed, deprived and downtrodden sections of our society — should receive priority in any agenda of reforms.

Shri Chavan also felt that the institutions of governance to be relevant for tomorrow, need to be citizen-friendly and facilitative; reasonable and rational; sober and sympathetic; creative and caring; responsive and responsible; and fair and futuristic.

Director M.C. Gupta welcomed the Chief Guest and others on this occasion and gave the background of the new initiative taken by the IIPA in launching of this lecture series on "Governance in India: Today and Tomorrow". He said that the quality and nature of governance has been changing over the years and is likely to change further in the future. As such, it would be immensely useful to learn from the experiences of eminent people who have been occupying high positions in the echelons of public management in India.

Shri T.N. Chaturvedi, MP and Chairman Standing Committee proposed a vote of thanks.

A.3 MoU with ENA and First Training Programme for Members of the French Civil Service

In pursuance of the MoU signed by IIPA and Ecole Nationale d'Administration (ENA), France, the Institute organised a two week training programme for Members of the French Civil Service from March 12-23, 2001, the first ever for a developed country by India. The programme broadly aimed at providing an understanding of the Indian System of Governance to the officers of the French Government and to familiarise them with the Indian socio-political and legal system; the organisation of the government; the decentralisation process and the process of reforms in the context of globalisation. The programme was inaugurated by H.E. Mr. Bernard de Montferrand, Ambassador of France in India. Twelve participants including Mr. Gerard Communetti, Director, Regional Institute of Administration, Lyon, France attended the programme. The programme was supported by the Department of Personnel and Training, Ministry of Personnel, Public

Grievances and Pensions, Government of India and Embassy of France in India.

Prof. S.S. Singh and Dr. R.K. Barik co-ordinated the programme under the guidance of Shri M.C. Gupta, Director, IIPA.

A.4 Shri M.C. Gupta appointed Honorary Fellow of Birmingham University

Shri M.C. Gupta, IAS (Retd.), Director, IIPA has received a unique distinction of Honorary Fellow conferred on him by the Birmingham University in their School of Policy Planning.

A.5 Prof. (Mrs.) Aasha Kapur Mehta invited to become Associate of Birmingham University

The International Development Department, School of Public Policy, University of Birmingham has honoured Prof. (Mrs.) Aasha Kapur Mehta by inviting her to become an Associate in recognition of the research work that she has been doing with them over the past four years.

• B. ACADEMIC ACTIVITIES •

B.1 RESEARCH AND CONSULTANCY STUDIES/PROJECTS

During the year, the Institute completed the following research studies and consultancy assignments.

B.1.1. RESEARCH STUDIES

(1) Impact of Privatisation with Special Reference to Delhi City Bus Transport

As a step towards liberalisation and privatisation, city bus service in Delhi which prior to 1992 was mostly government owned, was privatised in 1992 and 'Stage Carriage Permits' were issued by the Delhi State Government to private operators by draw of lots on the principle of one-person-one-permit subject to a maximum of five permits to one person. The present study is an attempt to evaluate the strategies adopted to involve private sector in various forms in the city bus transport in Delhi and to analyse the impact of privatisation of the city bus transport on commuters, and others. The study based on survey of commuters and others shows that with private buses on roads, the bus frequency improved, also there were improvements in the services offered by the DTC; absence of regulation of private bus operators led to traffic indiscipline, stopping of buses in the centre of the roads or on unscheduled stands, and traffic jams; private buses were sources of increased tension to public and privately owned vehicles.

The study suggests that city bus service should run on commercial principles, the tariff, should be governed by economic principles rather than political considerations; better be corporatised on zonal basis, with three-of-four private operators; and a Regulatory Authority of professional be entrusted with the task of tariff fixation, subsidy rationalisation and public grievance redressal.

The study was undertaken by Prof. Nand Dhameja.

(2) Human Rights, Judicial Activism and State Intervention in Abolition of Bonded Labour System

The objective of the study is to analyse the problem of Bonded Labour. It provides a historical backdrop of the problem as well as the reasons for the enactment of the Bonded Labour System Abolition Act, 1976. It also provides detailed analysis of the implementation of the Act. Besides, it analyses the rehabilitation measures for the release of bonded labourers. The judicial intervention provided a fresh lease of life to the problem of bonded labour identification, release and rehabilitation. Several judgements and pronouncements primarily made by the Supreme Court of India led to a more comprehensive definition of bonded labour and cast aspersions of the ineffective enforcement of the Bonded Labour System (Abolition) Act, 1976. It also gave a certain amount of dynamism to the activists and NGOs. These judgements also provided an explanation for why the poor and downtrodden failed to get even the minimum, necessary for their upliftment and survival from the executive authority of the state. It has also brought to the surface some important issues regarding the indifference of the state governments and the collusion of the district machinery with the vested interests.

The study was undertaken by Prof. R.K. Tiwari.

(3) The Citizen's Charter and Good Governance: The Case Study of Rajasthan

The government of India has taken some steps in the direction of bringing a transparent and responsive administration

and introduced the citizen's charter in various departments and ministries of the central government. The citizen's charter is supposed to fix more responsibility on the managers of the state. The citizen has a right to know who in the administration is handling his or her problems. The State Government of Rajasthan is a pioneer in the field of bringing citizen's charter in the field of public administration. Introduction of citizen's charter in the field of civil supply and food has brought a change in the outlook of the officers. For instance, making of a ration card is a time bound project. If all information is provided the citizen is entitled to get his ration card within a week. The show owner is supposed to keep all the registers ready and has to provide a photocopy of it on demand. Our findings show that the average consumer is not aware of the citizen's charter but the elite is aware of the implication of the charter. It is the responsibility of the media and NGOs to make them aware. Secondly, the officers at the cutting-edge level are not aware of the implication of the citizen's charter which has made the whole initiative less effective.

The study was undertaken by Dr. R.K. Barik

(4) Drought in Rajasthan

During the year 1999-2000, Rajasthan along with some other states was badly hit by drought, in spite of satisfactory rainfall for the country as a whole. The state government felt that although 15 districts had received normal rainfall, as the deficiency was between (+) 20% to (-) 20%, because of long dry spells, crops got damaged and famine conditions existed even in these districts as well.

As per estimates of the Government of Rajasthan, 23406 villages out of a total 34693 of 26 districts were found to be affected by the drought of 2000. The loss of the crops ranges from 75 per cent to 100 per cent in 18085 villages whereas loss occurred from 50 per cent to 74 per cent in 5321 villages. The human population affected in these villages was 261.79 lakh whereas the total livestock affected in these

areas was 345.60 lakh. The total loss of agricultural production on the basis of the minimum support price was placed at Rs. 2155 crore.

Relief Works Undertaken

The total expenditure incurred on various measures of drought relief works was Rs. 527 crores.

(a) Employment Generation

The peak labour engaged was on 25th June, 2000 and the total number of man-days generated was 8.49 crores (expenditure of Rs.478.46 crores).

(b) Emergency Arrangements for Supply of Drinking Water

Due to scanty rainfall, the yield in hand-pumps and tube wells had gone down. About 1.65 lakhs hand-pumps were catering to the need of drinking water from 230000 villages (62%) of the State. In other areas a total of about 860 tankers were put in operation for this purpose.

(c) Cattle Care

An amount of Rs. 39.47 crores was spent on cattle care. The total number of cattle camps opened and *goshalas* was 687 which took care of 2.87 lakh cattle.

The study was jointly undertaken by Shri L.C. Gupta and Prof. V.K. Sharma.

5. Drought in Gujarat

Due to weak Monsoon in 1999 and 2000 large parts of state were hit either by full or partial drought. Most of crops failed, shortage of drinking water supply was felt and shortage of grass and fodder was also acutely felt. The State Government declared scarcity in altogether 17 districts out of the total 25 districts. The total effected area is spread over 155 talukas comprising 9449 villages.

Action taken Prior to Declaration

Because of lean rainfall and poor conditions pending Annawari assessment the State

Government decided to extend relief by way of providing grass at a subsidized rate of Re.1/kg. to needy farmers and Panjrapoles. Simultaneously, Annawari assessment reports were called from the District Collector and after considering the Annawari assessment, government declared scarcity on December 22, 1999 in 17 districts covering 138 talukas and 8666 villages.

Relief Works Undertaken

Master plans were prepared for relief work in all the 17 drought hit districts. It contained 7199 budgeted works and 18014 relief works. The combined number of works as on June 7, 2000 was 5144 with work force of 10.86 lakh. During the 1999-2000 drought, the state government spent Rs.265.77 crore on drought relief. The expenditure till October 2000, on drought relief measures in the current year is another Rs.343.65 crore. The additional estimated expenditure during the current drought year 2000-2001 is Rs.1975.73 crore, broadly as follows:

- Drinking water supply - Rs.1189.83 crore
- Procurement of fodder - Rs.121.50 crore
- Scarcity relief works to generate 10 crore mandays - Rs.400.00 crore
- Agricultural inputs - Rs.121.40 crore
- Cattle maintenance - Rs.75 crore
- Nutrition, Veterinary care - Rs.50 crore
- Cash doles for old people, children, etc. - Rs.18 crore

The study concluded that the Gujarat State's preparedness for drought was appreciable.

The study was jointly undertaken by Shri L.C. Gupta and Prof. V.K. Sharma.

(6) Pest Infestation in Andhra Pradesh—A Case Study

In the summer of 1998, a large number of suicide deaths were reported from the states of Andhra Pradesh, Punjab, Maharashtra and Karnataka. In Andhra Pradesh, 37 cotton growers committed suicide in the Guntur and Prakasham districts. Twenty-six farmers in the four districts of Karnataka had consumed

pesticide due to crop failure. There were also reports of suicide of farmers in Vidharba and Marathawada regions of Maharashtra. The increasing case of suicides of farmers has posed many questions on the future of agrarian community and the agricultural production of the country.

The present report of "Pest Infestation in Andhra Pradesh—A Case Study" is an attempt to draw the causes both of loss of human casualties and loss of crop. This report has focussed on the damages due to pest attack, causes and types of pest infestation, factors leading to increasing suicide of the farmers, the response of government in controlling the disaster and NGOs response.

The total area affected by the pest and disease attack was 585782 ha.

There has been extensive damage caused to the crops—cotton, redgram, chillies, sunflower, coriander and tobacco in 10 districts (Warangal, Karimnagar, Khammam, Adilabad, Nizamabad, Medak, Nalgonda, Rangareddy, Mahboobnagar and Cuddaph). The various factors of pest infestation are; temperature, Monoculture of crops, introduction of exotic plants, weather pattern, etc.

Due to increasing rate of suicides, *Rythu Sahay Committee* was constituted by prominent NGOs on February 1998 with a view to find out reasons of suicide and to provide relief to the affected farmers and their families. This committee decided to constitute a *People's Tribunal* to identify the causes for suicide, government response, and current household situation and suggest measures to arrest and avert the crisis in future. The people's tribunal had also made few suggestions to overcome these types of crisis in future.

The study was undertaken by Prof. Vinod K. Sharma.

(7) Orissa Super Cyclone'99

Orissa a state along India's eastern coast is highly vulnerable to the cyclones. In Oct.1999, a cyclone of rarest severity regarded as Super

Cyclone struck the coastal districts of Orissa and caused unprecedented damage to life, property, agriculture, industry, infrastructure and communication network in the state. This is the second of its kind in the recorded history of Indian Cyclones and strongest one in India's memory. For the first time the state was struck by a super Cyclone that was even more powerful than that of 1971 which had hit Kendrapara district.

The super cyclone had slammed the state with wind speeds of 270-300 km/h accompanied by storm surge of 7-10 meters high along with heavy torrential rains (400 to 867mm) continuously for three days. The sea wave and storm wind had penetrated up to 25-km inland and 200 km from the seacoast, respectively.

It had affected 12 of the 30 districts of the state, of which eight districts were severely affected and Jagatsinghpur and Kendrapara districts were worst affected. The cyclone had taken a toll of 9893 human lives and affected a population of 15 million people in the state. About 4,44,531 cattle had perished, 18,43,047 ha of crop area damaged and 16,61,683 houses were damaged. The impact of the cyclone was so severe that the state remained cut off due to collapse of communication network, disruption of power and water supply and massive damage to infrastructure. The sectors of agriculture, livestock, village industries, fishery infrastructure and environment were badly devastated. The impact of the super cyclone was more pronounced because just 11 days before a very severe Cyclone had struck four southern coastal districts of the state. Besides, economic problem, super cyclone has created a number of psychological and sociological problems that posed serious challenge to all stakeholders to tackle the existing problems and revive the socio-economic condition of the state.

In a nutshell, this documentation covers all Response aspects of significance, i.e., warning and Dissemination and evacuation, Emergency Measures, Disaster Communications, Role of various stakeholders, Disaster Administration,

Rehabilitation programmes and Development and Planning Issues.

Hopefully, this documentation will serve the purpose of providing inputs to education and training programmes and for disaster management Planning in Cyclone Prone areas of the Country.

The study was jointly undertaken by Shri M.C. Gupta and Prof. Vinod K. Sharma.

(8) Manual of Natural Disaster Management

Disasters have been mankind's constant companion since time immemorial. The fury of nature can be as disastrously beautiful as the gifts of nature received *gratis*. Natural disasters continue to strike unabated and without notice and are perceived to be on the increase in their magnitude, complexity, frequency and economic impact. These hazards pose a threat to people, structures or economic assets and assume disastrous proportions when they occur in areas of dense human habitations. Increasing population and various other socio-politico-economic considerations have forced people to live in areas that are considered uninhabitable like flood-prone areas of major river systems and the low lying areas along the sea and islands, which are often inundated. Ninety per cent of the natural disasters and ninety five per cent of the total disaster related deaths world-wide occur in developing countries.

The Manual on Natural Disaster Management in India, published by the National Centre for Disaster Management is an effort towards providing the reader and the responders at different levels an overall picture of the different disasters affecting India, their effects on the country and people and the mechanisms in place, at the Central, State and District levels to respond to these disasters. The Manual also takes into account about various natural disaster, viz., Floods, Landslides, Earthquake, Cyclone, etc., (causes impacts preparedness mitigation and vulnerability) and the role played by different organisations in the present setup including the NGOs and other

community based organisations. This document is also expected to provide valuable inputs to the High Powered Committee (HPC) constituted by the GOI and presently working towards developing Disaster Management Plans at the national, state and district levels. (The project was sponsored by NDM Division, Ministry of Agriculture).

The study was jointly undertaken by Shri M.C. Gupta, Prof. Vinod K. Sharma, Shri L.C. Gupta and Shri B.K. Taimni.

(9) Disaster Management Mechanism of the State of Goa: A Critical Appraisal

The research project critically evaluates the Disaster Management Mechanism of the State of Goa and recommends suggestions for its effective management. History of occurrence of natural disasters coupled with strong religious values, and beliefs seems to have influenced the disaster management mechanism in the State of Goa. However, it has gradually gained momentum after it became a full-fledged State. As Goa is not a disaster prone State, Disaster Management is treated as *ad hoc* activity during May to September with the objective to fight the disaster situation with other supporting organisations. Organisation structure is well defined at State, District and village level.

Protective Bunds, Dams and River Embankments are the major preventive/mitigation measures. Protective Bunds are effectively managed in large parts of Goa but their efficacy is questioned in case of Mandovi Islands. Mitigation measures to save lives and property from Earthquake is lacking.

State and District level contingency plans are broadly defined. The contents lack preventive/mitigation measures, such as construction of Cyclone Shelters, Community Development Programmes, Building Codes, Safety Codes, land use Regulations and Recovery and Rehabilitation and ways of operationalising the plan within a time frame. Resource operations are found to be well coordinated without much problems in Rescue and Relief operations. The

Resource capacity of Goa administration was found to be just adequate to manage disasters of minor nature. To summarise, Disaster Management is not found to be linked with the process of Development. All the activities are focussed to fight out the temporary situation.

The study was undertaken by Dr. (Mrs.) Rajesh Singh.

(10) Community Forestry and Rural Development

The main objectives of the study were:

- to protect and restore natural resources with the help of communities living in and around forest.
- to enable the communities for forest protection and sustainable ecological balance.
- to exploit optimally the local resources and land use pattern for ecological balance and rural development.
- to improve the living condition of local people by meeting their requirements of fuelwood and fodder.

Survey based field study was conducted in Himachal Pradesh and Aravalli hills of Haryana. In Himachal Pradesh (Dhauladhar) and in Haryana (Aravalli hills) project were surveyed and evaluated in the light of given objectives.

It was given to understand that resources were created under the project fund and villagers were given some of the things like pressure cooker, smokeless chullahs, solar lamps, etc. But within a short period villagers started demanding more and more of such items which was not provided based on the needs and capacity of the communities. This arbitrary distribution of resources created conflict among the villagers who were denied such facilities.

Secondly, under the social forestry scheme, community knowledge and awareness was not taken into consideration. Local species were not appreciated over commercial value based species. This did not help the community to take

initiative in plantation and restoration of trees. The overall management was not entrusted to community although it was promised that they have equal right and share in the products. Very soon villagers and leaders of the project were divided on issues relating to management and users of the produce. These projects created assets on the common land but did not survive long due to lack of motivation and interest of the communities on the one hand and lack of strategic planning on the other.

As part of the Research Project the following three Case Studies were conducted:

- (i) Leader As Counsellor,
- (ii) The Art of Delegation, and
- (iii) Forest Community Interface.

The study was undertaken by Dr. (Mrs.) Lipi Mukhopadhyay.

(11) Impact Assessment of Women in Panchayat and Gram Sabha on Capacity Building

Abstract of the study was reported in the last year's Annual Report on page 12-13. The study was undertaken by Dr. (Mrs.) Lipi Mukhopadhyay.

(12) Concurrent Evaluation of Indira Awas Yojana

The study was undertaken by Dr. (Ms.) Sujata Singh.

(13) Concurrent Evaluation of Million Wells Scheme (MWS) in Rajasthan

The primary objective of the Study was to ascertain whether the programme's benefits were reaching the target groups. And if they were reaching them, what impact has MWS had towards improving the socio-economic conditions of the beneficiaries?

The study covered all the 32 districts of Rajasthan. The sample comprised 2630 beneficiaries who had benefited from the Open Wells Scheme. In addition 202 beneficiaries who had benefited from Group projects were also included in the sample. Survey research

techniques have been adopted for the purpose of this study.

The impact of MWS was found far from satisfactory. There appears to be three major reasons for the poor performance of MWS in many parts of Rajasthan. The most important reason is the meagre water resources. Second, the amount of digging required can go up to and beyond 250 to 300ft deep. The poor economic condition of BPL (Below Poverty Line) families who do not have resources to take care of additional expenses to complete the work, is yet another factor for the poor performance of MWS in Rajasthan.

MWS continued to operate despite all the contradictions the scheme produced in Rajasthan. An evaluation attempted during the early stages of the programme could have averted the hardships the beneficiaries had to undergo.

Programmes should be taken up only when there is sufficient capacity in the system to cope with it. For instance, a JE is expected to supervise too many activities that are beyond his capacity. Again, many blocks in Rajasthan have only one JE whereas the sanctioned posts are two. The JE has a convenient excuse for not providing technical assistance to the beneficiaries.

MWS beneficiaries should have been provided wherewithals to make the well operational. Water in the well serves no major purpose in the absence of lifting devices.

Construction of Group Projects should not be entrusted to non-technical functionaries. The shabby work done under the Sarpanchs supervision bears ample testimony to the poor quality of supervision.

Group Projects should be taken up only in places that are found viable.

Computerization would enhance the quality of monitoring. It will at the same time help enforce accountability. However, this is no substitute to physical verification. The system can be made more accountable only with periodic checks. Utilization certificates provide

only partial information. There should be evaluation studies at regular intervals. It need not involve a large sample. This could also provide the rural poor, a mechanism to air their grievances.

The scope of open wells is rather limited in Rajasthan. Firstly, because of a sharp decline in the ground water table and secondly, the economic condition of the beneficiaries which does not permit them to bear additional expenses. Extending canal irrigation facilities to larger areas appears to be a viable alternative.

The above research project was undertaken by Dr. (Ms.) Sujata Singh.

(14) Evaluation of Pre-Examination Coaching Centres for Minorities and Other Backward Classes

The Indian State has made some commitment to the weaker sections of the society categorised as the backward classes and minorities. Both of them have a lesser representation in the state structure. They are educated but unable to compete with the people belonging to the upper castes. They can be given special coaching to enable them to compete with others. The special coaching centres are financed by the Ministry of Welfare. Our findings show that this as a policy measure is a progressive step in providing justice and equity to the weaker sections of the society. The coaching centres working in the universities and colleges are functioning better than the centres managed by the NGOs. Further, the centres where the student population is of a mixed character and provide coaching for all types of jobs have better results than the centres meant for civil services.

The study was undertaken by Dr. R.K. Barik.

(15) Legislative Framework for Disaster Management—A Study of Legislations in Select Countries

On the basis of a comparative study of the existing legislations in countries, viz; Australia,

British Virgin Islands, Canada, Cook Islands, Denmark, Japan, the Netherlands, Papua New Guinea and United States of America a draft legislation titled "Disaster Management Bill" was prepared for consideration of the Union Government. Before preparing the draft Bill the legislative competence of the Union Parliament, in the constitutional perspective, has been identified. The main thrust of the proposed Bill is on identified institutions, their compositions, jurisdictions, powers and responsibility.

There are two sets of institutions suggested at three levels. One set of institutions are exclusively responsible for policy formulation and supervision at the National, State and District levels and the other set of institutions are responsible for execution of policies, programmes and schemes for effective management of the natural disasters. The draft Bill, as the major outcome of the study, was finally presented before the High Powered Committee of the Government of India for its consideration.

This study was undertaken by Prof. S.S. Singh.

B.1.2. CONSULTANCY ASSIGNMENTS

(1) Evaluation of Central Government Health Scheme

Major objectives of this consultancy assignment were: (i) to examine the pattern of expenditure of CGHS incurred during the Eighth Five Year Plan period with a view to assess the inter-city and inter-dispensary differentials; (ii) to examine the deployment of personnel, availability of drugs, supply of equipment and adequacy of the budget in accordance with the needs and requirements so as to assess the nature of deployment of resources across dispensaries; and (iii) to study the cost effectiveness and feasibility of the CGHS in comparison to alternative investments such as insurance.

Inter-city and inter-dispensary differentials in the country in terms of per capita expenditure on CGHS beneficiaries are

noticed to be quite sharp in all cities where CGHS dispensaries are located. CGHS functioning in terms of attendance of doctors, availability of medicines, etc., is not quite encouraging. Efforts are needed to contracting out various CGHS services like maintenance of buildings, equipment, etc. More CGHS units of indigenous system of medicine are also needed. Apart from having a National Health Policy, the country should have a Drug Policy as well, covering procurement of quality drugs and sources of their supply. Cost effectiveness and feasibility of CGHS as compared to other alternative instruments like insurance are recommended for non-eligible categories like pensioners. CGHS facilities should continue but efforts are needed to improve its work culture.

The Consultancy was jointly undertaken by Shri M.C. Gupta, Prof. G.K. Misra, Prof. Nand Dhameja, Prof. Bharati Sharma and Shri Rakesh Gupta.

(2) Women's Economic Empowerment in the Asia Pacific Region, A Value Chain Analysis for Gum Karaya

The objective of the consultancy assignment was to map women's position and potential in the sub-sector of Gum Karaya using a value chain analysis for a UNIFEM regional project. Primary data was obtained through field visits and discussions with tribal women gum pickers, relevant government officials and NGOs. Internet and library resources were used to obtain secondary data.

There are about 17,000 men and women gum pickers in Andhra Pradesh. In 1999-2000, Girijan Cooperative Corporation (GCC) procured about 5,000 quintals of gum karaya from tribal gum pickers, valued at about Rs.39 crores. In order to map women's position and potential in the sub sector, an activity profile and gender-wise distribution of tasks were identified. The activities associated with this product include walking to the forest to collect the gum, blazing the tree, collecting the gum, carrying it back in a basket, cleaning it with forceps, drying it, grading and sorting it, spreading it out to dry on

a bamboo platform, travelling to the shandy to get it weighed and graded and selling it to the GCC inspector. After GCC purchases the gum, it transports it to the godown, dries it in tray driers, packs it in gunny bags, stacks it and keeps it ready for potential buyers to examine it, tests it for quality and sells it at the auction. Gender based distribution of tasks were identified and a value chain analysis was conducted. Interventions needed at different stages of the activity profile were identified. The report was presented at a Business Planning Workshop organised by UNIFEM and Society for Elimination of Rural Poverty from January 30-31, 2001 at Hyderabad. The session was chaired by Shri B.N. Yugundhar.

The study was undertaken by Prof. (Mrs.) Aasha Kapur Mehta.

(3) "Evaluation of Organisations/Individuals for Empanelment with Department of Administrative Reforms and Public Grievances, Government of India in the Areas of Administrative Reforms and Application of Information Technology in Government". (Jointly with four other faculty members of IIPA)

The Consultancy pertained to Shortlisting of Organizations/individuals and it was done on the basis of five criteria. The report has been submitted to the Department of Administration Reforms, GOI. The Consultancy was jointly undertaken by Prof. J.C. Kapur, Shri N.C. Ganguli, Prof. P.K. Chaubey, Dr. R.K. Barik and Dr. J. Guha Roy.

B.2 TRAINING/EDUCATIONAL PROGRAMMES

Long Term Programmes

Twentysixth Advanced Professional Programme in Public Administration

The Advanced Professional Programme in Public Administration (APPPA) is a highly

prestigious academic-cum-training programme designed for middle and senior level officers of government. Candidates with post-graduate degree are awarded M.Phil. in Social Sciences of the Panjab University, Chandigarh, while others are awarded Master's Diploma in Public Administration (MDPA) of IIPA on successful completion of the course. The Ministry of Personnel, Public Grievances and Pensions, Government of India sponsors this programme. The Institute conducted successfully the 26th APPPA during the year which was attended by 31 senior officers from various services.

The objectives of the programme were to: analyse major contemporary issues having implications on public policy and public management;

- explain recent developments in social-sciences and their application in administration;
- review their experiences by making critical analysis of environmental and other factors impinging upon the functioning of the administrative system;
- apply relevant concepts, skills and techniques relating to policy, behavioural, administrative and management sciences in public management; and
- demonstrate their creative and analytical ability individually and in groups.

Apart from an extensive course-work, the nine-month programme included two field studies, viz.: (i) The Rural-Urban Study, and (ii) Foreign Study.

Four teams of participants undertook visits to District Kodagu (Karnataka), District Khurda (Orissa), District Jamnagar (Gujarat) and Jodhpur (Rajasthan) to conduct the rural-urban study.

Foreign Study included a visit to Paris and Brussels to enable the participants to study, *inter alia*, the following:

- Public Administration: Civil Service Reforms;
- Local Government System: Decentralization and Devolution of Power;

- Development of the Infrastructure in Certain Critical Areas;
- Economics of Deregulation; and
- Development of Federal Character of European Union.

At the conclusion of the Programme on 30th March, 2001, Shri S.B. Chavan, former Union Home Minister and Chairman, IIPA delivered the convocation address and distributed certificates to the successful participants and gave away merit awards.

Congratulating the participants, Shri Chavan urged them to make greater contribution towards better governance and also to inculcate and strengthen leadership qualities in civil service. He observed that the programme would give them an opportunity to have a critical analysis of major contemporary issues having implications on public policy and public management and help improve upon the functioning of the administrative system.

Mentioning about catastrophies like Gujarat earthquake, Shri Chavan felt that the administration should be geared to fully face such situations. The civil servants must be more sensitive to public needs and must not forget that they are first and last 'public servants'.

Earlier welcoming the guests and participants, Shri M.C. Gupta, Director IIPA, highlighted the various components of the programme and the methodology adopted to help the participants manage their jobs more effectively and with a greater sensitivity to the needs of the common man.

Prof. V.K.N. Menon Prize was awarded to Shri G. Alagarsamy, General Manager (Finance), Chennai Telephones, for securing first position. Shri P.R. Devi Prasad, Director, Ministry of Rural Development, and Maj. General Sudhir Chander Chopra, Additional Director General, Ministry of Defence were awarded second and third prizes, respectively. Mrs. Loreta M. Vas, an IAS officer of the UP cadre, was awarded the Director's medal for best overall performance in the programme. All the 31 participants, mainly drawn from All-India and other Central services, got first class with distinction.

Prof. J.N. Upadhyay directed the Programme till February 2001 and thereafter, due to his sudden demise, Prof. Nand Dhameja took over as the Programme Director and Dr. (Mrs.) A. Sarada was the Co-Programme Director.

Public Service MBA 2000-01 (Third Batch)—Induction Module India—UK Context

The programme commenced on October 9, 2000 with an inaugural address by Shri M.C. Gupta, Director, IIPA who spoke on the nature, thrust and relevance of the programme.

The Programme intended to equip participants with a range of core competencies in public policy formulation and management with special emphasis on priority sectors concerned with poverty reduction and social development. The objectives of the programme were to : develop skills for policy analysis and formulation; acquaint participants with developments in management techniques, improve communication and media skills and expose the participants to complexities and issues involved in public service delivery.

Ten middle-level officers, drawn from Central and State government departments and agencies handling programmes of social justice and equity, women's empowerment, disadvantaged and vulnerable groups, employment, education and health sector schemes, are participating in the programme.

Programme faculty comprised guest speakers, including Dr. Richard Slater of the University of Birmingham and members of IIPA faculty.

Prof. Nand Dhameja and Shri Pranab Banerji jointly directed the programme under the overall guidance of the Director, IIPA. Ten participants are currently undergoing the programme.

Public Service MBA 1999-2000 (Second Batch) — Conclusion of Final Module

The final module of the above programme was held from January 22-25, 2001. The participants included 20 senior/middle level

officers of various Central/state government departments and public sector undertakings. The programme culminated on 10th April, 2001 with the launching of the monograph "Governance and Poverty : Towards more Effective Public Service Delivery" containing the summaries of Dissertation of the participants.

Prof. Aasha Kapur Mehta and Prof. R.K. Tiwari jointly directed the programme under overall guidance of Director, IIPA.

Post-Graduate Professional Programme in Information Technology and Management

The third one year part-time Post-Graduate Diploma Programme in Information Technology and Management commenced on 1st September, 2000 and was inaugurated by Shri P.V. Jaikrishnan, Secretary, Ministry of Information Technology, Government of India.

The programme essentially designed for people in government and executives in the public sector provides an understanding on developments in information technology and its application in improving managerial effectiveness in administration, and public enterprises. It also imparts practical skills in use of computers and related technologies in solving organisational problems and familiarising management techniques and concepts.

The programme comprised two semesters of five courses each and was jointly directed by Prof. J.C. Kapur and Shri N.C. Ganguli. Thirtyseven participants attended the programme.

Post-Graduate Diploma in Computer Application for Officers of MCD

In its endeavour to introduce IT in good governance, the Institute organised a special six month programme for officers of Municipal Corporation of Delhi. The programme specially designed for MCD officers was inaugurated by Shri Shanti Desai, Mayor of Delhi on August 29, 2000.

The programme objectives include an understanding of basic concepts of IT and

their applications in different areas of management and to impart practical skills for use of computers and related technologies in solving organisational problems. It focussed on: IT foundation and PC package, programming principles on C++, application of Web Techno Logic, Analyses and design of Information systems and Government Process Reengineering, Visual basic 6.0, Data base management systems (Oracle/SQL-PL SQL), e-commerce and e-governance. The programme also included a project work.

The programme was jointly directed by Prof. J.C. Kapur and Shri N.C. Ganguli. Twenty participants attended the programme.

Other Training Programmes

Apart from the above 5 long-term programmes, the Institute also organised 67 other training programmes and training workshops. The break-up is as follows:

Sl. No.	Programme	No. of programmes	No. of participants
1.	Management Development Programmes		
	(A) Sponsored by the Department of Personnel and Training	5	76
	(B) Programmes Sponsored by Other Organisations	19	416
	(C) Fee-based Programmes offered by IIPA	17	225
2.	Programmes of Centre for Urban Studies	8	153
3.	Programmes conducted by National Centre for Disaster Management (NCDM)	16	784
4.	Collaborative Programmes	2	33
	Total	67	1687

B.3 CASE STUDY PROGRAMME

The Executive Council decided to revive the Case Studies Committee which was earlier subsumed with the Academic Committee. Accordingly, the new Committee was constituted in January 2001.

The Institute organises annual case study award competition for promoting case studies of high quality which could be utilised for formal learning through teaching/training or for self learning. For 2000-01 ten entries were received which were evaluated and prizes awarded at the Annual General Body Meeting held on 14th October, 2000. None of the entry merited the first prize, Shri D.S. Saxena was given second prize of Rs.3,000 for his entry entitled "The Conflict of Laws".

B.4 CONFERENCES/SEMINARS/WORKSHOPS/SPECIAL LECTURES

The Institute organised the following Conferences/Seminars/Workshops/Special Lecture during the year:

(1) National Seminar on Constitution Review: Major Concerns

The Institute organised a national seminar on the theme on April 29-30, 2000 at New Delhi jointly with Indian Council of Social Science Research.

Shri Ram Jethmalani, the then Union Minister for Law, Justice and Company Affairs, inaugurated the Seminar and remarked that after more than 50 years of its existence the original purpose of the Constitution has not been achieved. He also clarified that the government is not embarking on an exercise to change the basic features of the constitution but only proposes to effect such changes as would make the system run more smoothly.

The inaugural session was presided over by Shri S.B. Chavan, MP and Chairman, IIPA. In his address, he observed that the Constitution is the collective conscience of the community. It is the supreme law of the land jurisprudentially and it manifests the will of the people politically. Shri Chavan also observed that it is the premier politico-legal instrument to manage the affairs of the society in conformity with the hopes, aspirations and expectations of the people of the country.

Discussions were arranged in three business sessions, besides the inaugural and the valedictory sessions. The discussion followed after presentation of the theme paper by Dr. Tushar Kanti Saha, Reader in Administrative and Constitutional Law at IIPA.

In business session I on "Concerns for Effective Governance: The Horizontal Equilibrium", Shri Vasant Sathe, the former Union Minister, while endorsing the desirability for a review of the Constitution, emphasised that it would have been better to take Parliament into confidence rather than appointment of Constitution Review Commission (CRC).

Dr. Subhash C. Kashyap, Member of CRC, presided over the session and clarified the purpose of the review.

In business session II, on "Concerns for Inter-Governmental Relations: The Vertical Interface", Shri N.C. Jain, Member of the Eleventh Finance Commission, highlighted some of the lacunae in the existing financial arrangement and emphasised the need for coordination between Planning Commission and Finance Commission.

Shri T.N. Chaturvedi, MP and Chairman, Standing Committee IIPA, who presided over the second business session, touched upon some of the important aspects of the functioning of the Constitution and observed that while existing institutions need to be strengthened, the relevance of newer institutions should be examined with care.

The business session III on "Need for New Institutions: Major Election Related Issues", was presided over by Shri L.M. Singhvi, MP, who spoke on the working of the Constitution and laid emphasis on creation and empowerment of institutions like ombudsman. He, however, cautioned that while considering new institutions, it must be seen that these fit well into the system and no conflict is created in their functional spheres.

In the valedictory session, Shri Arun Jaitley, Union Minister for Information and Broad-

casting, observed that the shortcomings in the Constitutions have to be removed for socio-economic betterment of the country. He hoped that the CRC would also look into the powers of different institutions to create harmony in their functioning and to ensure that they do not impinge on each other's domain.

About 150 participants from diverse disciplines attended the seminar which was jointly coordinated by Prof. S.S. Singh and Dr. Tushar Kanti Saha.

(2) Conference of Heads of National Level Training Institutions

The first ever conference of Heads of National Level Training Institutions was held on July 24, 2000 at IIPA at the initiative of Director, Shri M.C. Gupta. It was attended by the Heads of Lal Bahadur Shastri National Academy of Administration, Indira Gandhi Forest Academy, Bureau of Police Research and Development, Sardar Vallabhbhai Patel National Police Academy, Foreign Service Training Institute, National Institute of Financial Management, National Academy of Customs and Excise and Indian Institute of Foreign Trade and other training institutions.

The conference aimed at providing a forum to discuss emerging training needs of Central and All India Service officers both at entry and subsequent levels. The participants deliberated upon the gaps in training needs in the changing economic and technological scenario and exchanged perceptions on human resource development and efforts at ensuring a more effective delivery system.

(3) Workshop on Interface of Disaster Management Planning and Delhi Master Plan

The National Centre for Disaster Management (NCDM) of the Institute organised an one-day workshop on "Interface of Disaster Management Planning and Delhi Master Plan" on August 4, 2000 in collaboration with the Delhi Regional

Chapter (DRC) of the Institute of Town Planners (India). The main objective of the workshop was to sensitize the town/urban planners of Delhi for undertaking disaster mitigation measures while planning for Delhi.

Dr. A.K. Walia, Minister of Urban Development, Health and Environment and Forests, Government of Delhi, inaugurated the workshop. Dr. Walia emphasised the importance of land use planning to mitigate the urban disasters and also highlighted the vulnerability of Delhi to various types of natural and man-made disasters like earthquakes, floods, fires and industrial hazards.

Shri M.C. Gupta, Director of IIPA, highlighted the factors responsible for the disaster situations in Delhi. He said that disasters like floods are also man-made in the context of Delhi as most of the flood-affected areas in Delhi are the settlements on the Yamuna bed which have come up over a period of time by illegal occupation of the land by slum dwellers. Shri Gupta also felt that the previous two Master Plans of Delhi did not highlight the measures to reduce the impact of various types of hazards faced by the city. He called upon the participants, mainly physical planners from Delhi Development Authority (DDA) and Town and Country Planning Organisation (TCPO), to give due importance to the disaster mitigation, while preparing development plans for Delhi.

The workshop was divided into two sessions. The first session was on the Natural Disasters and chaired by Shri J.C. Gambhir. The four papers presented in this session were of Prof. Vinod K. Sharma on "Disaster Management in India: An Overview", Shri S.C. Chitkara on "Planning for Flood Mitigation of Delhi", Shri S.K. Kulshreshtha on "Role of Physical Planners in Disaster Management of Metro Cities", and Shri S. Mukherjee on "Seismic Potentiality of Delhi Using Remote Sensing Techniques".

In the second session, three papers were presented by Prof. Subir Saha on "Man-made Disaster Vulnerability in the Context of a Metropolis", Shri S.K. Dheri on "Fire

Hazards – Some Issues", and Ms. Jayeeta Mitra on "Environmental Management for Disaster Reduction". The session was chaired by Shri Meshram.

The valedictory session was chaired by Shri H.R. Suri in which Shri K.B. Rajoria presented a paper on "Government Initiatives for Disaster Mitigation – Earthquake Preparedness in Delhi". Later Shri A.K. Jain, Chief Rapporteur of the workshop presented workshop recommendations, the main ones were: (1) Need for a comprehensive action plan to meet all hazards with provisions for specific hazards to be taken by the different agencies like Central and state government planning departments, local bodies, civic agencies, NGOs, welfare associations, etc., for mitigating and preventing hazards and undertaking relief programmes, (2) Need to make planning and development control measures mandatory and strictly enforceable in the disaster-prone areas, (3) Need to make disaster mitigation and management machinery properly equipped to mobilise at the shortest possible notice to take up rescue, relief, restoration and rehabilitation, (4) Need to undertake risk assessment mapping of various buildings and infrastructure at city level and make these available to all agencies concerned with development/maintenance of disaster/hazard sensitive areas, (5) Need to work out in detail the proper land use zoning, land sub-division and development controls for urban activities for disaster sensitive areas, and (6) Need to create awareness among the people about the basic requirements of hazard resistant design of structures, through audio-visual and print media, construction of model houses and public utility buildings which are hazard resistant.

Prof. Vinod K. Sharma and Shri Amir Ali Khan jointly directed the workshop.

(4) National Conference on Community Participation and Public Awareness

On the occasion of the National Day for Disaster Reduction, IIPA's National Centre for Disaster Management, in collaboration with

Centre for Spatial Database Management and Solutions, organised a national conference and exhibition at Nehru Memorial Museum, Teen Murti on October 11-12, 2000. The Conference was sponsored by the Department of Agriculture and Cooperation, Ministry of Agriculture.

The theme of the conference was "Community Participation and Public Awareness".

Chief Guest, Shri Nitish Kumar, Union Minister for Agriculture, inaugurated the conference. Shri Bhaskar Barua, Secretary, Department of Agriculture and Cooperation, gave the key-note address.

Shri M.C. Gupta, Director of IIPA, delivered the welcome address, followed by an overview of National Day for Disaster Reduction by Shri Bhagat Singh, Additional Secretary and Central Relief Commissioner, Department of Agriculture and Cooperation.

Shri S.B.P.B.K. Rao, Union Minister of State for Agriculture, presided over the conference.

(5) National Seminar on Civil Services and the Constitution

A seminar on "Civil Services and the Constitution" was organised on November 4, 2000.

Justice J.S. Verma, former Chief Justice of India and presently Chairman, National Human Rights Commission, was the Chief Guest and gave the inaugural address. Shri Yashwant Sinha, Union Finance Minister, delivered a special address. Shri S.B. Chavan, Chairman IIPA presided over the inaugural session.

In his address, Shri Sinha observed that although background of different services vary, yet all of them are performing rather similar jobs in government with no special advantage to IAS. The role of the Services has to be viewed in the context of enormous challenges of the new millennium (both financial and administrative), of relating local/regional/national problems to the international scenario in the midst of increasing

delegation of power and other related issues. There is therefore, a need to think carefully as how best to reorganise civil services to carry out their mandate to improve the lot of the people which has suffered despite over 50 years of planned growth in a democratic framework.

To solve present fiscal difficulties, he suggested the following a four-point strategy: (1) increase exports, (2) push up economic and structural reforms, (3) ensure transparency in administration, and (4) make economic growth employment-oriented. While striving to integrate our economy with the globalised economy it should be noted that the people can no longer wait indefinitely to see significant change in their economic condition.

Shri S.B. Chavan in his address lamented deterioration in values of civil servants and lowering of public perception of civil services due to corruption, inefficiency, politicisation and criminalisation, as a result of which the civil services are being assailed both from within and without.

Chief Guest, Justice J.S. Verma observed that we must think how best to realise the dignity of individual and reorient ourselves to realise social, economic and other justices. He observed that if the top man in each organisation is in full control, 50 per cent of the problems will disappear.

Justice Verma emphasised the need for good governance and also a humane government, and underscored the necessity for adoption of seven principles of good governance laid down in Lord Nolan Committee Report. He also observed that although N.N. Vohra Committee Report gives a very sad commentary on realities of public administration in India today, yet no one seems to be taking cognizance of it.

In his welcome address, Shri M.C. Gupta, Director IIPA, set the tone of discussion by observing that since all the participants were very senior civil servants, they can answer from position of vantage the following questions: (1) What is the role assigned to civil services in the Constitution?, and (2) Did we as

civil servants fail to understand our role properly or did we perform our role properly?

In the first business session chaired by Shri Yashwant Sinha, following papers were presented: (1) "Role of Civil Services" by Shri M.C. Gupta, (2) "Constitutional Provisions Regarding Civil Services" by Shri Ashim Chatterji; and (3) "Civil Service Accountability" by Shri N. Vittal.

In the second business session also three papers were presented namely: (1) "Civil Services and External Relations" by Shri I.P. Khosla, (2) "The Changing Role of Civil Service" by Shri R. Kathpalia, and (3) "Law Enforcement and Civil Service" by Shri Shankar Sen. Shri N. Rangachari, Chairman of IRDA, chaired this session.

Shri M.C. Gupta, Director IIPA, directed the seminar.

(6) National Seminar on Role of Media in Coping with Disasters

IIPA's National Centre for Disaster Management, jointly with Press Council of India and High Powered Committee on Disaster Management Plans (HPC), organised a national seminar on "Role of Media: Preparing to Cope with Disasters" at Vigyan Bhawan, New Delhi on November 26, 2000 on the occasion of National Press Day.

Shri K.R. Narayanan, President of India, while inaugurating the seminar invited media to play a greater role in prevention of disasters by informing and preparing people to face such calamities. According to him, revolution in communications has facilitated omnipresence of media whereby it can make the world more disaster conscious than ever before. He observed that the magnitude of the impact of the cyclone in Orissa could have been minimised if people had timely access to appropriate information. Shri Narayanan asked the HPC to devote in its plan under preparation, a separate chapter on women and children as they face the worst consequences of any disaster.

Justice P.B. Sawant, Chairman of Press Council of India, in his address, underlined the need for complete cooperation between media and all governmental and non-governmental agencies at the time of disasters. Drawing distinction between man-made and natural disasters, he advised the media that its role was not only to report, but also to advise and criticise. He asked media to publicise individual and governmental efforts in mitigating disasters and preventing calamities.

Shri J.C. Pant, Chairman of HPC, in his address gave a resume of the progress made by HPC in its work and announced that HPC has decided to form a nation-wide network of NGOs for disaster management, to be known as VASUDEVA (Voluntary Agency for Sustainable Universal Development and Emergency Voluntary Action). He also apprised the audience about HPC's plan to collaborate with SAARC and other neighbouring countries in flood management, cyclone and monsoon forecasting systems so as to manage disasters holistically, especially in terms of pooling resources and expertise.

In his welcome address, Shri M.C. Gupta, Director IIPA, tracing disaster management efforts in India since 1878, observed that the focus has steadily shifted to preparedness and mitigation aspects. While discussing NCDM's role towards meeting needs of training, sensitisation and documentation for managers and stake-holders, he mentioned some initiatives towards international cooperation and collaboration—such as a training programme being organised in Mauritius for their personnel and drawing up of MoU for future collaboration with the Centre for Excellence, Hawaii, Geo Hazards International (GHI) San Francisco, etc.

In four technical sessions, following papers were presented, followed by discussion thereon: (1) "High Powered Committee on Disaster Management Plans—Background Approaches, Strategies and Prospects" by Prof. Vinod K. Sharma, (2) "Destination: Disaster Free India—The HPC Connection" by Dr. R.K. Bhandari,

(3) "Potential of Human Resource in Ex-Servicemen for Disaster Management" by Maj. Gen. N. Chatterjee, and (4) "Yes, We can Mitigate Natural Disaster by Concerted National Action" by Prof. A.S. Arya.

Technical sessions were followed by an address on the seminar theme by Shri Prabhash Joshi, Journalist, and a panel discussion on "Role of Media in Disaster Awareness and Education".

The seminar was attended by about 200 media persons, academics, administrators, and others.

Shri M.C. Gupta and Prof. Vinod K. Sharma jointly coordinated the seminar.

(7) Seminar on Development Reforms for Resurgent India

The seminar was organised at IIPA on November 27-28, 2000 in collaboration with Khadi and Village Industries Commission under the auspices of the Ministry of Tourism and Culture as a part of Republic-50 celebrations at the initiative of the Government of India.

Shri Narayan Dutt Tiwari, former Chief Minister of Uttar Pradesh and former Union Minister gave the inaugural address and Ms. Mridula Sinha, Chairperson of the Central Social Welfare Board, presided. The valedictory session was chaired by Shri M.C. Gupta, Director IIPA and the valedictory address was delivered by Shri Ved Pratap Vedic, Journalist.

The seminar was structured through three technical sessions, (1) Evolution of Development Policy—Perspective and Directions, (2) People's Empowerment—Issues and Agencies, and (3) Gandhian Thought and Socio-Economic Development. These sessions were chaired by Shri N.N. Vohra, Shri S. Gopalan and Shri Ved Pratap Vedic, respectively. The convenors of the sessions included Prof. Biswajit Chatterji of Jadavpur University, Calcutta, Dr. Jaytilak Guha Roy, IIPA, and Prof. V.P. Tripathi of Deen Dayal Upadhyay Institute for Rural Development, Agra.

Prof. P.K. Chaubey, coordinated the seminar and was the Member Secretary of the Organising Committee.

(8) Workshop on Earthquake Disaster Mitigation for NCR of Delhi

IIPA's National Centre for Disaster Management in collaboration with the Indian Society of Earthquake Technology (ISET), Delhi Chapter organised a workshop on "Earthquake Disaster Mitigation for NCR of Delhi" on December 22, 2000. Delhi and its surrounding areas are under zone IV of the seismic zone map of the country and the area can have an earthquake up to 6.7 magnitude on Richter scale. Hence the workshop.

Presentations were made in four technical sessions. Prof. A.S. Arya made a presentation on 'Action Plan for Disaster Mitigation of NCR of Delhi', Dr. K.G. Bhatia on 'Earthquake Damage Scenario for NCR of Delhi', Prof. Vinod K. Sharma on 'Delhi : Challenges and Current Efforts for Disaster Mitigation', and Shri V. Suresh on 'Disaster Rehabilitation-HUDCO's Initiatives'. The technical sessions were followed by open-house discussion, where the relevant issues were discussed at length.

In the opening session Shri M.C. Gupta, Director IIPA, expressed his concern over the unplanned and ill-planned development of Delhi. He mentioned that this type of development practices and high urban population density made the National Capital Region one of the highly vulnerable areas from earthquake damage point of view. He emphasised the need for improving the construction practices and making the public aware of the impending disasters in the region for better mitigation.

Prof. Vinod K. Sharma and Shri Amir Ali Khan jointly coordinated the workshop.

(9) Indo-French Seminar on Reforms in Public Administration: French and Indian Experience

IIPA organised a seminar on "Reforms in Public Administration: French and Indian

Experience" on January 22-23, 2001 jointly with Centre De Sciences Humaines of French Embassy and Indian Council of Social Science Research.

H.E. Bernard de Montferrand, Ambassador of France in India, in his opening remarks observed that one of the outstanding common points existing between India and France is the important role played by the State and by the civil services in our societies and cultures throughout history. However, this leading role is being challenged by the necessity for the civil service to adapt itself to a globalised world in which the State, and above all the Central State (national Government), cannot play the same role as before.

Mr. Montferrand observed that the Central State (national Government) and civil service are here to balance all the particular interests, and to represent the national solidarity in front of all kinds of individualism. However, again in both countries this concept is challenged by some common evolutions—decentralisation, i.e., the transfer of competencies from the Central State to the local collectivities on the one hand, and on the other, the integration of our countries in multilateral organisations as the European Union or the WTO as a direct consequence of globalisation. He also mentioned that the inventiveness shown by both countries in reforming their State and their public services in these last few years reveals how much the administrative culture is deep-seated in our societies.

Shri M.C. Gupta, Director IIPA, in his welcome address, highlighted the relevance of the topic and mentioned that IIPA has been able to strike an excellent equation with French Government regarding exchange of expertise between the two countries. Shri Abid Hussain, former Indian ambassador to Washington, presided over the first business session on 'Devolution of Power'. The papers presented in this session were: (1) "Experiments with Autonomy in the Indian Union: Devolution of Powers to State and Local Governments" by Prof. Balveer Arora, (2) "Decentralisation of

Power: The Madhya Pradesh Experience" by Shri R. Gopalakrishnan, and (3) "French Civil Service and New Europe" by Ms. Irene Bellier.

Prof. Noorjahan Bava, Member, Executive Council IIPA presided over the second business session on "Reforming the Civil Service" in which the following papers were presented: (1) Civil Service Reforms in India" by Dr. R.K. Barik, and (2) "Good Governance Initiatives in India: A Perspective" by Shri V.K. Agnihotri.

Mr. Joe Cunnane, First Counsellor of European Union Delegation, presided over the third business session on "Globalisation and the Public Economic Sector". In this session, three papers were presented namely: (1) "The State and Technological Innovation: A Comparison between France and India" by Shri Y.S. Rajan, (2) "Fiscal Reforms in India" by Shri M.C. Gupta, and (3) "The Future of State-owned Companies: Is Privatisation the Answer?" by Mr. Joel Ruet.

In the valedictory session, Shri M.C. Gupta made the introductory remarks followed by summary of proceedings by Dr. Frederic Grare, Director of CSH. Shri T.N. Chaturvedi, Chairman, Standing Committee IIPA, delivered the valedictory address.

Dr. R.K. Barik was the seminar coordinator.

(10) Conference of TCS Institutes in collaboration with Department of Economics Affairs

In continuation of the Conference of Heads of National Level Training Institutions held on July 24, 2000, IIPA organised a Conference of Institutes under Colombo Plan on January 19, 2001 jointly with Department of Economic Affairs, Ministry of Finance.

Shri G.S. Dutt, Joint Secretary in Department of Economic Affairs, gave the inaugural and key-note address and Dr. U. Sarat Chandran, Secretary General of Colombo Plan Secretariat, was the Guest Speaker. Dr. S.N. Suri, Registrar IIPA delivered the welcome address.

The agenda items for discussion included: (i) review of Technical Cooperation Scheme

(TCS) to strengthen and upgrade the capacity of institutions, (ii) identify new emerging areas like IT, bio-technology and MBA programmes, (iii) widen the number of participating countries by extending the scheme to all the 24 Colombo Plan member countries instead of confining it to 16 countries at present, and (iv) to review utilisation of India Millennium Fund under the Colombo Plan and ways and means to strengthen and extend the co-sponsored programmes under the Fund.

Shri M.C. Gupta, Director IIPA, delivered the valedictory address.

(11) National Workshop on Transparent and Accountable Government

Sponsored by the Ministry of Personnel, Public Grievances and Pensions, IIPA organised a workshop on "Transparent and Accountable Government" on March 5-6, 2001.

Shri Som Pal, Member of Planning Commission, inaugurated the workshop.

In his welcome address Shri M.C. Gupta, Director IIPA, highlighted the relation between transparency and accountability and suggested that public information should become an important clause for all operations.

In the first plenary session on "Legislation for Transparency and Accountability", following three topics were discussed: Salient Features of the Proposed Freedom of Information Act, Salient Features of the State Acts, and Right to Information: The French Experience.

In the second plenary session on "Operationalising Transparency and Accountability" the topics discussed were: Operationalising in the Government, Role of the Press, and the Role of NGOs and Community Groups. The third and final plenary session was on "Transparency and Accountability in the Political System".

As part of the workshop, four concurrent panel discussions were held. They were: (i) Operationalising Transparency and Accountability in the Social Sector, (ii) Operationalising Transparency and

Accountability in the Civil Service and Judiciary, (iii) Operationalising Transparency and Accountability in the Financial, Economic and Infrastructural Sectors, and (iv) Operationalising Transparency and Accountability in the Media and the Education Sector.

(12) Seminar on Private Sector Involvement in City Bus Transport

Following the Executive Council decision that validation Seminars be held on internally funded research projects, a validation seminar on Prof. Nand Dhameja's project on "Private Sector Involvement in City Bus Transport with Special Reference to Delhi City Bus Transport" was organised at IIPA on March 16, 2001.

The study was based on a survey of 250 commuters representing different age groups, diverse occupation and varied income groups to analyse the impact of addition of private buses on the city transport, assess views and preferences of commuters for the DTC and private buses, and examine changes in the working of the DTC in terms of the bus frequency, bus conditions, staff behaviour, and the quality of travel facility after privatisation and introduction of element of competition. The Chief Guest at the seminar was Shri Ashok Pradhan, Principal Secretary (Transport), Delhi Government. The presentation of Prof. Dhameja was followed by in-depth discussion in which many valuable suggestions were received.

(13) Special Lecture Series

In continuation of the lecture series by members of IIPA faculty, Prof. J.C. Kapur spoke on "Information Technology and Public Administration" on April 24, 2000.

Prof. Stewart Nagel, Professor Emeritus of Political Science, University of Illinois, Urbana, USA, delivered a Special lecture on "Win-Win Public Policy and Economic Growth for India" to the APPPA participants and on "E-Governance" to the participants of Post-Graduate Diploma in IT and Management on October 22 and 25, 2000, respectively.

B.5 THE ACADEMIC COMMITTEE

The academic activities guided by the Academic Committee, and the Planning and Advisory Committee are carried out through Academic Centres, supported by the Computer Centre, Library, and Publication Division.

The Academic Committee of the Institute assists the Executive Council on all academic matters concerning education, training, research and consultancy. During the year the Committee met once to review and discuss various activities and suggested revival of the Case Study Committee and also some ways and means to improve research/consultancy/ training inputs.

Since Case Study Sub-Committee was earlier subsumed by the Academic Committee, it also considered ways and means to strengthen the case study programmes. The Academic Committee also suggested subjects for the: (i) Annual Essay Prize Competition, (ii) Members' Annual Conference, and (iii) Special issue of IJPA.

B.6 PLANNING AND ADVISORY COMMITTEE

The Planning and Advisory Committee advised the Director on various academic activities of the Institute, viz., consultancy, publications, training, research, etc. The Committee, chaired by the Director, consisted of Chairmen of all the Academic Centres, APPPA Programme Director, Convenors of Research and Consultancy Advisory Committee, Training Advisory Committee, and Computer Centre. The Registrar, the Librarian, and Jt. Editor were the special invitees. The composition of Planning and Advisory Committee is at Annexure IV.

The Committee met once during the year and discussed various issues regarding activities of the Academic Centres and also various ways and means to give a boost to the training and research activities of the Institute.

B.7 ACADEMIC CENTRES

The Academic Centres, each comprising a group of faculty members with interest, experience

and expertise in the concerned area of study, meet from time to time for: (a) preparing annual plan of work in their respective areas of research and training, and periodical review thereon; (b) discussing, coordinating and reviewing individual plan of action; (c) acting as a forum for academic interaction and professional development of members; and (d) coordination with other academic groups in promoting interdisciplinary activities. Each Centre elects its Chairman for a period of two years. The composition of the Academic Centres as on 31st March 2001 is at Annexure V. The academic contribution of IIPA faculty (other than training and research) is at Annexure VI. Activities of each Centre are highlighted in the following paragraphs.

National Centre for Disaster Management

The Centre besides gearing up the national, state and district level administration for tackling calamities, also coordinates research, case studies and training programmes in this area. The Centre is building up a data base on natural disasters.

The Centre is in the process of networking with various academic institutions and NGOs involved in disaster management activities. It is also helping disaster management cells at state level academies in Uttar Pradesh, Haryana, Assam, Tamil Nadu, Orissa, Maharashtra, and Rajasthan, etc., in their training and research programmes.

The Centre organised 10 training programmes and 15 conferences/seminars/workshops during the year. Besides, it was actively involved in documenting the recent Gujarat earthquake as detailed below:

Gujarat Earthquake

Five teams from NCDM visited the affected areas of State immediately after the earthquake.

The teams focussed on : the administrative work during the post-earthquake period, the relief and rescue operations undertaken by different officials, NGOs and the community, and study of post-earthquake trauma and assessment in affected areas.

The Centre has initiated the process to document the post-earthquake events and the reports of the teams have been put on the Website (www.ncdm-india.org).

In addition, the Centre followed the Orissa Super Cyclone of last year and carried out the following activities:

- NCDM initiated a project to document the Super Cyclone. The documentation process has already been completed and the document is under publication. In the mean time it has brought out two reports and the final report is in the press.
- NCDM has also prepared two video cassettes on Orissa Super Cyclone as records of Case Study on the cyclone impact and management issues associated with post-cyclone relief and rehabilitation.

Centre for Urban Studies

The Centre promotes study and research on various problems and aspects of municipal government and urbanisation with a view to stimulate and strengthen municipal administration and urban management, and to create national awareness about the problems of urbanisation and urban administration. Towards the accomplishment of these objectives, the Centre conducts short-term training courses for senior executives of urban administration and in-depth studies on various issues of urban government and provides a forum through all India seminars, etc., for wider debate on urban problems of topical interest.

The Centre has a Steering Committee headed by Director, IIPA which provide overall guidance for the research and training activities of the Centre and also reviews the urban policy formulation at Central and State levels and for building up management capabilities at local bodies level.

The Centre during the year conducted eight training programmes and following three research/consultancy assignments:

1. Evaluation of the Central Government Health Scheme (sponsored by the Ministry of Health and Family Welfare).

2. Self Help and Community Participation for Improving Housing in Areas Prone to Natural Disasters (sponsored by NCDM, IIPA).
3. Evaluation of Swarana Jayanti Shahari Rozgar Yojana (sponsored by the Ministry of Urban Development).

The Centre brought out a publication entitled 'Human Habitation: Emerging Issues in Developing Countries' and four issues of Nagarlok including the special issue on 'Devolution of Functional and Financial Powers to Urban Local Bodies in the Context of the 74th Constitution Amendment'.

Centre for Economic Analysis and Financial Management

The Centre discussed a research proposal submitted by Prof. P.K. Chaubey, which was cleared with suggestions for internal support.

Centre for Human Resource Development and Behavioural Studies

The members of the Centre were engaged in various Research, Consultancy and Training activities. The research projects being undertaken by the centre members include "Citizen Charters in India: A Study of the Implementation Process" and "Aspects of Administrative Theory" by Prof. A.K. Sharma; "Concurrent Evaluation of Million Wells Scheme in Rajasthan" by Dr. Sujata Singh; and "Rural Development Programmes and Role of District Rural Development Agency - Perceptual and Attitudinal Study of Beneficiaries Towards DWCRA" by Prof. Bharati Sharma.

Centre has two Consultancy Assignments which have been undertaken by its members alongwith others. They are "Evaluation of Central Government Health Scheme" (Prof. Bharati Sharma), and "Restructuring of Punjab Government Secretariat" (Dr. (Mrs.) Rajesh Singh).

Dr. Lipi Mukhopadhyay conducted three case studies as part of the Research Project on "Community Forestry and Rural Development".

Eleven training programmes were conducted by the members of the Centre.

Centre for Management Studies, Public Enterprises and Computer Application

The members of the Centre organised seven training courses during the year.

The following three Research studies are also being pursued/completed by the Centre:

- Indian Public Sector Organisational and Administrative Capabilities to undertake projects by Prof. M.H. Malick.
- E-Governance in the context of Public Sector Projects by Prof. M.H. Malick.
- Impact of Privatisation with special reference to Delhi City Bus Transport by Prof. Nand Dhameja (completed).

A consultancy assignment on 'A Study of Trained Nurses Association of India' by Prof. M.H. Malick is in progress.

Centre for Public Policy, Planning and Environmental Studies

The Centre carried out two internal research projects:

- Rural Industrialisation in India: A Preliminary Analysis - by Prof. K.N. Kabra.
- Panchayati Raj and Local Governance: A Comparative Study of Haryana, Madhya Pradesh and Maharashtra - by Dr. Dolly Arora.

Besides, individual members have published books/articles and have organised seminar/workshop and training programme including a Republic-50 National Seminar on Development Reforms for Resurgent India on November 27-28, 2000 in collaboration with KVIC and Ministry of Tourism and Culture, Government of India.

Centre for Social Welfare Administration and Administration of Justice

The Centre during the year conducted 20 training programmes and completed a research study on 'Human Rights, Judicial Activism and State Intervention in Abolition of Bonded Labour'. Five research projects are being conducted by the members of the Centre.

It also Completed a short-term consultancy project on 'Evaluation of Organisations/Individuals for Empanelment' with Department of Administrative Reforms and Public Grievances, Government of India in the Areas of Administrative Reforms and Application of Information Technology in Government'.

B.8 COMPUTER CENTRE

With a view to strengthen the services of the Computer Centre, its infrastructure facilities were greatly augmented during the year. The Centre, apart from providing support services for data processing, computerisation of IIPA functions, etc., also offered its facilities and services for the conduct of nine academic/training courses during the year, and extended expertise to faculty and staff members, participants of training courses, various administrative sections, and APPPA office.

B.9 LIBRARY

During the year, 31,90 volumes of books including 65 books in Hindi were added to the Library. The Library as on March 31, 2001 had 1,86,190 volumes of books and periodicals.

The Library subscribed to 220 periodicals including 17 newspapers. In addition, 160 current periodicals were received on complimentary and exchange basis. The number of Hindi periodicals and Newspapers subscribed was 17.

The Library continues to participate in the World Bank's Depository Library Programme which entitles it to receive their publications free of cost. The Library is an active member of the Delhi Library Network (DELNET) and has been making considerable use of the Network's facilities for meeting the needs of its clientele.

Readers' Services

In addition to providing services to members of the faculty, IIPA members, participants of various training programmes including APPPA participants, over 2,450 users consulted the library resources under fee-based consultation programme. It has also continued to provide

VSNL TCP/IP Internet service facilities to the Faculty and Research Staff of the Institute.

As on March 31, 2001, the computerised database of the Library had 70,625 bibliographical records relating to books and 48,572 relating to periodical articles. The Library has been regularly bringing out Monthly List of Additions and Fortnightly List of Significant periodical's articles to keep its clientele informed about the incoming documents. It made available a large number of subject bibliographies to its readers. The Select Bibliography on 'IT and Indian Administration' was published in the July-September 2000 issue of Indian Journal of Public Administration.

Besides, the Library conducted a fee-based training programme on "Application of Information Technology for Library Operations and Services" during the year. The Programme was attended by 33 Library and information science professionals from various organisations and was very well received.

B.10 PUBLICATIONS

The Institute continued to bring out the following periodicals:

Indian Journal of Public Administration (IIPA)

Four issues were brought out during 2000 of which one was the annual special number on "IT and Indian Administration".

Prof. S.P. Verma continued to be the Editor and Shri M.K. Gaur, the Joint Editor till his retirement on 31st December, 2000. Since then, Shri Sunil Dutt is the Assistant Editor.

Nagarloak

The Institute brought out three issues during 2000. Shri M.C. Gupta, Director IIPA, continued to be the Editor, and Prof. G.K. Misra, the Joint Editor for the quarters January-March and April-June, 2000. For the remaining issues, Prof. K.S.R.N. Sarma was the Joint Editor and Shri Rakesh Gupta, the Assistant Editor.

Documentation in Public Administration (DPA)

The Institute brought out four issues during the year. Prof. S.P. Verma was the Editor. S/Shri B.K. Suri and A.K. Nath were Assistant Editors.

IIPA Newsletter

Twelve issues of the Newsletter were published during the year. Prof. S.P. Verma continued to be the Editor and Shri M.K. Gaur the Joint Editor upto December, 2000 and thereafter Shri M.C. Gupta, Director, IIPA was the Editor and Shri Sunil Dutt was the Assistant Editor.

Other Activities

The Institute got a bulk order from Raja Rammohan Library Foundation for the supply of 417 copies of an IIPA publication "Subhas Bose: The Man and His Mission" during 2000-01.

The Institute prepared a volume on "Administrative Year Book" for the Department of Administrative Reforms, Government of India which is ready for publication.

B.11 DISTINGUISHED VISITORS TO THE INSTITUTE

- A five-member delegation of Kenya Institute of Administration, led by Mr. Sawa, visited the Institute on June 19, 2000 and met the Director and faculty members of IIPA and exchanged ideas of mutual interest.
- A Sri Lankan delegation visited IIPA on 16th November, 2000.
- European Union Delegation headed by Mr. Micheal Caillouet, Ambassador EU visited the Institute on 20th December, 2000 and held discussions with the Director.
- A Chinese Delegation visited the Institute on 1st January, 2001.
- A Japanese Delegation visited the Institute on 12th March, 2001.

• C. ASSOCIATIONAL ACTIVITIES •

C.1 FORTY-SIXTH ANNUAL MEETING OF THE GENERAL BODY

Forty-sixth Annual General Body Meeting of Members of IIPA was held on October 14, 2000 in the IIPA Auditorium. Shri S.B. Chavan, Former Union Minister for Home Affairs and Chairman, IIPA, presided.

The meeting was attended by 338 members. The House approved the proceedings of the Forty-fifth Meeting of the General Body held on October 30, 1999, the Annual Report, and the Annual Statement of Accounts for the year 1999-2000. M/s Thakur Vaidyanath Aiyar and Co. were re-appointed as the Auditors of the Institute for the year 2000-01.

C.2 FORTY-FOURTH ANNUAL CONFERENCE OF THE MEMBERS

Forty-fourth IIPA Members' Annual Conference was held on October 15, 2000. The theme of the Conference was "Reviewing the Working of the Indian Constitution". Dr. Tushar Kanti Saha, while presenting the theme paper, mentioned that the need of the hour is to inject a degree of moderation, objectivity and fidelity in our thought and action. Dr. Saha observed that constitutional reforms should only provide a starter signal indicating and enlightening the path to be charted in course of our journey to the destiny of peace and prosperity. He felt that constitutional principles and goals should now be taken to the doors of our people; they should be read over and taught to understand the true significance of their rights and duties in the governance of the country by both formal and informal ways.

The Conference was attended by 300 members. Prior to holding of the Annual Conference, 27 prelude Regional Conferences/Seminars on the theme were organised by IIPA's Regional/Local Branches at their respective headquarters. The recommendations and observations of the Conferences/Seminars held at Regional/Local Branches were presented in the Conference.

C.3 THE EXECUTIVE COUNCIL Election

The results of the biennial election to the Executive Council of the Institute were announced on September 18, 2000. Fifty candidates contested the election and the following were declared elected:

1. Dr. S. Subramanian
2. Prof. (Mrs.) Noorjahan Bava
3. Dr. (Mrs.) Y. Shanmugasundaram
4. Prof. Jaideep Singh
5. Dr. K. Chockalingam
6. Dr. N. Sethuraman
7. Dr. Ram Avtar Sharma
8. Dr. V.T. Patil
9. Shri Suryya Ray
10. Dr. Har Swarup

Their four-year term of office (2000-2004) began immediately after the Annual General Body Meeting of October 14, 2000.

The Executive Council unanimously re-elected Shri T.N. Chaturvedi as Chairman, Standing Committee, Dr. V. Subramanian and Shri P.A. Sangma as Vice-Presidents of the Institute for a period of two years (2000-2002). The Council also re-elected Shri B.C. Mathur as Honorary Treasurer of the Institute for a period of two years (2000-2002).

Reconstitution of IIPA Committees

In pursuance of the decision of the Executive Council taken in its 237th Meeting held on 14.10.2000, the Chairman, IIPA, in consultation with Chairman, Standing Committee and Shri G.C.L. Joneja, Vice-President, has reconstituted various Committees for a two year term. The details of such Committees are given in Annexure VII. The Vice-Presidents of IIPA namely S/Shri V. Subramanian, T.N. Chaturvedi, G.C.L. Joneja and P.A. Sangma will have the option to attend meetings of any of these Committees.

The members co-opted on the Executive Council were: Prof. K.N. Pathak, Vice Chancellor,

Panjab University; Shri P.K. Umashankar, Former Director IIPA; Shri Udesb Kohli, Former Chairman, Power Finance Corporation; Shri M.L. Mehta, Chairman, Rajasthan Regional Branch; Shri Manish Gupta, Chairman, West Bengal Regional Branch; Shri Jalil Ahmad Khan, Chairman, Jammu and Kashmir Regional Branch; Prof. A.K. Sharma; Prof. Nand Dhameja (till his superannuation due on 31-12-2001); Shri M.K. Kaw, Secretary, Department of Secondary and Higher Education; Shri B.B. Tandon, Secretary, Department of Personnel and Training; and Shri K. Kosal Ram, Secretary, Department of Urban Development.

Meetings of Committees

The Executive Council met three times and the Standing Committee met twice during the year. The Academic Committee and Editorial Board met once each. The Screening

Committee for Admission of New Members met four times during the year.

C.4 MEMBERSHIP

During the year, 284 new members (31 Annual, 171 Life, 2 Corporate Annual, 2 Corporate for 20 years, 52 Associate and 26 student) were admitted. Thirtythree Annual Members compounded their membership to Life Membership. One Annual Member resigned, and one Annual Member and 57 Life Members were reported to have expired during the year.

The names of 266 Annual Members, whose subscription fell in arrears for more than two years, *i.e.*, since 1998, were removed from the Membership Rolls of the Institute under Rule 35(1) of the Institute.

The categorywise details of membership in tabular form are given below:

	Annual Members	Life Members	Associate Members	Student Members	Corporate Members (Annual)	Corporate Members (20 years)	Total
1. Membership as on 31.3.2000	963	9151	203	105	68	110	10,600
2. Admitted as New Members during 1.4.2000 to 31.3.2001	31	171	52	26	2	2	284
	994	9322	255	131	70	112	10,884
3. Conversion of the Member ship during 1.4.2000 to 31.3.2001	(-) 33	(+) 33	—	—	—	—	—
	961	9355	255	131	70	112	10,884
4. Members removed during 1.4.2000 to 31.3.2001	(-) 266	—	(-) 38	(-) 40	—	—	(-) 344
	695	9355	217	91	70	112	10,540
5. Members resigned during 1.4.2000 to 31.3.2001	(-) 1	—	—	—	—	—	(-) 1
	694	9355	217	91	70	112	10,539
6. Members expired during 1.4.2000 to 31.3.2001	(-) 1	(-) 57	—	—	—	—	(-) 58
Total membership as on 31.3.2001	693	9298	217	91	70	112	10,481

C.5 REGIONAL AND LOCAL BRANCHES

During the year, one new Local Branch at Indore (MP) was established. The Dindugal, Thanjavur, and Virudhunagar Local Branches, which were non-functional over the years, were revived. Thus, the total number of Regional and Local Branches of the Institute as on 31.3.2001 was 20 and 38, respectively. The list of Regional and Local Branches alongwith the names of Office Bearers and a brief account of their main activities carried out during the year are given in Annexure III.

A Meeting of the Office Bearers of Regional and Local Branches was held on October 14, 2000 at the IIPA which was presided over by the Director of the Institute. The Regional and Local Branches represented at the meeting were: Andhra Pradesh, Assam, Bihar, Delhi, Kerala, Madhya Pradesh, Maharashtra, Mizoram, Orissa, Punjab/Haryana/Chandigarh, Tamil Nadu, Uttar Pradesh, and West Bengal (all Regional Branches); and Budaun, Burdwan, Coimbatore, Cuddalore, Dindugal, Gulbarga, Howrah, Imphal, Indore, Jabalpur, Karimnagar, Madurai, Meerut, Muzaffarpur, Mysore, Nagpur, Patiala, Ranchi, Saidapet, Salem, Sangli, Tirunelveli, Tirupati, Tirupattur, Vallabh Vidyanagar, Vellore, Villupuram, and Warangal (all Local Branches). Several valuable suggestions/observations were made at the meeting.

A total sum of Rs.9,41,144 was released to the Branches during the year as financial assistance which includes financial assistance for organising seminars, conferences, and conducting research studies. Research grants amounting to Rs.2,05,000 were released to seven Regional Branches and three Local Branches out of the Plan Funds for undertaking research projects which were approved by the Institute.

A statement showing details of financial assistance given to Branches during 2000-01 is given in Annexure VIII.

In pursuance of the discussion held in the meeting of the office bearers on 25th October, 1997, one IIPA faculty member has been associated with each of the Regional Branches to help them in organising at least one training course, one seminar/conference/colloquium/workshop, and one research study/case study each year, commencing 1998-99. The list of faculty members attached to the Regional Branches is given in Annexure IX.

C.6 ESSAY COMPETITION

The following subjects were identified for the Annual Essay Prize Competition, 2000:

1. *Terrorism: Administrative Response*
2. *Education Administration in India*
3. *Convergence of Delivery System in Rural Areas*

Out of 53 essays received, 12 did not comply with the rules laid down for the Competition. Thus only 41 essays (30 in English and 11 in Hindi) were evaluated by a Committee of Judges comprising Prof. R.K. Arora, Shri Veeranna Aivalli and Shri M.C. Gupta, Director, IIPA.

The first prize in English was awarded to Shri N. Padmanabhan of Hyderabad for his essay on 'Terrorism: Administrative Response' and the Second Prize to Dr. Satish Balkrishna Bhise of Satara for his essay on 'Education Administration in India'. There were two third prizes in English: one to Prof. T.N. Rastogi of Delhi for his entry on 'Terrorism: Administrative Response' and the other to Dr. Kamal Taori, New Delhi for his essay on 'Convergence of Delivery System in Rural Areas'.

For Hindi essays, none could get the first prize. Dr. K.N.P. Srivastava was awarded the second prize and Shri Kailash Nath Gupta, the third prize for their essay on "आतंकवाद: प्रशासनिक अनुक्रिया".

The first, second and third positions carried prize money of Rs.5,000 Rs.3,000 and Rs.2,000, respectively.

D. ADMINISTRATIVE AND PERSONNEL MATTERS

The list of the faculty members and other senior staff as on 31st March 2001 is at Annexure X.

Appointments/Promotions

Shri Sunil Dutt, Publication Officer was appointed Assistant Editor for Indian Journal of Public Administration and IIPA Newsletter w.e.f. February 2001.

Ms. Shakti Chauhan, Shri Vyas Kumar Bajpai, Mrs. Lalita Singh and Shri Narendra Singh were appointed as Library Professional Assistants with effect from 16.11.2000, 23.11.2000, 23.11.2000 and 14.12.2000, respectively.

S/Shri Chuni Lal, Superintendent and G.K. Arora, Sr. Stenographer (Sr. Scale) were placed in the next higher scale of pay of Rs.8000-275-13500 under Time Bound Personal Promotion scheme with effect from 2.12.2000 and 27.2.2001, respectively.

Shri H.C. Arora was designated as Superintendent with effect from 1.3.2001.

Retirements/Resignation

The following Faculty/Staff members retired during the year:

Shri Kula Nand, Carpenter-cum-Mason, and Shri Gopal Singh, Machine Operator, on 30.4.2000.

Shri Shiv Narain, Machine Operator, on 31.7.2000.

Dr. B.B. Malhotra, Dy. Registrar (AS) and Shri Prem Ballabh, Library Attendant, on 30.11.2000.

Shri M.K. Gaur, Jt. Editor, Dr. M.K. Narain, Reader, and Shri Chotey Lal, Head Mali, on 31.12.2000.

Shri Chuni Lal, Superintendent, and Shri Dan Singh, Messenger, on 28.2.2001. Mrs. Rajeshwari Rawat, Proof Reader, resigned w.e.f. 1.1.2001.

Death while in service

Prof. J.N. Upadhyay passed away suddenly on 19th February, 2001 after a brief illness.

Competency Building of IIPA Employees

The following in-house training programmes were conducted to enhance proficiency of Faculty/Senior Administrative Staff/Supporting Staff in the use of Computers.

- (i) IT Training Programme on effective Word Processing using MS Word.
- (ii) IT Basic and Trends.
- (iii) Digital Presentations using MS Power Point.
- (iv) Data Analysis using MS Excel.
- (v) Effective Office Communications.

In all, about 30 faculty members/senior officers and 50 administrative staff were trained in these in-house programmes.

Progressive use of Hindi

Rajbhasha Implementation Committee of the Institute under the Chairmanship of the Director continues to promote the use of Hindi in the working of the Institute. The Committee decides about time-bound programmes for use of Hindi.

Some of the measures taken in this direction were:

- (i) A public lecture on the 14th September, 2000. (हिंदी दिवस) Dr. L.M. Singhvi, Member of Parliament, delivered a lecture in Hindi on the subject 'संविधान एवं राजभाषा'. The function was presided over by Shri Dhanik Lal Mandal, former Governor, Haryana.
- (ii) Hindi Essay Prize Competition-2000 to encourage the original authorship in Hindi.

The Institute invited entries on the following subjects:

- (i) लोक प्रशासन एवं सूचना प्रौद्योगिकी
- (ii) लोक प्रशासन एवं जनसहभागिता

The first prize of Rs.5000 was awarded to Dr. Inder Jeet Kaur, the second prize of Rs.3000 to Dr. Harsh Vardhan Acharya, and the third prize of Rs.2000 to Shri Kailash Nath Gupta, for their essays on 'लोक प्रशासन एवं जनसहभागिता'.

- (iii) Annual Essay Prize Competition in Hindi. Dr. K.N.P. Srivastava was awarded second prize of Rs.3000 and Shri Kailash Nath Gupta was awarded third prize of Rs.2000 'आत्मवाद प्रशासनिक अनुक्रिया' for their essays on for the year 2000.

- (iv) An employee of the Institute, Shri Dharamraj Pandey was awarded cash prize and increment as prescribed by the Official Language Department on his successfully completing the Hindi Typewriting Training. Two employees Smt. Ranjeet Kaur and Shri Parveen Kumar were nominated to attend Hindi Typing Training and were given prescribed increments. Two employees Smt. Punam Ghai and Smt. Pushpa Shukla were deputed to participate in the workshop on translation organised by the Bureau of Indian Standards.
- (v) Annual Report of the Institute was brought out in Hindi as well as in English.
- (vi) Letters received in Hindi are being replied to in Hindi.
- (vii) During the year, the Library added 53 books in Hindi on different subjects.

• E. FINANCE AND ACCOUNTS •

Revenue Account Receipts

Apart from generating its own resources, the Institute received grants from the Ministry

of Personnel, Public Grievances and Pensions, Government of India and others. The details of such receipts during the year under report are:

	Amount	Remarks
1. Maintenance Grant from Government (Recurring)	(i) Rs. 315.00 lakhs (ii) Rs. 7.71 lakhs	Unspent balance of previous year brought forward
2. Internal Receipts generated by IIPA	Rs. 275.24 lakhs	Break-up as under: (Rs.lakhs)
		(i) Fee from various fee-based and sponsored training programmes 98.38
		(ii) Rent from Hostel, etc. 49.21
		(iii) Membership Subscription (including interest on Membership Fund) 7.88
		(iv) Sale of Publications 4.03
		(v) Net fee from Consultancy Assignments 17.11
		(vi) Course fee – P.G. Professional Programme in ITM 15.30
		(vii) Overhead charges 27.85
		(viii) Receipts from Office Equipments towards Photocopy/Risograph/Computer Time, etc. 19.48
		(ix) Other Miscellaneous. Receipts, Service charges, interest on investments, Recovery of Advances, etc. 36.00

Thus the total recurring funds available to the Institute during 2000-2001 were Rs. 597.95 lakhs.

Expenditure

As against the recurring revenue receipts of Rs. 597.95 lakhs, the expenditure during the year under report was 590.21 lakhs with the following breakdown:

	Rs. in lakhs
1. Establishment (Salaries and allowances)	288.19
2. Conduct of fee-based and Sponsored training Programmes	42.76
3. P.G. Professional Programme in ITM	8.26
4. Research, Seminars and Conferences	2.50
5. Library Books and Periodicals, etc.	13.68
6. Publications	7.56
7. Promotion of Branch activities	7.40
8. Campus maintenance including Hostel general charges, water and electricity charges, rent, rates and taxes, etc.	80.13
9. Administrative and "miscellaneous charges	74.02
10. Other expenditure (CRDA)	0.30
11. Advances to employees	10.41
12. Amount transferred to "Infrastructure Development Fund"	55.00

Thus, there was a surplus of Rs. 7.74 lakhs in the revenue account during the year after transferring a sum of Rs. 55.00 lakhs to "Infrastructure Development Fund."

Centre for Urban Studies (CUS)

A maintenance grant of Rs. 42.78 lakhs was received from the Ministry of Urban Affairs and Employment (Department of Urban Development) Government of India during the year under report. In addition a sum of Rs. 3.22 lakhs unspent balance of previous year was brought forward. Rs. 0.10 lakhs accrued from sale of CUS publications. Thus the total receipts under CUS were Rs. 46.10 lakhs.

Against the total receipt of Rs. 46.10 lakhs, an expenditure of Rs. 42.59 lakhs was incurred on:

	Rs. in lakhs
1. Pay and Allowances	26.70
2. Training Programmes/ Seminars, etc.	4.00
3. Infrastructure	5.42
4. Books and Periodicals	1.59
5. Travel Expenses	0.42
6. Publication of Nagarlok	0.38
7. Other contingencies and Miscellaneous Expenses	0.57
8. Overhead charges	3.51
	<hr/> 42.59 <hr/>

Unspent balance of Rs. 3.51 lakhs has been carried forward to the next year.

National Centre for Disaster Management

The Ministry of Agriculture released a total grant of Rs. 35.00 lakhs. In addition an unutilised balance of Rs. 47.97 lakhs from previous year was also carried over during the year under report. Thus total funds available during the year were Rs. 82.97 lakhs.

Against the total receipt of Rs. 82.97 lakhs, expenditure of Rs. 178.95 lakhs was incurred during the year on:

	Rs. in lakhs
1. Pay and Allowances	38.85
2. Documentation and Case Studies	10.94
3. Training Programmes	10.11
4. Research/Seminar/Workshops, etc.	7.09
5. Travel Expenses	3.43
6. Books and Journals	7.46
7. Publications	0.10
8. Maintenance of Facilities	7.73
9. Contingencies and Miscellaneous Expenses	3.63
10. Infrastructure	30.79
11. High Powered Committee expenses	43.47
12. Overhead charges	15.35
	<hr/> 178.95 <hr/>

The shortfall of Rs. 95.98 lakhs has been carried over for adjustment during 2001-02. However Ministry of Agriculture have sanctioned an amount of Rs. 111.00 lakhs which has been received in April, 2001.

Capital Account (Non-Recurring)

Under IX Plan, grant of Rs. 13.00 lakhs was received during the year. The unspent balance of Rs. 27.18 lakhs of the Plan Grant of previous year (1999-2000) was carried over to this year.

Thus the total grant available was Rs. 40.18 lakhs out of which Rs. 18.81 lakhs was utilised on various activities upto March 31, 2001 and balance of Rs. 21.37 lakhs has been carried over to the next year 2001-2002 for utilisation against committed works/ activities.

Specific Grants and Expenditure on Sponsored Training Programmes and Research Studies, etc.

Grants/Fee amounting to Rs. 145.69 lakhs were received from the Ministry of Personnel, Public Grievances and Pensions (DOP&T), and other sponsoring Ministries/Departments for conduct of sponsored Training Programmes, Research Studies and Seminars, etc., as under:

	(Rs. in lakhs)
1. DOP&T Sponsored Programme (Advanced Professional Programme in Public Administration (APPPA))	36.68
2. From various Ministries/Departments for Field Visits/Dissertation, etc., by APPPA Participants	69.78
3. From Ministries/Departments (Other than DOP&T) and other organisations for special Programmes, Research Studies, Consultancy Assignments, Seminars, etc.	39.23
	<hr/> 145.69 <hr/>

An unspent balance of Rs. 70.49 lakhs was also brought forward from previous year.

As against the above, the expenditure on various programmes, Research Studies, etc., amounted to Rs. 159.71 lakhs as detailed below:

1. Advanced Professional Programme in Public Administration (Plan and Non-plan)	38.17
2. Field Visits/Dissertation, etc., by PPPA Participants	65.25
3. Special Programmes, Research Studies Consultancy Assignments and Seminars, etc., sponsored by various Ministries/Departments of Government of India and other organisation	56.29
	<hr/> 159.71 <hr/>

Foreign Contributions (FCRA)

Besides this foreign contributions worth Rs.41.63 lakhs were also received for conducting PSMBA Programme and some consultancies, etc., and an unspent balance of Rs.6.09 lakhs was brought forward from previous year. Against these an amount of Rs.43.03 lakhs was utilised during the year.

The balance/excess expenditure from these grants has been carried over for utilisation/adjustment during 2001-2002.

M/S Thakur, Vaidyanath Aiyar and Co. audited the accounts of the Institute for the year under report, and the Audited statement of Accounts in detail is appended to this report (Annexure XII).

ANNEXURE I

RESEARCH PROJECTS AND CONSULTANCY ASSIGNMENTS

STATUS REPORT OF RESEARCH PROJECTS (ON GOING)

S. No.	Project	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Schedule Date of Completion	Likely Date of Completion	Present Status
Internally Funded Research Projects								
1.	Panchayati Raj and Local Governance: A Comparative Study of Haryana, Madhya Pradesh and Maharashtra	Dolly Arora	IIPA	75,000	Feb' 2001	Sep'2001		
2.	Child Labour in the Informal Sector of Delhi City - Problems and Prospects	S.N. Mishra	IIPA	75,000	Jun'2000	Dec'2001		
3.	Training for Elected Panchayati Raj Representatives	R.K. Tiwari	IIPA	75,000	Jan'2001	Sept'2001	Dec'2001	In Progress
4.	Some Aspects of Rural Industrialisation in India	K.N. Kabra	IIPA	75,000	Nov.'2000	July'2001	July 2001	In Progress
5.	Citizens' Charters in India: A Study of the Implementation Process	A.K. Sharma	IIPA	75,000	May'2000	Dec'2000	Mar'2001	Since Completed
6.	Aspects of Administrative Theory	A.K. Sharma	IIPA	5,000	June'97	June'2001	Sept'2001	In Progress
7.	Sustainable Natural Resource Management: A Case Study of TVAMS Kesla, MP	Anil C. Ittyerah	IIPA	20,000	Apr'98	Dec'99	Dec'2001	In Progress
8.	National Social Audit of the Save Grain Campaign - Post Harvest Initiatives - A Pilot Study of Northern Region	Anil C. Ittyerah	IIPA	50,000	Apr'98	Mar'99	Dec'2001	In Progress
9.	Management of Slums in Delhi	M.K. Narain (Retd.)	IIPA	55,000	Oct'99	June'2000	Aug'2001	In Progress
10.	Financing of Urban Local Governments in Uttar Pradesh-A Case Study of Agra	Vishwa N. Alok	IIPA	75,000	Feb' 2001	Feb' 2002	Feb'2002	In Progress
11.	Human Development Index: Exercises in Methodology and Reconstruction	P.K. Chaubey	IIPA	75,000	Aug'2000	Mar'2001		In Progress
Externally Funded Research Projects								
1.	Case Studies on Leader As Counsellor, The Art of Delegation and Forest-Community Interface	Lipi Mukhopadhyay	UP Forestry Project, the World Bank	7,00,000	Dec'98	May'99	July'2000	Since Completed

S. No.	Project	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Schedule Date of Completion	Likely Date of Completion	Present Status
2.	Rural Development Programmes and Role of District Rural Development Agency - Perceptual and Attitudinal Study of Beneficiaries towards DWCRA	Bharati Sharma	Panchayat and Rural Development Govt. of Assam	1,17,000	Nov'98	Nov'99	July'2001	Since Completed
3.	Efficacy of Organization Structure, Roles and Role-relationship of 'Disaster Managing Organization: A Study of Central Government Machinery	Rajesh Singh	NCDM	1,20,000	Feb'98	Jan'99	Dec'2001	In Progress
4.	A Case Study on the Role of Panchayati Raj Institutions in Disaster Management and Preparedness	Anil Sinha*	M/o Agriculture, NCDM	2,00,000	Mar'99	Jul'99	Dec'2001	In Progress
5.	Concurrent Evaluation of SJSRY	K.S.R.N. Sarma Pranab Banerji	M/o Urban Dev. & Poverty Alleviation, GOI	10,00,000	Aug'2000	April 2001		Since Completed
6.	Documentation on Gujarat Earthquake	V.K. Sharma	M/o Agriculture	9,00,000	Feb'2001	Feb'2002	Feb'2002	In Progress

* Earlier handled by late Prof. J.N. Upadhyay.

STATUS REPORT OF CONSULTANCY ASSIGNMENTS (ON GOING)

S. No.	Consultancy Assignments	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Schedule Date of Completion	Present Status
1.	Market Monitoring of Tree Products	K.N. Kabra P.K. Chaubey	FRI Dehradun	2,50,000	Dec'97	Dec'98	Sept'2001 (Interrupted for some time, now resumed)
2.	CFS Dronagiri, Navi Mumbai*	J.C. Kapur	CFS Dronagiri	1,80,000	Sept'99	On going	In Progress
3.	"Facilities Management" at Inland Container Depot (ICD) of Central Warehousing Corporation at Patparganj, New Delhi (Phase-II)	J.C. Kapur	Central Warehousing Corporation	16,00,000	Oct'99	On going	In Progress
4.	Survey of Protected Areas in India	Shekhar Singh	M/o Environment and Forests, GOI and the World Bank	75,00,000	June'98	Sep'2001	In Progress
5.	Study on Protected Area Management in the Andamans	Shekhar Singh	Fauna Flora International	6,75,000	May'2000	Aug'2001	In Progress

S. No.	Consultancy Assignments	Faculty Incharge	Funding Agency	Total Grant Sanctioned (Rs.)	Date of Commencement	Schedule Date of Completion	Present Status
6.	Restructuring Punjab Government Secretariat	M.C. Gupta Dr. (Mrs.) Rajesh Singh Prof. M.H. Malick Dr. R.K. Barik Dr. J. Guha Roy	Govt. of Punjab	12,00,000	July'2000	Oct'2001	In Progress
7.	Chronic Poverty in India	Aasha Kapur Mehta	Univ. of Manchester and DFID	3,35,000	Nov'2000	June'2001	In Progress
8.	A Study of Trained Nurses Association of India (TNAI)	M.H. Malick	TNAI	1,50,000	Sept'2000	Dec'2001	In Progress
9.	Development and Implementation of Computer Software for Selection of Principals and PGTs for Kendriya Vidyalaya Sangathan	J.C. Kapur	KVS	6,00,000	Apr'98		Since Completed
10.	"Facilities Management" at Inland Container Depot (ICD) of Central Warehousing Corporation at Patparganj, New Delhi (Phase-I)	J.C. Kapur	Central Warehousing Corporation	8,00,000	Oct'98		Since Completed

RESEARCH PROJECTS (COMPLETED) DURING 2000-2001

Sl. No.	Project	Faculty Incharge	Funding Agency	Total Grants Sanctioned (Rs.)	Date of Commencement	Schedule Date of Completion	Present Status
1.	Impact of Privatisation: With Special Reference to Delhi City Bus Transport	Nand Dhameja	IIPA	40,000	Feb'98	Aug'98	Completed in Sept'2000
2.	Human Rights, Judicial Activism and State Intervention in Abolition of Bonded Labour System	R.K. Tiwari	IIPA	60,000	Dec'97	Aug'98	Completed in Nov'2000
3.	Citizen Administration Interface	R.K. Barik	IIPA	54,000	Feb'98	Aug'98	Completed in July'2000
4.	Drought in Rajasthan	L.C. Gupta* V.K. Sharma	NCDM	50,000	Mar'99	Dec'99	Completed in January'2000
5.	Drought in Gujarat	L.C. Gupta* V.K. Sharma	NCDM	50,000	Mar'99	Dec'99	Completed in January'2000
6.	Pest Infestation	V.K. Sharma	M/o Agriculture	2,50,000	June'98	June'99	Completed in April 2000
7.	Orissa Super Cyclone Documentation	V.K. Sharma	NCDM	9,00,000	Nov'99	Nov'2000	Completed in Dec. 2000
8.	Manual of Natural Disaster Management	V.K. Sharma	M/o Agriculture	2,00,000	Dec'99	April'2000	Completed in April 2000
9.	Disaster Management Mechanism of Goa - A Critical Appraisal	Rajesh Singh	NCDM	35,000	Aug'98	Mar'2000	Completed in May 2000
10.	Community Forestry and Rural Development	Lipi Mukhopadhyay	M/o Rural Areas and Employment	1,45,000	Mar'98	Jul'98	Completed in Oct'2000

* Consultant NCDM

<i>Sl. No.</i>	<i>Project</i>	<i>Faculty Incharge</i>	<i>Funding Agency</i>	<i>Total Grants Sanctioned (Rs.)</i>	<i>Date of Commencement</i>	<i>Schedule Date of Completion</i>	<i>Present Status</i>
11.	Impact Assessment of Women in Panchayat and Gram Sabha on Capacity Building	Lipi Mukhopadhyay	M/o Rural Development	1,22,000	Jul'99	Feb'2000	Completed in May 2000
12.	Concurrent Evaluation of Indira Awas Yojana	Sujata Singh	M/o Rural Development	2,50,000	Oct'98	Sept'99	Completed in Oct'2000
13.	Concurrent Evaluation of Million Wells Scheme (MWS) in Rajasthan	Sujata Singh	M/o Rural Development	4,00,000	Oct'98	Mar'2000	Completed in Dec'2000
14.	Evaluation of Pre-Examination Coaching for Minorities and Other Backward Classes	R.K. Barik	M/o Social Welfare	1,21,000	Aug'97	Mar'2000	Completed in June 2000
15.	Legislative Framework for Disaster Management (A Study of Legislation in Select Countries)	S.S. Singh	NCDM, IIPA	1,32,000	Nov'98	June'2000	Completed in June 2000

CONSULTANCY ASSIGNMENTS (COMPLETED) DURING 2000-2001

<i>S. No.</i>	<i>Consultancy Assignments</i>	<i>Faculty Incharge</i>	<i>Funding Agency</i>	<i>Total Grant Sanctioned</i>	<i>Date of Commencement</i>	<i>Schedule Date of Completion</i>	<i>Present Status</i>
1.	Evaluation of Central Government Health Scheme	M.C. Gupta Girish K. Misra Nand Dhameja Bharati Sharma Rakesh Gupta	M/o Health and Family Welfare	14,00,000	Mar'99	Aug'2000	Completed
2.	Women's Economic Empowerment in the Asia Pacific Region, A Value Chain Analysis for Gum-Karaya	Aasha Kapur Mehta	UNIFEM	1,61,350	Aug'2000	Nov'2000	Completed
3.	Evaluation of Organisations/Individuals for Empanelment with Deptt. of Administrative Reforms and Public Grievances, Govt. of India in the "Areas of Administrative Reforms and Application of Information Technology in Government". (Jointly with four other faculty members of IIPA)	J.C. Kapur N.C. Ganguli P.K. Chaubey R.K. Barik J. Guha Roy	Dept. of Administrative Reforms, GOI	87,500	Oct'2000	Nov'2000	Completed

ANNEXURE II

• TRAINING PROGRAMMES •

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
<i>Programmes Sponsored by DOPE&T</i>			
1.	TOT on Direct Trainer Skills May 22-26, 2000	10	Prof. J.N. Upadhyay
2.	TOT on Design of Training May 29-June 2, 2000	11	Dr. J. Guha Roy
3.	Twenty Sixth Advanced Professional Programme in Public Administration July 1, 2000 to March 31, 2001	31	Prof. J.N. Upadhyay
4.	Eleventh Orientation Programme for Directors/Dy. Secretaries of Central Staffing Scheme July 10-14, 2000	13	Prof. J.N. Upadhyay
5.	Third Public Services MBA Oct. 9-13, 2000	10	Prof. Nand Dhameja/ Shri Pranab Banerji
6.	25th MDP for Empanelled Dy. Secretaries of CSS Jan. 8-Feb.9, 2001	17	Prof. S.N. Mishra/ Prof. R.K. Tiwari
7.	Twelfth Orientation Programme for Directors/Dy. Secretaries of Central Staffing Scheme Feb. 5-9, 2001	25	Prof. J.N. Upadhyay
<i>Fee Based Programmes (of the Institute)</i>			
1.	Eighth Course on Planning Budgeting and Budgetary Control April 24-28, 2000	34	Dr. A. Sarada
2.	Twentieth Course on Management Information System April 24-28, 2000	7	Prof. M.H. Malick and Shri Rakesh Gupta
3.	Analysis and Design of Information System Using JAVA May 9-17, 2000	12	Prof. R.K. Sachdeva and Ms. Charu Malhotra
4.	Fifth SC/ST/OBC Reservation in Govt. June 21-23, 2000	7	Prof. R.N. Thakur
5.	Special Programme on Business Process Re-engineering for Public Enterprises Aug. 9-11, 2000	9	Prof. J.C. Kapur

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
6.	First Course on Zero Base Budgeting and Expenditure Control Sept. 18-22, 2000	21	Dr. A. Sarada/ Prof. Nand Dhameja
7.	Project Management Sept. 25-29, 2000	6	Prof. M.H. Malick
8.	Finance for Non-Finance Executives Nov.20-24, 2000	11	Prof. Nand Dhameja
9.	Application of IT for Library Operations and Services Nov. 27-Dec.1, 2000	35	Shri B.K. Suri
10.	VAT Policy and Administration Nov.27-Dec.1, 2000	27	Dr. V.N. Alok
11.	Rural Development Administration of Anti Poverty Programmes Dec.4-8, 2000	3	Prof. S.N.Mishra/ Prof. R.K. Tiwari
12.	Administrative Leadership in 21st Century Dec. 11-15,2000	10	Prof. Jaideep Singh
13.	Public Sector Purchase and Supply Management Dec. 11-15, 2000	15	Dr. S.K. Bhattacharya
14.	Second Course on Good Governance Jan. 15-19, 2001	7	Dr. R.K. Barik
15.	Ninth Orientation Course on Effective Administration of Welfare Measures in Govt. and PSUs Jan. 29-Feb. 2, 2001	5	Prof. R.N. Thakur
16.	Seventh Course on SC/ST/OBC Reservation in Government and Public Sector Undertakings March 7-9, 2001	10	Prof. R.N. Thakur
17.	Second Training Programme on Implementation Systems for Public Administration Using MS-Access March 26-30, 2001	6	Ms. Charu Malhotra
<i>Sponsored Programmes</i>			
1.	Training Programme on Departmental Proceedings for Officers of the Union Public Service Commission (Sponsored by UPSC) May 10-12, 2000	20	Dr. T.K. Saha
2.	Third Training Programme on Health Management for Medical Officers of IPP-VIII World Bank Project (Sponsored by MCD) May 29-June 2, 2000	25	Prof. J.N. Upadhyay

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
3.	TOT for Medical Officers of IPP-VIII World Bank Project (Sponsored by MCD) June 19-23, 2000	25	Prof. J.N. Upadhyay
4.	Trg. Programme on Legal Dimensions of Administrative Decisions for Officers of Karnataka Govt. (in collaboration with IIPA Karnataka Regional Branch of Mysore) June 26-30, 2000	13	Prof. S.S.Singh/ Dr.T.K. Saha
5.	Post Graduate Diploma in Computer Applications for the Officers of MCD Aug. 29, 2000 - Feb. 28, 2001	20	Prof. J.C. Kapur/ Shri N.C. Ganguli
6.	Special Integrated Training Programme on Developing Behavioural Skills for Officers of Telecom Directorate Sept. 25-27, 2000	21	Dr. (Mrs.) Rajesh Singh
7.	Training Programme on Public Policy Management for Senior Officers of Central Tibetan Administration Oct. 17-21, 2000	17	Dr. Sujata Singh
8.	Special Integrated Training Programme on Developing Behavioural Skills for Officers of Telecom Directorate Nov. 1-3, 2000	24	Dr. (Mrs.) Rajesh Singh
9.	Forest Tribal Interface Nov. 6-10, 2000	25	Dr. Lipi Mukhopadhyay
10.	Communication Skills for Officers of Central Tibetan Administration Nov. 15-17, 2000	16	Dr. Sujata Singh
11.	22nd Orientation Training Programme for the Members of the State Commissions and District Forums (Ministry of Consumer Affairs) Nov. 20-24, 2000	34	Prof. S.S. Singh
12.	23rd Orientation Training Programme for the Members of the State Commissions and District Forums (Ministry of Consumer Affairs) Dec. 18-22, 2001	20	Prof. S.S. Singh
13.	Fourth Training Programme on Health Management for Medical Officers of IPP-VIII World Bank Project (Sponsored by MCD) Jan. 8-12, 2001	24	Prof. Bharati Sharma

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
14.	24th Orientation Training Programme for the Members of the State Commissions and District Forums (Ministry of Consumer Affairs) Jan. 15-19, 2001	15	Prof. S.S. Singh
15.	Fifth Training Programme on Health Management for Medical Officers of IPP-VIII World Bank Project (Sponsored by MCD) Feb. 5-9, 2001	25	Prof. Bharati Sharma
16.	VIC for IPS Officers on Policing in the 21st Century (Sponsored by BPR&D) Feb. 5-10, 2001	21	Dr. J. Guha Roy
17.	25th Orientation Training Programme for the Members of the State Commissions and District Forums (Ministry of Consumer Affairs) Feb. 19-23, 2001	21	Prof. S.S. Singh
18.	Sixth Training Programme on Health Management for Medical Officers of IPP-VIII World Bank Project (Sponsored by MCD) Feb. 19-23, 2001	24	Prof. Bharati Sharma
19.	TOT for Medical Officers of IPP-VIII World Bank Project (Sponsored by MCD) Feb. 19-23, 2001	25	Dr. J. Guha Roy
20.	26th Orientation Training Programme for the Members of the State Commissions and District Forums (Ministry of Consumer Affairs) March 12-16, 2001	21	Dr. T.K. Saha
21.	Second PSMBA (Fine Module) January 22-25, 2001	20	Prof. Aasha Kapur Mehta Prof. R.K. Tiwari
<i>Collaborative Programmes</i>			
1.	Training Programme on International Economic Order (In collaboration with MIPAM at Mauritius) April 17-21, 2000	21	Shri Pranab Banerji/ Dr. S.K. Bhattacharya
2.	First Training Programme for Members of French Civil Service-India Module March 12-23, 2001	12	Prof. S.S. Singh/ Dr. R.K. Barik
<i>Programmes under CUS</i>			
1.	Thirteenth Programme on Managing Slum Improvement July 3-7, 2000	18	Dr. M.K. Narain

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
2.	First Course on Computer Applications in Urban Local Bodies Aug. 28 -Sept. 1, 2000	21	Shri Rakesh Gupta/ Shri N.C. Ganguli
3.	Seventh Course on Municipal Resource Mobilisation Sept. 11-15, 2000	11	Prof. K.S.R.N. Sarma
4.	Second Course on Urban Water Supply Management Jan. 8-12, 2001	24	Prof. K.S.R.N. Sarma
5.	Public Private Partnership in Urban Development Jan. 15-19, 2001	11	Prof. G.K. Misra
6.	Eighth Course on Environmental Management and Municipal Authorities Jan. 22-27, 2001	27	Shri Rakesh Gupta
7.	Urban Management Feb. 12-16, 2001	27	Shri Rakesh Gupta
8.	Eighth Course on Sustainable Urban Development March 19-23, 2001	14	Prof. G.K. Misra/ Shri Rakesh Gupta
<i>Programmes under NCDM</i>			
1.	Second Disaster Awareness Workshop on National Disasters at Department of Environmental Sciences - C.S.S. University, Meerut May 16-17, 2000	88	Prof. V.K. Sharma/ Dr. A.D. Kaushik
2.	Training Programme on Flood Disaster Management May 29-June 2, 2000	29	Prof. V.K. Sharma/ Dr. A.D. Kaushik
3.	Training Workshop on Disaster Management for PSUs July 26-28, 2000	17	Prof. Vinod K. Sharma/ Dr. Alok Gupta
4.	Training Programme on Combined Humanitarian Assistance Response Training (CHART) Oct. 30-Nov. 4, 2000	31	Prof. Vinod K. Sharma
5.	Training Workshop on Earthquake Disaster Mitigation Nov. 22-24, 2000	21	Dr. M.K. Narain
6.	Workshop on Earthquake Disaster Mitigation for NCR of Delhi in collaboration with ISET, (Delhi Chapter) Dec. 22, 2000	42	Prof. Vinod K. Sharma/ Shri Amir Ali Khan

<i>Sl. No.</i>	<i>Title of the Course/Duration</i>	<i>No. of Participants</i>	<i>Course Director(s)</i>
7.	Training Programme on Drought Management Jan. 8-12, 2001	14	Prof. Vinod K. Sharma/ Prof. J.N. Upadhyay/ Dr. Alok Gupta
8.	Training Programme on Natural Disaster Management (in Collaboration with ATP, Trivandrum) Jan. 15-19, 2001	35	Prof. V. K. Sharma
9.	Training Programme on Capacity Building Towards Disaster Management Feb. 5-7, 2001	22	Dr. Lipi Mukhopadhyay
10.	Training Workshop on Reconstruction and Rehabilitation in Disaster Affected Areas Feb. 26-28, 2001	34	Prof. Vinod K. Sharma/ Dr. Amir Ali Khan
11.	Training Workshop on Inter-Organisational Co-Ordination in Prevention of Natural Disaster March 14-16, 2001	30	Dr. Lipi Mukhopadhyay
12.	Training Workshop on Calamity Relief Fund Policy: Financing and Working Review March 26-28, 2001	22	Prof. K.N. Kabra/ Prof. P.K. Chaubey
13.	Workshop on Interface of Disaster Management Planning and Delhi Master Plan in collaboration with ITPI August 4, 2000	104	Prof. Vinod K. Sharma/ Shri Amir Ali Khan
14.	Workshop on Natural Disaster Management at Jamia Millia Islamia Sept. 28-29, 2000	88	Prof. Vinod K. Sharma
15.	National Day for Disaster Management Oct. 11-12, 2000	92	Prof. Vinod K. Sharma
16.	Workshop on Disaster Awareness and Management at AMU, Aligarh March 1-2, 2001	115	Prof. Vinod K. Sharma/ Shri Amir Ali Khan

ANNEXURE III

• ACTIVITIES OF BRANCHES •

REGIONAL BRANCHES

We have received the Annual Reports of the Activities of the following Regional and Local Branches for the year 2000-01:

ANDHRA PRADESH

Chairman - Shri M. Gopalakrishnan, Plot No.39, Avanti Nagar, Opp. Skyline Cinema, Bashirbagh, Hyderabad-500029.

Hony. Secretary - Shri B.V. Krishna Kumar, "Bhavana", H.No.10-3-311/13-B Road No.2, Castle Hills, Near Welfare Centre, Masab Tank, Hyderabad-500457.

Membership - Annual 30, Life 420.

SEMINARS/CONFERENCES

1. A Seminar on "Constitutional Reforms" organised by the branch in collaboration with Prakasam Institute of Development Studies. Shri P. Chandrasekhar, Law Minister was the Chief Guest. (May 20, 2000)
2. A prelude Seminar organised by the branch for IIPA Members' Annual Conference 2000 on "Review of Working of the Constitution". Shri M.C. Gupta, Director, IIPA also attended the seminar and spoke. (September 30, 2000)
3. A Seminar on "Clean and Green Cities". Shri T. Krishna Reddy, Chairman, HUDA inaugurated the Seminar. (January 12, 2001)
4. A Southern Regional Conference organised by the branch in collaboration with Institute of Public Enterprise, Osmania University, Hyderabad on "E-Governance" in which delegates from IIPA Regional Branches in Tamil Nadu, Karnataka and Kerala as also from Local Branches in Andhra Pradesh, viz., Karimnagar, Tirupati and Warangal also participated. Smt. Uma

Madhava Reddy, Hon'ble Minister for Mines and Geology inaugurated the conference. (March 10, 2001)

OTHERS ACTIVITIES

- (i) Research Projects in Progress
- (a) Evaluation of Janmabhoomi Programme in Andhra Pradesh.
- (ii) Publications

A book on "Land Marks in AP Administration" is under print.

ASSAM

Chairman - Shri Jatin Hazarika, Jivagiri, Sarania Hills, Ulubari, Guwahati-781007.

Hony. Secretary - Shri N.K. Das, "SARANAM", 1st Byelane West, Dr.S.K. Barua Road, P.O. Assam Sachivalaya, Guwahati-781006.

Membership - Annual 7, Life 189.

SEMINARS/CONFERENCE

1. A Seminar on "American Electoral Process and Election Funding" organised by the branch. Mr. Andrew Raucci, an eminent Jurist of USA delivered the Key-note address. (August 21, 2000)
2. A prelude Conference organised by the branch for the Members' Annual Conference 2000 on "Review of Indian Constitution". Shri P.K. Mahanta, Chief Minister, Assam inaugurated the conference. (September 16, 2000)
3. One day Seminar cum Question and Answer session on the theme "Prospect and Challenge of small Industries in the context of globalisation, liberalisation of Indian Economy" organised by the branch. (March 2, 2001)

OTHER ACTIVITIES**Research Study in Progress**

1. Assessment of training needs of District Officials in mitigation of earthquake.
2. Problem and Prospects of State Finance.

BIHAR

Chairman - Shri Mukund Prasad, IAS, Chief Secretary, Govt. of Bihar, Cabinet Secretariat, Patna-800015.

Hony. Secretary - Dr. (Mrs.) Usha Singh, H.No. 246, Road No.7, Rajendra Nagar, Patna-800016.

Membership - Annual 30, Life 534.

SEMINARS/CONFERENCES

1. A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution". (September 23, 2000)
2. A seminar on "The Problem on the Higher Education in India with Special Reference to Bihar". (February 19, 2001)
3. A seminar on "Problems of Financial Administration with Special Reference to Bihar". (March 18, 2001)

LECTURE/DISCUSSIONS

The branch organised a discussion meeting on "Affairs of the Branch for better Management and Practice of Public Administration in Bihar region". Shri B.C. Mathur, Hony. Treasurer, IIPA New Delhi participated and discussed the issues. (May 20, 2000)

OTHER ACTIVITIES**RESEARCH PROJECTS****(a) Completed**

1. "Administrative Problems of Fire Hazard at Hajipur Across the Gangas Bridge, Vaishali" by Dr. J.K.P. Sinha.
2. "P.G. Public Administration Syllabus" by Prof. Bachhu Sinha.

3. "Administrative Problems of Entertainment Tax in Bihar" by Dr. Navanit Sinha.

(b) In-Progress

1. "Health Administration and Investigation of some Medicinal Plants of Patna" by Prof. (Mrs.) Usha Singh.
2. "Administrative Problems of Beggars in Bihar" by Prof. N.P. Keshari.
3. "Administrative Problems of Child Labour - A Study on Working Child in Hajipur Town Across the Gangas, Patna" by Dr. Navanit Sinha.
4. "Problems of Gram-Panchayats in Bihar" by Shri Anand Vardhan, IAS.
5. "Administrative Problems of Urban Colonies in Bihar - A Study of Kankarbagh Colony, Patna" by Dr. M. Singh.

DELHI

Chairman - Shri T.N. Chaturvedi, Member of Parliament (Rajya Sabha), 19, Gurudwara Rakabganj Road, New Delhi-110001.

Hony. Secretary - Shri S.N. Swaroop, Room No. 7A, IIPA Building, I.P. Estate, New Delhi-110002.

Membership - Annual 97, Life 1603.

SEMINARS/CONFERENCES

1. A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of Indian Constitution". The opening remarks was delivered by Shri T.N. Chaturvedi, Chairman of the branch who also released a book "Prashashan" authored by Dr. Inderjit Kaur, Member of the Executive Committee of the branch. (September 26, 2000)
2. A seminar on "Sound Health: Prevention and Treatment of Some Important Ailments". The topics covered in the seminar were: (i) Facts about Diabetes (By Dr. Umesh Kansra, Sr. Consultant and Physician, Safdarjung Hospital, New Delhi),

(ii) Sleep Problem in Elderly (By Dr. J.C. Suri, Head of the Deptt. (Chest Diseases) Safdarjung Hospital, New Delhi), and
 (iii) Coronary Artery Disease - How to Prevent (By Dr. Raman Puri, Sr. Consultant Invasive Cardiology, Apollo Hospital, New Delhi). A number of Chairmen/Hony. Secretaries of Regional and Local Branches of IIPA also participated. (October 13, 2000)

3. A seminar on "Sales Tax Reforms and VAT". Shri M.C. Gupta, Director IIPA delivered the key note address. (November 14, 2000)
4. A seminar on "Citizen Charter and Accountable Administration". Dr. V.K. Agnihotri, IAS, Addl. Secretary, Ministry of Personnel and Public Grievances, Government of India. (December 18, 2000)
5. A seminar on Drugless Approach to Healthy Living - Acupressure Therapy". Dr. Ajit Kumar, President, Bhartiya Society of Easy Cures, gave a presentation. (January 29, 2001)

TALK

A Talk organised by the Branch on "Modernization of India Post". Shri R.R.P. Singh, Director of Postal Services, New Delhi made a presentation on the whole process of modernisation being carried out by the Department of Posts. (May 15, 2000)

OTHER ACTIVITIES

RESEARCH STUDIES

1. The branch is conducting a Study of Connectivity between Income Tax and Sales Tax. The Draft Report has been submitted on 14.10.2000 and the same is under discussion.
2. The Branch has undertaken a Study on "Crimes Against Women and Role of Section 498-A, IPC, in the states of Delhi and Haryana". The Study is being conducted by Shri N.K. Shinghal, Former D.G. Police. The Study is in its final stage.

KARNATAKA

Chairman - Shri S. Ramanathan, N.D.K. Kalyan Mandir, II Floor, 13th Main Road, Hall II Stage, Indiranagar, Bangalore-560008.

Hony. Secretary - Shri P.S. Nagarajan, IAS (Retd.), N.D.K. Kalyan Mandir, II Floor, 13th Main Road, Hall II Stage, Indiranagar, Bangalore-560008.

Membership - Annual 11, Life 248.

CONFERENCE

1. A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of Indian Constitution". Mr. Justice Rama Jois, Former Justice of Haryana at Bangalore delivered keynote address. (September 30, 2000)

LECTURE MEETINGS

1. A lecture meeting organised by the branch on "New Trends in Transaction of Business through Digital Cash". Shri G.H. Vishwanathan, Executive Director, Data Net Corporation delivered the lecture. (April 29, 2000).
2. A lecture meeting on "Traffic Management in Bangalore City". Dr. Ajay Kumar Singh, IPS, delivered the lecture. (June 23, 2000)
3. A lecture meeting on "Critical Analysis of Working of Panchayat Raj System in Karnataka". Dr. Abdul Aziz, Project Director, Decentralised Government Unit, Institute of Social and Economic Change delivered the lecture. (August 19, 2000)

DISCUSSION

1. Report presentation cum discussion on "Rural Industries in Karnataka" authored by Dr. Vinod Vyasulu, Director, Centre for Budget and Policy Studies, jointly organised by branch, CBPS and Directorate of Industries and Commerce. (February 17, 2001)
2. The branch in collaboration with the USIS, Chennai, organised a discussion on the Book "Bureaucracy and Self-Government -

Reconsidering the Role of Public Administration in American Policies" by Dr. Brian J. Cook.

PUBLICATIONS

1. "Forging Links between IIPA Karnataka Regional Branch and Department of Political Science of Universities in Karnataka".
2. "Critical Analysis of Working of Panchayat Raj System in Karnataka".

KERALA

Chairman - Prof. (Dr.) K. Raman Pillai, 268-1 T.C. 4/214-2, Kaudiar P.O., Thiruvananthapuram-695003.

Hony. Secretary - Shri P. Sukumaran Nair, 'SRISYLAM', Konkalam, Aramada P.O., Thiruvananthapuram-695032.

Membership - Annual 51, Life 182.

CONFERENCE

A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution". Prof. G. Gopakumar, Professor of Political Science, University of Kerala presented the theme paper. (September 30, 2000)

LECTURE-MEETINGS

1. A lecture meeting organised by the branch on "Law and Order: A New Perspective". Dr. P.J. Alexander, former DGP, Government of Kerala delivered the lecture. (September 29, 2000)
2. A lecture meeting on "IT and E-Governance: An Interface". Ms. Aruna Sundara Rajan, IAS, Secretary, Information Technology Department, Government of Kerala delivered the lecture.

PANEL DISCUSSION

A panel discussion organised by the branch on "Administration of Higher Education in Kerala". Shri T.N. Jayachandran, IAS (Retd.), Former Vice-Chancellor of Calicut and Cochin University presented the Keynote paper. A book

entitled "Managing Educational Excellence" written by Prof.(Dr.) John Pulparampil, Professor, IMG and a Life Member IIPA was also released. (December 23, 2000)

DEBATE

The branch organised a debate for College students on the topic "Is Globalization Good for India". Prizes and certificates were also distributed by Vice-Chairman to the winners. (September 22, 2000)

RESEARCH PROJECT

The branch also submitted a research proposal on "Democratic Decentralisation in Kerala: The Role of Grama Sabhas" by Prof. K. Raman Pillai.

MAHARASHTRA

Chairman - Shri S. Ramamoorthi, Room No. 13, Ground Floor, Mantralaya, Mumbai-400032.

Hony. Secretary - Shri N. Jayaraman, Room No.13, Ground Floor, Mantralaya, Mumbai-400032.

Membership - Annual 34, Life 787.

CONFERENCE

The branch organised a conference on "The Review of the Indian Constitution". (September 16, 2000)

TALKS AND LECTURES

1. "Indo-U.S. relations since the visit of US President" by Prof. P.M. Kamat. (9.5.2000)
2. "Stress Management" by Shri Sanjay Athawale. (11.5.2000)
3. Lecture on "Graphology (Handwriting Analysis)" by Shri Milind Rajore. (22.6.2000)
4. "General Elections in America (USA)" by Ms. Katherine Kurth. (25.8.2000)
5. "Kashmir - Meeting with Huriat Leaders" by Shri Anil Sahastrabudhe. (19.9.2000)
6. "Stress Management" by Shri Sanjay Athawale. (7.11.2000)

7. "High Blood Pressure and Diabetes - How to face it" by Dr. M.E. Yeolekar. (8.2.2001)
8. "Sankhya Yōga" by Shri N.N. Patel. (2.3.2001)

TRAINING PROGRAMMES

1. "Conduct Discipline and Departmental Enquiry Rules" Faculty: Mrs. Usha Mahajan. (24.4.2000)
2. "Conduct Discipline and Departmental Enquiry Rules" Faculty: Shri V.V. Chaudhary. (16.5.2000)
3. "Conduct Discipline and Departmental Enquiry Rules for ZP Officers" Faculty: Mrs. Usha Mahajan. (29.8.2000)
4. "Use of Marathi" Faculty: Shri Sadanand Naik. (30.8.2000)
5. "Maharashtra Civil Services Rules" Faculty: Shri V.V. Chaudhary. (23.10.2000)
6. "Conduct Discipline and Departmental Enquiry Rules for ZP Officers" Faculty: Mrs. Usha Mahajan. (1.11.2000)
7. "Special Course in Stress Management for Senior Officers" Faculty: Prof. Rooshikumar Pandya. (16.1.2001)
8. "Conduct Discipline and Departmental Enquiry Rules for ZP Officers" Faculty: Shri L.N. Bagul. (23.2.2001)

OTHER ACTIVITIES

ESSAY COMPETITION

During the year 2000-01, the topics for the Annual Essay Competition were as follows:

1. Right to Information.
2. Citizens' awareness for better public services.
3. Privatisation at the State level.

Thirty one valid entries were received and assessed by a Panel consisting of : (i) Shri M.R. Kolhatkar, (ii) Dr. Marina Pinto, and (iii) Shri V.A. Kalyankar. The prize winners were : First Prize - Shri Vilas Rathod (Solapur), and Second Prize - Dr. B.M. Sharma (Jaipur).

PUBLICATION

A Book entitled "Innovations in Public Administration" edited by Dr. S.S. Gadkari and Shri M.R. Kolhatkar was released by Shri S.B. Chavan, Chairman, IIPA, New Delhi on 13.11.2000. Shri M.C. Gupta, Director, IIPA New Delhi was also present.

The branch continued its publication of Journal the "Public Administrator" during the year 2000-01. This year's issue of Public Administrator was on "The Review of the Indian Constitution".

LIBRARY

As against 104 books were added to the Library in 1999-2000, 365 books were added during 2000-01.

VISITS

Shri S.B. Chavan, Chairman, IIPA New Delhi and Shri M.C. Gupta, Director, IIPA New Delhi visited the branch on 13.11.2000.

Dr. R.A. Mashelkar, Secretary, Government of India, Department of Scientific and Industrial Research visited the branch on 6.12.2000 to deliver Yashwantrao Chavan Memorial lecture.

MEGHALAYA

Chairman - Prof. M.C. Pandey, C/o Department of Political Science, NEHU Campus, Shillong-793022.

Hony. Secretary - Dr. B.J. Deb., Department of Political Science, NEHU, Mayurbhanj Complex, Nongthymmai, Shillong-793014.

Membership - Annual 3, Life 80.

LECTURE DISCUSSION

1. A lecture discussion organised by the branch on "Political Economy and Democracy" by Prof. Ashok Guha, Professor of Eminence, SIS JNU, New Delhi. (May 13, 2000)
2. A lecture discussion on "The Structures of Political Campaigns and the Interplay of

Consultants, Pollsters, Campaign Managers and the Candidate" by Dr. Andrew Raucci, Chief Justice of the Court of Claims, State of Illinois, USA (August 22, 2000)

MIZORAM

Chairman - Dr. H. Thansanga, Former Minister of Education, Government of Mizoram, P.O. Aizawl, Aizawl-796001.

Hony. Secretary - Prof. R.N. Prasad, Department of Public Administration, NEHU, Mizoram Campus, Aizawl-796012.

Membership - Annual 4, Life 75.

CONFERENCE

A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution". (September 20, 2000)

LECTURE-MEETINGS

1. A lecture-meeting organised by the branch on "Amendment of the Sixth Schedule to the Constitution of India in the Light of the Problems Faced by the Autonomous District Councils" by Shri P. Chakraborty, Secretary, Department of Law, Judicial and District Council's Affairs, Government of Mizoram. (April 29, 2000)
2. A lecture-meeting on "Ethnicity and Nation Building with Reference to North East India" by Prof. M.N. Karna, Department of Sociology, NEHU, Shillong. (October 28, 2000)
3. A lecture-meeting on "Introduction to Management" by Lt. Col. A.K. Mehta. (November 3, 2000)
4. A lecture-meeting on "NABARD: Its Aims/Objectives and Working in Mizoram" by Shri N.K. Verma, Dy. General Manager, NABARD, Aizawl. (March 29, 2001)

ORISSA

Chairman - Shri N.R. Hota, IAS (Retd.), Q.No.VI C, 2/1, Unit-I, Bhubaneswar-751009.

Hony. Secretary - Shri Amarendra Mohanty, 2/1, V.I.C., Unit-I, Bhubaneswar-751009.

Membership - Annual 23, Life 207.

SEMINARS/WORKSHOP

1. A seminar organised by the branch in collaboration with Bhubaneswar Metropolis Management Association on "Micro Enterprise and Development". Prof. Malcome Harper, Emeritus Professor of Crane-field University, UK was the Chief Speaker. (July 14, 2000)
2. A seminar on "Eleventh Financial Commission Award and State's Financial Restructuring". Shri Banka Bihari Das, Former Finance Minister and Shri Ramakrushna Patnaik, Finance Minister, Government of Orissa were Chief Speakers. (August 23, 2000)
3. A prelude seminar organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution". Mr. Justice K.P. Mohapatra, Lokpal, Orissa was the Chief Guest and Speaker. (September 25, 2000)
4. A seminar on "Tribal Health Perspective for Orissa". Shri Aurobinda Behera, IAS, Commissioner-cum-Secretary, Welfare Department and Dr. Almas Ali, United Nations Consultant to Government of India, Department of Health and Family Welfare were Chief Speakers and Chief Guest, respectively. (November 1, 2000)
5. A two days workshop organised by the branch in collaboration with Bhubaneswar Metropolis Management Association and Xaviers Institute Management on "Public Sector Reforms". Prof. Nand Dhameja, Professor IIPA New Delhi delivered the keynote address. (December 20 and 21, 2000)
6. A seminar on "Public Administration Education: Emerging Trends". Prof. Manindra Mohapatra of Indiana University, USA was the Chief Speaker. (December 27, 2000)
7. A seminar on "Role of Press for Improving Governance in Orissa". Shri Tathagata Satpathy, Editor Dharitri, and Shri Soumya Ranjan Patnaik, Editor Sambad, were the Chief Speakers. (March 18, 2001)

LECTURE-MEETINGS

1. A lecture-meeting organised by the branch on "Changing Face of Indian Bureaucracy" by Captain Ashok Mohapatra of International Maritime Organisation, London. (July 7, 2000)
2. A lecture meeting on "Civil Service Reforms in France and European Union" by Dr. Irene Bellier, a Researcher from France. (January 31, 2001)

OTHER ACTIVITIES

Publications

The Branch brought out its first occasional paper on "Financial Management for Self Reliance and Growth". The publications was released by the Finance Minister on 23.8.2000 in a seminar.

Journals

So far, the Branch has published nine issues of the Journals.

Library

At present the Branch has the collection of 245 books and 57 copies of Journals of academic and administrative importance.

TAMIL NADU

Chairman - Shri K. Malaisamy, 89-C, II Street, Anna Nagar, Chennai-600040.

Hony. Secretary - Dr. N. Sethuraman, AG-26, Shanti Colony, Anna Nagar, Chennai-600040.

Membership - Annual 40, Life 604.

SEMINAR/CONFERENCE

1. A seminar organised by the branch on "Review of the Indian Constitution". Dr. N. Balu, Professor and Head of the Department of Legal Studies, University of Madras inaugurated the seminar and spoke.
2. A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution". Shri P. Ravindran, Sr.

Advocate and Former President of Madras Bar Association delivered the keynote address. (August 27, 2000)

LECTURE MEETING/DISCUSSIONS

1. A discussion meeting organised by the branch on "Medium of Instruction in Educational Institutions" by Prof. S. Muthukumaran, former Vice-Chancellor and Member Secretary, Tamil Nadu Council for Higher Education. (May 29, 2000)
2. A discussion meeting on "Autonomy for State with special reference to Jammu and Kashmir". Shri R. Margabandu, MP (Rajya Sabha) delivered the keynote address. (July 23, 2000)
3. A discussion meeting on "Cause and Control of Terrorism" by Shri W.I. Davaram, former Director General of Police. (November 12, 2000)
4. A discussion meeting on "The Ills and Skills of NDA Coalition Government" by Shri Manisankara Iyer, MP (January 31, 2001)
5. A lecture meeting organised by the branch in collaboration with Department of Politics and Public Administration, University of Madras on "Emerging Trends in Indian Politics". Dr. C.A. Perumal, Professor Emeritus, Department of Politics and Public Administration, University of Madras delivered the lecture. (February 27, 2001)
6. A discussion meeting organised by the branch in collaboration with the Department of Politics and Public Administration on "The Central Budget - 2001" by Shri R. Anand, General Manager Operation and Taxation. (March 31, 2001)

OTHER ACTIVITIES

PUBLICATION

For the year 2000-01, four issues of Branch Magazine "The New Administrator" were brought out and distributed free of cost to all

the members of the IIPA, T.N. Regional Branch and Local Branches in Tamil Nadu.

UTTAR PRADESH

Chairman - Shri B.N. Tewary IAS, Chief Secretary to Government of UP, Secretariat, Lucknow-226001.

Hony. Secretary - Shri T.N. Dhar, IAS (Retd.), 27-B/5, Lajpat Rai Marg, Lucknow-226001.

Membership - Annual 56, Life 776.

SEMINAR/WORKSHOPS

Seminar

The Branch in collaboration with Department of Personnel, Government of India/Department of Administrative Reforms, UP organised a very largely attended seminar on "Good Governance".

Workshops

1. Review of Indian Constitution.
2. Transparency, Responsiveness and Accountability in Administration.

Besides the above, the Branch provided major assistance in organising two workshops on Urban Development at UP Academy of Administration (Urban Development Centre, Nainital).

LOCAL BRANCHES

BUDAUN

Chairman - Shri Raja Ram Upadhyay IAS, District Magistrate, Budaun.

Hony. Secretary - Dr. Har Swarup, Swarup Bhawan, Near Punjabi Gurudwara, Budaun-243601.

Membership - Annual 10, Life 109.

SEMINARS/CONFERENCES

1. The branch organised the prelude seminar for the Members' Annual Conference 2000 on "Review of the Indian Constitution". Prof. Z.H. Zaidi, Vice-Chancellor, MJP

OTHER ACTIVITIES

PUBLICATION

(a) Newsletter

Four issues of Branch Newsletter "Dynamic Administration" were published and circulated amongst all members, as well as IIPA Branches, Government Departments, Institutions and senior officers.

(b) Books

Three books were brought out:

1. Convergence: The Imperative of Rural Development.
2. Towards Food Security (Agriculture in UP).
3. Uttranchal (Birth of a New Himalaya State).

Research Studies (completed)

1. A study on Laws/Rules/Standing orders for "Weaker Sections of the Society in UP" commissioned by the State Deregulation Committee.
2. Formulation of a citizens charter for the Diary Development Departments of UP Government.
3. A study on "Land Policies in UP - Issues of Management and Sustainability".

Rohilkhand University, Bareilly was the Chief Guest. (October 9, 2000)

2. A seminar-cum-lecture competition organised by the branch on "Population Problems and its Remedies".
3. A seminar on "Mahila Gram Panchayat Pradhans". (February 17, 2001)
4. Two seminar-cum-lecture competitions organised by the branch on "Problems of the Congenial Environment". (February 2, 2001 and March 3, 2001)
5. A seminar-cum-lecture competition on "Environment Awareness". (March 15, 2001)

6. A seminar-cum-lecture meeting on "Problems of Environment and Panchayati Raj Institutions". (March 30, 2001)

OTHER ACTIVITIES

The branch conducted a two day CDS/RCP training programme. The programme sponsored by the Project Officer, Budaun District Urban Development Agency. Shri Raja Kam Upadhyaya, IAS, DM Budaun, inaugurated the programme. (February 24 and 25, 2001)

BURDWAN

Chairman - Prof. Mohit Bhattacharya, Purvachal, Cluster-VIII, Block K-6, Calcutta-700091.

Hony. Secretary - Ms. Jayasri Banerjee, Megnad Saha Palli, Krishnapur Road, Burdwan-713104.

Membership - Annual 13, Life 18.

SEMINARS/CONFERENCE

1. A Seminar organised by the Branch on "Imagining Rivers". Dr. Juntala Lahiri Dutt, Reader in Geography, Burdwan University presented the theme paper. (April 28, 2000)
2. A Seminar on "Rural Technology in Rural Development". Prof. Dilip K. Basu, Vice-Chancellor, Burdwan University was the principal speaker. (July 26, 2000)
3. A Prelude Conference for IIPA Members' Annual Conference-2000 organised by the Branch on "Review of Indian Constitution". Prof. Apurva K. Mukherjee, Reader, Department of Political Science, Burdwan University initiated the discussion. (August 31, 2000)
4. A seminar on "Planned Development of Burdwan Town with special reference to Drainage and Sewerage". Shri Janardan Ray, Councillor, Burdwan Municipality was the main speaker. (September 11, 2000)

OTHER ACTIVITIES

Research Project in Progress

Role of Gram Samsad in Grass Roots Governance.

COIMBATORE

Chairman - Dr. (Mrs.) Rajammal P. Devadas, Vice-Chancellor, Avinashilingam Institute for Home Science, Coimbatore-641043.

Hony. Secretary - Shri G. Dhandapani, No.112, Chinnammai Street, K.K. Pudur, Coimbatore-641038.

Membership - Annual 3, Life 27.

SEMINAR/CONFERENCE

1. The Branch organised a Prelude conference for the Members' Annual Conference-2000 on "Review of Indian Constitution". Prof. P.P. Ramaswami, Principal, Sankara College of Arts and Science delivered the Special Address. (September 25, 2000)
2. A Seminar and Panel discussion on "Budget and the Indian Economy" was organised by the Branch in association with the Department of Economics of Bharthiar University. Rev. Dr. Ignacimuthu, Vice-Chancellor, Bharathiyar University inaugurated the seminar. (March 14, 2001)

LECTURE-MEETING

The Branch organised a lecture-meeting on "Womens' Reservation Bill". Ms. M. Selvanayagi, Advocate delivered the lecture on the theme. (March 8, 2001)

CUDDALORE

Chairman - Shri N. Ranga Ramanujam, Director of Agriculture Marketing (Retd.), No.60, Gandhi Nagar, Cuddalore-607001.

Hony. Secretary - Shri V. Dakshinamoorthy, Dy. Director of Agriculture (Retd.), O/O Jt. Director of Agriculture, Gundusalai, Sammon Dalan, Cuddalore-607001

Membership - Annual 0, Life 50.

SEMINAR/CONFERENCE

A prelude seminar organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution". (September 29, 2000)

LECTURE-MEETING

1. A lecture meeting on "The Needs for Organic Farming" by Shri N. Rangaramanujam. (December 31, 2000)
2. A lecture meeting on "Water Needs and Sanitation" by Shri N. Balakrishnan. (January 28, 2001)
3. A lecture meeting on "Management Aspects in Local Administration" by Shri G. Sreenivasan. (March 10, 2001)

HOWRAH

Chairman - Shri Dilip K. Das, 252, Netaji Subhash Road, Howrah-711101.

Hony. Secretary - Shri Ajay Chowdhury, 61/2, Bhattacharjee Para Lane, Howrah-711104.

Membership - Annual 0, Life 25.

SEMINARS/CONFERENCES

1. A seminar on "Environmental Development Conservation and Wetland Management". (August 4, 2000)
2. A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution". (September 7, 2000)
3. A seminar on "Social Welfare Organisation of Howrah Effectiveness and Funding Resources". (September 20, 2000)
4. A seminar on "Woman Participation in Panchayat". (October 6, 2000)
5. A seminar on "Consumer Awareness and Protection". (January 10, 2001)

LECTURES/TALKS

1. A Human Resource Development and Work Culture in Government Organisation (February 10, 2001)
2. Enhancing Personal Effectiveness through Meditation. (March 6, 2001)

OTHER ACTIVITIES**Training Programmes**

Discipline Rules and Department Enquiries of Government Employees. (March 22, 2001)

Research Project

1. Research Study Project Proposal on "Shyampur Block Area the District Howrah of Good Governance" is under completion.
2. A Study Project on "The Urban Waste Management Problem in Howrah Municipal Corporation" is on-going.

JABALPUR

Chairman - Dr. V.K. Dubey, 1595, Napier Town, Jabalpur-482001.

Hony. Secretary - Shri D.N. Rathore, 14, BOS Colony, Narmada Road, Jabalpur.

Membership - Annual 2, Life 64.

DISCUSSION-MEETING

Discussion meeting on "General Public Issues at the Local Level".

MYSORE

Chairman - Shri A.K. Agarwal, Administrative Training Institute, Government of Karnataka, Lalithe Mahal Road, Mysore-570011.

Hony. Secretary - Prof. M. Umapathy, 843, 'SMITHA', 10th Main, Kamakshi Hospital Road, Saraswathipuram, Mysore-570009.

Membership - Annual 6, Life 36.

SEMINAR/CONFERENCE

1. A prelude conference organised by the branch for Members' Annual Conference 2000 in collaboration with Ranga Jnana Vinimaya Kendra, Mysore on "Review of the Indian Constitution". The conference was inaugurated by Shri M.S. Gurupadswamy, Former Union Minister. (September 30, 2000)
2. A seminar on "New Public Management and Good Governance: New Avatars of Public Administration". (March 12, 2001)
3. A seminar organised by the branch in collaboration with Communication Club of the Department of Studies in Journalism and Mass Communication, University of Mysore on "The Press and Public Administration". (March 14, 2001)

MUZAFFARPUR

Chairman - Dr. T.N. Chaudhary, Institute of Administrative Studies, Saraiyaganj, Muzaffarpur-842001.

Hony. Secretary - Shri A.P. Srivastava, Managing Director, Landmark Engineers (P) Ltd., S.N. Road, Nayatola, Muzaffarpur-842001.

Membership - Annual 2, Life 36.

SEMINAR/CONFERENCE

1. A prelude seminar organised by the branch for Members' Annual Conference 2000 on "Review of Indian Constitution". (September 24, 2000)
2. A seminar on "Corruption in Public Life in India". (March 24, 2001)

NAGPUR

Chairman - Shri M.P. Tanksale, 82, Pawanbhoomi, Somalwada, Vardha Road, Nagpur-440025.

Hony. Secretary - Shri D.G. Philip, Dy. Commissioner (Gen.), Commissioner's Office, Nagpur-440001.

Membership - Annual 15, Life 96.

WORKSHOP/CONFERENCE

1. The Branch organised a workshop on "Tribal Development". Government officers of various departments concerned with Tribal Development including Revenue, Police, Forests, Agriculture, Irrigation, Education attended and participated in the workshop. (June 9, 2000)
2. The branch organised a prelude conference for the IIPA Members' Annual Conference on "Review of Indian Constitution". (October 3, 2000)

PATIALA

Chairman - Prof. Harbans Pathak, "ASHIRWAD", 117, Ajit Nagar, Patiala-147001.

Hony. Secretary - Shri O.P. Gupta, Sirhindi Gate, Patiala-147001.

Membership - Annual 0, Life 36.

SEMINAR/CONFERENCE

A prelude seminar organised by the branch for Members' Annual Conference 2000 on "Review of Indian Constitution". Dr. Y.P. Bajaj, Dean Faculty of Arts and Social Science, Punjabi University, Patiala presented the theme paper. (October 5, 2000)

OTHER ACTIVITIES

Research Project in Progress

Study on Post Independence Land Marks and Administrative Reforms in Punjab.

SALEM

Chairman - Dr. S. Lakshmi, Former Vice-Chancellor of Mother Teresa Women University, 163-K, Sundarar Street, Fairlands, Salem-636016.

Hony. Secretary - Shri N.S.R. Solomon Raj, Retd. Jt. Director of Rural Development, "Malligai" 96-D, Perumanur East, Mayor Nagar, 6th Street, Salem-636007.

Membership - Annual 7, Life 17.

SEMINAR

A prelude seminar organised by the branch for Members' Annual Conference 2000 on "Review of Indian Constitution". (September 2000)

SANGLI

Chairman - Shri G.C. Kanitkar, Chandamani, Near Urban Bank, Vishram Bag, Sangli-416415.

Hony. Secretary - Shri A.S. Sahasrabudhe, "Umashankar", Radhakrishna Extn., Sangli-416416.

Membership - Annual 1, Life 18.

SEMINAR/CONFERENCE

A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of Indian Constitution". (September 29, 2000)

LECTURE-MEETINGS

The Branch organised lectures on the following topics:

1. "Budget and its impact on common man" by Shri S.B. Abhyankar. (June 6, 2000)
2. "Militancy in Jammu and Kashmir" and "People's aspiration in Jammu, Kashmir Valley and Ladakh Region" by Prof. Anil Sahasrabudhe. (August 2 and 3, 2000)
3. "Tehla dot Com and Indian Security" by Shri Milind Gadgil. (March 12, 2001)

THANJAVUR

Chairman - Dr. M. Rajaram, IAS, District Collector, Thanjavur-617007.

Hony. Secretary - Shri T. Elangovan, 3085, VOC Nagar, 2nd Street, Thanjavur-613007.

Membership - Annual 1, Life 37.

LECTURE-MEETINGS

The branch organised the following lecture-meetings:

1. "Poverty Alleviation" by Dr. Sam Daniel. (July 15, 2000)
2. "Urbanisation - Municipal Law" by Shri R.J.B. Frederick. (August 5, 2000)
3. "Principles of Administration as laid down in Thirukkural" by Dr. M. Rajaram, IAS, Chairman of the branch. (October 9, 2000)
4. "Human Administration" by Dr. V. Chitti Babu, former Vice-Chancellor of Madurai Kamaraj and Annamalai University. (October 9, 2000)
5. "Archrological Explanations" by Prof. C. Govindarajan recipient of the great "KALAI MAMANI AWARD" by the Government of Tamil Nadu. (October 9, 2000)
6. "Administration in India since Independence" by Dr. M.S. Gill, IAS, Chief Election Commissioner of India, New Delhi. (November 13, 2000)
7. "Polythene Materials and Public Awareness" by Shri G.A. Joseph. (January 26, 2001)

8. "Conservation of Natural Resources and Environment". The programme jointly organised by the branch and Department of Architecture, Tamil University. The address delivered by Dr. M. Rajaram, District Collector, Thanjavur. (March 29, 2001)

TIRUNELVELI

Chairman - Dr. C.N. Natarajan, B-65, NGO, 'A' Colony, Jawaharnagar, Tirunelveli-627007.

Hony. Secretary - Shri A. Avudainayagam, B-34, Veerabahunagar, Pettai, Tirunelveli-627004.

Membership - Annual 2, Life 24.

SEMINARS/CONFERENCE

1. A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of Indian Constitution". Shri M.S. Jawaharlal, Chairman, Bar Council of Tamil Nadu and Pondicherry gave the keynote address. (August 26, 2000)
2. A seminar on "Consumer Protection in India and Legal Aid for the Poor". (February 28, 2001)
3. A seminar on "Environment and Administration". (March 24, 2001)

TIRUPATI

Chairman - Dr. Agarala Eswara Reddy, 518, Balaji Colony, Tirupati-517502.

Hony. Secretary - Dr. M.A. Hussain, 13/127/4, Up-Stairs, Lal Bahadur Nagar, Tirupati-517502.

Membership - Annual 0, Life 25.

SEMINAR/CONFERENCE

1. A seminar organised by the branch on "Good Governance". (July 29, 2000)
2. A prelude seminar for the Members' Annual Conference 2000 on "Review of Indian Constitution". The seminar was jointly organised by the branch in collaboration with the Department of Law, S.P. Mahila Visvavidyalama, Tirupati. (September 30, 2000)

3. A seminar on "A New Look at Governance Today" was organised by the branch in collaboration with the Madabhushi Ananthasayanam Institute of Public Affairs. Shri T.N. Chaturvedi, Vice-President, IIPA New Delhi was also present. (January 12, 2001)

TIRUPATTUR

Chairman - Dr. K. Padmanabhan, 4-C/22-B, College Quarters, Srinivaspet, Tirupattur-635601.

Hony. Secretary - Shri C. Veerabadran, 97-A, Saibaba Colony, Vaniyambadi Road, Tirupattur-635601.

Membership - Annual 2, Life 21.

SEMINAR/CONFERENCE

1. The Branch organised the prelude conference for the Members' Annual Conference 2000 on "Review of Indian Constitution". Dr. S. Subramanian, Professor Emeritus, Department of Political Science, M.K. University, Madurai delivered the Key-note address. (September 4, 2000)
2. Seminar on "A Decade of Trade Liberalisation India" organised by the branch in collaboration with the Post-Graduate Department of Economics, Sacred Heart College, Tirupattur. Shri K.V. Palanidurai, Member, Tamil Nadu Planning Commission, Chennai inaugurated the seminar. (February 9, 2001)

SPECIAL LECTURE

A Special Lecture on "Research Methods in Social Sciences" by Prof. D.P. Apte, former Registrar, Gokhale Institute of Economics and Politics, Pune. (July 17, 2000)

OTHER ACTIVITIES

1. Legal Education to Women Campaign

The branch organised "Legal Education to Women Campaign" for the people's welfare workers of the Tirupattur Panchayat Union. The following legislations were explained and discussed in the meeting:

- (i) Dowry Prohibition Act.

- (ii) Termination of Pregnancy Act.
- (iii) Marriage, Adoption, Divorce, Maintenance in Hindu, Christian and Mohammadan Laws.
- (iv) Immoral Traffic on Women.
- (v) Arrest and Detention of Women.
- (vi) National Commission on Women.

The Key-note address was delivered by Shri Kalainjnanam, Advocate. Fiftyfour men and women participated in the campaign. (February 5, 2001)

2. Free Medical Camp

The branch organised a 'Free Medical Camp' for the benefit of the people of Sowdekuppam Village, Tirupattur Block. The medical camp inaugurated by Dr. K. Padmanabhan, Chairman of the branch. A number of medical specialists voluntarily came forward to serve the people. More than 200 persons were benefited from the camp. (March 6, 2001)

3. The Farmer Self-help Clusters

The farmers self-help clusters started at the instances of the IIPA Tirupattur Local Branch are progressing steadily. By means of awareness, the members are motivated to save and to reduce their dependence on money-lenders and traders.

4. Research Project

A research project on "Good Governance" sanctioned by the IIPA, New Delhi is in progress. The final report is to be submitted by September 2001.

VALLABH VIDYANAGAR

Chairman - Shri S.P. Shah, "Bhagwat Charan", Plot No. 297, Opp. Saurashtra Colony, Vallabh Vidyanagar-388120.

Hony. Secretary - Dr. S.G. Patel, Department of Physics, Sardar Patel University, Vallabh Vidyanagar-388120.

Membership - Annual 1, Life 24.

SEMINAR/CONFERENCE

A prelude seminar organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution" in collaboration with Anand Law College, Anand Bar Association and Anand Criminal Bar Association. Hon'ble Justice Mr. S.M. Soni, Lokayukta, Gujarat state inaugurated the conference. (September 29, 2000)

MEMORIAL LECTURE

The Branch organised H.M. Memorial Lecture on the subject "Civil Services and Constitution". The programme was arranged under the joint auspices of Branch and Shri H.M. Patel Memorial Academic Activity Forum of Sardar Patel University. Shri M.C. Gupta, Director IIPA delivered the Lecture. (November 30, 2000)

VISAKHAPATNAM

Chairman - Prof. T. Appa Rao, "Prasanthi", 15-13-15-a, Krishna Nagar, Maharanipeta, Visakhapatnam-530002.

Hony. Secretary - Dr. E.A. Narayana, Associate Professor, Department of Politics, Andhra University, Visakhapatnam-530003.

Membership - Annual 2, Life 59.

REGIONAL BRANCHES

GOA

Chairman - Shri Ashok Nath, IAS, Chief Secretary, Government of Goa, Panaji-403001.

Hony. Secretary - Prof. G.R. Kamath, F/B-4, Government Quarters, Altinho, Panaji-403001.

Membership - Annual 66, Life 36.

GUJARAT

Chairman - Shri K.P. Yajnik, C/o MANFIN, 2nd Floor, Rajnagar Complex, Near NID, Paldi, Ahmedabad-380007.

SEMINAR/CONFERENCE

1. A prelude conference organised by the branch for Members' Annual Conference 2000 on "Review of the Indian Constitution". (September 23, 2000)
2. A seminar on "State Finances: Expectations and Constraints". Shri Y. Ramakrishnudu, Minister for Finance, Government of Andhra Pradesh was also present and spoke. (January 7, 2001)

LECTURE-MEETINGS

The branch organised the following lecture-meetings:

1. "Visakhapatnam Master Plan" by Shri K.B. Arunachalam, Chief Planning Officer, VUDA. (July 10, 2000)
2. "Status of Visakhapatnam Environment" by Shri S. Surya Prasad, Joint Chief Environmental Engineer, Regional Pollution Control Board, Visakhapatnam. (July 10, 2000)

The Annual Reports of the Activities in respect of the following Regional and Local Branches for the year 2000-01 were not received by us.

Hony. Secretary - Shri M.H. Jowher, C/o MANFIN, 2nd Floor, Rajnagar Complex, Near NID, Paldi, Ahmedabad-380007.

Membership - Annual 3, Life 125.

JAMMU & KASHMIR

Chairman - Shri Jalil Ahmad Khan, IAS, Chief Electoral Officer, J&K, 310, Wazarat Road, Jammu (J&K).

Hony. Secretary - Shri Prem Gupta, IPS, DIG of Police, 51-C/C, Gandhi Nagar, Jammu-Tawi-180004.

Membership - Annual 23, Life 272.

MADHYA PRADESH

Chairman - Shri Kewal K. Sethi, IAS (Retd.), E-7/657, Arera Colony, Bhopal-462016.

Hony. Secretary - Dr. D.D. Kaushik, E-7/649, Arera Colony, Bhopal-462016

Membership - Annual 24, Life 238.

PUNJAB/HARYANA/CHANDIGARH

Chairman - Shri B.S. Ojha, IAS (Retd.), H.No.43, Sector 11, Chandigarh.

Hony. Secretary - Shri D.V. Bhatia, IAS (Retd.), H.No.2116, Sector 21-C, Chandigarh.

Membership - Annual 25, Life 389.

RAJASTHAN

Chairman - Shri M.L. Mehta, IAS (Retd.), 5, Keshav Vihar, Saipath, Gopalpura Bypass, Jaipur-302015.

Hony. Secretary - Dr. Ramesh K. Arora, B-56, Janta Colony, Jaipur-302004.

Membership - Annual 23, Life 267.

PONDICHERY (under Revival)

Chairman -

Hony. Secretary -

Membership - Annual 0, Life 19.

WEST BENGAL

Chairman - Shri Manish Gupta, IAS, Chief Secretary to the Government of West Bengal, Writer's Buildings, Calcutta-700001.

Hony. Secretary - Shri K.K. Naskar, IAS (Retd.), IIPA West Bengal Regional Branch, C/o Finance (O&M) Department, Block-I, 2nd Floor, Writer's Buildings, Calcutta-700001.

Membership - Annual 35, Life 287.

LOCAL BRANCHES

AURANGABAD

Chairman - Shri V. Ramani, IAS, C/o Divisional Commissioner, Aurangabad, Divisional Commissioner's Office, Aurangabad-431001.

Hony. Secretary - Dr. P.M. Bora, Professor of Public Administration, Dr. Baba Saheb Ambedkar Marathwada University, Aurangabad-431004.

Membership - Annual 8, Life 52.

DINDUGAL

Chairman - Dr. D. Ramalingam, 93, Pensioners' Street, Palani Road, Dindigul-624001.

Hony. Secretary - Shri A. Jagarayan, 21/4, Hanumantharayan, Kottai (PO), Dindigul-624054.

Membership - Annual 1, Life 21.

GULBARGA

Chairman - Dr. S.P. Hiramath, Professor of Chemistry, Department of Chemistry, Gulbarga University, Gulbarga-585106.

Hony. Secretary - Shri Maruthi K. Pawar, RSL HMT Watch, Swiss India Watch Co., Fort Road, Gulbarga-585101.

Membership - Annual 1, Life 55.

IMPHAL

Chairman - Shri H. Ranbir Singh, IAS (Retd.), URIPOK, Imphal-795003.

Hony. Secretary - Prof. R.P. Singh, Department of Geography, University of Manipur, Imphal-795003.

Membership - Annual 0, Life 54.

INDORE

Chairman - Prof. Jayadeo Prasad Dubey, 8, Dubey Colony, Manik Bag Road, Indore-452004.

Hony. Secretary - Dr. Rakesh Trivedi, 40, Rup Ram Nagar, Indore-452004.

Membership - Annual 0, Life 35.

KARIMNAGAR

Chairman - Shri B. Rameshwar Rao, H.No.3-7-618/C, Chaitanyapuri, Cross Road, Karim Nagar-505002.

Hony. Secretary - Shri R. Vinaya Sagar, H.No. 2-10-629, Jyothinagar, Karim Nagar-505002.

Membership - Annual 3, Life 38.

MADURAI

Chairman - Shri V. Thangavelu, IAS, Collector, Madurai District, Madurai-625002.

Hony. Secretary - Shri G. Venkidusamy, RRD-3, Teachers' Colony, Tirunagar, Madurai-625006.

Membership - Annual 3, Life 126.

MAGADH (BODH-GAYA)

Chairman - Shri R.K. Singh, IAS, Commissioner, Magadh Division, Bodh-Gaya.

Hony. Secretary - Dr. C.P. Singh, Kalp-Taru, 264, Anugrahpuri, Gaya-823001.

Membership - Annual 1, Life 49.

MEERUT

Chairman - Prof. S.K. Chaturvedi, B-5, University Campus, Ch. Charan Singh University, Meerut-25005.

Hony. Secretary - Shri Utpal Chatterji, Advocate, 650/A, Tilak Road, Meerut-250001.

Membership - Annual 4, Life 44.

NASHIK

Chairman - Dr. M.S. Gosavi, 7, Anubandhan, Model Colony, Nashik.

Hony. Secretary - Dr.(Mrs.) A.A. Verulkar, B-3, Shrinivas, Sobhagya Nagar, Gangapur Road, Nashik.

Membership - Annual 3, Life 20.

PUNE

Chairman - Dr. P.R. Dubhashi, "Padma Sindhu", 26-A/1/34, Sahwas Society, Hingne, Pune-411029.

Hony. Secretary - Dr. S.V. Khare, 2006, Sadashiv Peth, Tilak Road, Pune-411030.

Membership - Annual 5, Life 141.

RANCHI

Chairman - Dr. S.D. Singh, Rameshwaram, Bariatu Road, Ranchi-834008.

Hony. Secretary - Dr. L.M. Prasad, M-40 DS, Harmu Housing Colony, Ranchi-834012.

Membership - Annual 5, Life 56.

SAIDAPET

Chairman - Shri S. Subramaniam IAS (Retd.), No.4, Ist Cross Street, Logiah Colony, Saligramam, Chennai-600093.

Hony. Secretary - Shri K.M. Ramanujam, No.4, Ist Cross Street, Logiah Colony, Saligramam, Chennai-600093.

Membership - Annual 1, Life 54.

SIROHI

Chairman - Shri Narendra Kumar Jain, Lazmi Bhavan, Sadar Bazar, Sirohi-307001.

Hony. Secretary - Shri Amrit Lal Dalal, 1/247, Amrit Kunj, Housing Board, Sirohi-307001.

Membership - Annual 1, Life 12.

TIRUCHIRAPALLI (TRICHY)

Chairman - Shri K. Rajagopalan, C-31, NEE, Thillainagar, Tiruchirapalli-620001.

Hony. Secretary - Dr. S. Palaniswamy, Head, Department of Social Work and Social Sciences, Bharathidasan University, Tiruchirapalli-620024.

Membership - Annual 1, Life 29.

VADODARA (BARODA)

Chairman - Shri G.R. Aloria, IAS, Commissioner, Vadodara Municipal Corporation, Khanderao Market, Vadodara-390001.

Hony. Secretary - Shri Ravikant Joshi, Chief Accountant, C/o Vadodara Municipal Corporation, Khanderao Market, Vadodara-390001.

Membership - Annual 3, Life 47.

VELLORE

Chairman - Prof. B. Amarasurya, 22, Govindswamy, Indira Nagar, Velapadi, Vellore-632001.

Hony. Secretary - Shri R. Narayanaswamy, Sakunthala Ammal Street, Muni Samy Nagar, Velepadi, Vellore-632001.

Membership - Annual 0, Life 38.

VILLUPURAM

Chairman - Shri S. Shanmugam, 18, 8th Cross, Rajaji Nagar, Lawspt, Pondicherry.

Hony. Secretary - Shri M. Thirugnanasambandam, 5 Devaraj Street, Keelperumbakkam, Villupuram (S.A. Dt.)-605602.

Membership - Annual 1, Life 16.

VIRUDHUNAGAR

Chairman - Shri S.P.G.R. Nithyanandan, 1, Koolaian Kovil Street, Virudhunagar-626001.

Hony. Secretary - Shri R. Kanagavel, No.112/5 and 6, Madurai Road, Virudhunagar-626001.

Membership - Annual 1, Life 19.

WARANGAL

Chairman - Prof. G. Srinivas Reddy, Department of Public Administration and H.R.M., Kakatiya University, Warangal-506009.

Hony. Secretary - Dr. Vidya Sagar Reddy, Department of Public Administration, Kakatiya University, Warangal-506009.

Membership - Annual 4, Life 102.

ANNEXURE IV

• PLANNING AND ADVISORY COMMITTEE •

(As on 31st March, 2001)

- | | |
|---|-----------------|
| 1. Director | Chairman |
| 2. Prof. K.N. Kabra
Chairman
Centre for Economic Analysis and
Financial Management | Member |
| 3. Prof. R.K. Sachdeva
Chairman
Centre for Management Studies,
Public Enterprises and Computer Applications | Member |
| 4. Prof. (Mrs.) Bharati Sharma
Chairperson
Centre for HRD and Behavioural Science | Member |
| 5. Prof. P.K. Chaubey
Chairman
Centre for Public Policy, Planning and
Environmental Studies | Member |
| 6. Dr. (Ms.) Sujata Singh
Chairperson
Centre for Rural Development Administration | Member |
| 7. Dr. Jaytilak Guha Roy
Chairman
Centre for Social Welfare Administration and
Administration of Justice, and Convenor
Advisory Committee on Research and Consultancy | Member |
| 8. Prof. K.S.R.N. Sarma
Chairman
Centre for Urban Studies | Member |
| 9. Prof. J.N. Upadhyay
Chairman
National Centre for Disaster Management | Member |
| 10. Shri Pranab Banerji
Convenor
Advisory Committee on Training | Member |
| 11. Shri N.C. Ganguli
Convenor
Advisory Committee on Computer Centre | Member |
| 12. Registrar | Special Invitee |
| 13. Librarian | Special Invitee |
| 14. Publication Officer | Special Invitee |

ANNEXURE V

ACADEMIC CENTRES

(As on 31st March, 2001)

I. Centre for Economic Analysis and Financial Management

1. Dr. V.N. Alok
2. Shri Pranab Banerji
3. Dr. S.K. Bhattacharya
4. Prof. P.K. Chaubey
5. Prof. Nand Dhameja
6. Shri N.C. Ganguli
7. Dr. Anil C. Ittyerah
8. Dr. (Mrs.) A. Sarada
9. Prof. K.S.R.N. Sarma
10. Prof. (Mrs) Aasha Kapur Mehta
11. Prof. K.N. Kabra (Chairman)

II. Centre for HRD and Behavioural Studies

1. Dr. (Mrs.) Lipi Mukhopadhyay
2. Prof. A.K. Sharma
3. Prof. Jaideep Singh
4. Dr. (Mrs.) Rajesh Singh
5. Dr. (Ms.) Sujata Singh
6. Prof. (Mrs.) Bharati Sharma (Chairperson)

III. Centre for Management Studies, Public Enterprises and Computer Application

1. Prof. Nand Dhameja
2. Shri Rakesh Gupta
3. Prof. J.C. Kapur
4. Shri N.C. Ganguli
5. Prof. M.H. Mallick

6. Prof. A.K. Sharma
7. Prof. Bharati Sharma
8. Prof. R.K. Sachdeva (Chairman)

IV. Centre for Public Policy, Planning and Environmental Studies

1. Dr. Dolly Arora
2. Prof. K.N. Kabra
3. Prof. V.K. Sharma
4. Shri Shekhar Singh
5. Prof. P.K. Chaubey (Chairman)

V. Centre for Rural Development Administration

1. Dr. Dolly Arora
2. Shri Pranab Banerji
3. Dr. Anil C. Ittyerah
4. Dr. (Mrs) Lipi Mukhopadhyay
5. Prof. S.N. Mishra
6. Dr. Jaytilak Guha Roy
7. Prof. R.K. Tiwari
8. Dr. J.N. Upadhyay
9. Dr. (Ms.) Sujata Singh (Chairperson)

VI. Centre for Urban Studies

1. Dr. V.N. Alok
2. Shri Rakesh Gupta
3. Prof. G.K. Misra
4. Dr. M.K. Narain
5. Prof. R.N. Thakur
6. Prof. K.S.R.N. Sarma (Chairman)

VII. Centre for Social Welfare Administration and Administration of Justice

1. Dr. R.K. Barik
2. Prof. S.N. Mishra
3. Dr. M.K. Narain
4. Prof. S.S. Singh
5. Dr. T.K. Saha
6. Prof. R.N. Thakur
7. Prof. R.K. Tiwari
8. Prof. J.N. Upadhyay
9. Dr. Jaytilak Guha Roy (Chairman)

VIII. National Centre for Disaster Management

1. Dr. R.K. Barik
2. Dr. S.K. Bhattacharya
3. Prof. J.C. Kapur
4. Prof. M.H. Malick
5. Prof. G.K. Misra
6. Dr. T.K. Saha
7. Dr. (Mrs.) A. Sarada
8. Prof. V.K. Sharma
9. Dr. (Mrs.) Rajesh Singh
10. Prof. S.S. Singh
11. Shri Shekhar Singh
12. Prof. J.N. Upadhyay (Chairman)

ANNEXURE VI

ACADEMIC CONTRIBUTIONS OTHER THAN TRAINING AND RESEARCH AND CONSULTANCY OF IIPA FACULTY AND OTHERS

2000-2001

ALOK, V.N.

Seminars/Conferences: International Seminar on "Reforms in Public Administration: French and Indian Experience" IIPA, New Delhi, January 22-23, 2001. Paper presented: Fiscal Sector Reforms in India jointly with Shri M.C. Gupta.

ARORA, DOLLY

Papers/Articles: "State Funding of Elections: Some Posers" *Economic and Political Weekly*, Vol.XXXV, No.37, September 9, 2000.

"Public Management Reforms", *Administrative Change*, Vol.XXVII, No.2 and Vol.XXVIII No.1, January-December 2000.

"Golden Jubilee Debate of Loksabha on "Agenda for India" (jointly) in *IASSI Quarterly*, Vol.XVIII, No.3, 2000 (appeared in January 2001).

"State, Society and the Political Economy of India: A modified Policy Perspective", *Indian Social Science Review* (in Press).

"The Privatisation of Governance", *Mainstream*, Vol.XXXIX, No.12, March 10, 2001.

Chapters in Books: "The Privatisation of Governance", Alternative Survey Group, *Alternative Economic Survey, 1998-2000* (New Delhi: Lokayan and Rainbow, 2000).

"Raj Kaj Ka Nijikaran", Vaikalpic Survey Group, *Vaikalpic Arthic Survey-1998-2000*. (New Delhi: Azadi Bachao, Lokayan and Rainbow Publishers, 2000).

"Public Management Reforms", R.K. Arora (ed.), *Comparative Public Management* (in Press).

Book Reviews: Review of *Disinvestment in Health—the World Bank's Prescription for Health* by Mohan Rao (ed.), Sage Publication, New Delhi/Thousand Oaks/London, 1999 in *Journal of Contemporary Asia* (in Press).

Review of *Emerging Voices: South Asian American Women Redefine Self, Family and Community* by Sangeeta R. Gupta (ed.), Sage, New Delhi, 1999. *Journal of Contemporary Asia* (in Press).

Seminars/Conferences: Seventh Annual Conference on India's Development Experience, organised by the Indian Political Economy Association, held at St. Joseph College, Darjeeling, November 17-19, 2000. Paper Presented: Regional Autonomy, Identity Politics and Globalisation.

International Conference on "Beyond the Washington Consensus; Governance and Public Domain in Contrasting Economies—the Cases of India and Canada", organised by York University, Canada, Institute for Studies in Industrial Development, New Delhi and Centre for Research in Rural Industrial Development, Chandigarh during February 12-14 in Chandigarh. Paper presented: Reorganisation of Institutional Space; Politics, Markets and Public Domain.

The Impact of Globalisation on Women presented at Saheli Women's Resource Centre, February 24, 2001.

Seminar on "Policy Studies in India" organised by IASSI and coordinated by Indian Social Science Association held at IIM, Lucknow, March 17-18, 2001. Paper presented: The State of Social Science Research in the Country.

Association with Committees:

Authorised Signatory, Indian Political Economy Association.

BHATTACHARYA, SWAPAN K.

Papers/Articles: "Interface between Trade and Sustainability: Challenges and Success in the SAARC Region", *South Asian Survey*, Vol.8, No.2, January-March 2001, Sage Publication, New Delhi, London.

"The South Asian Preferential Trading Arrangements: Impact on Intra-Regional Trade", *Asia Pacific Journal of Economics and Business*, Vol.4, No.1, June 2000, Australia and USA (jointly with R.K. Mehta).

"Trade Environment Linkage: A Threat of Green Protectionism?", *Margin*, April-June 2000, National Council of Applied Economic Research, New Delhi.

"The Entwinning of Trade Policies with the Environmental Standards: A New Form of Non-Tariff Barriers to India's Exports" (in Press), *Annual Volume of the Indian Political Economy Association*, 2001.

Chapters in Book: "Growth Environment Standards of the West: A Veiled Threat of Non-Tariff Barriers to India's Trade", (ed.) R.K. Sen, *Environment and Economic Development with Reference to India*, Deep and Deep Publishers, New Delhi, 2001.

"Biosafety Protocol and the Precautionary Principle: Emerging Danger for India's Agricultural Exports", (ed.) Pranab Banerjee, *Whither Indian Economy*, Indian Institute of Advanced Studies, Shimla, 2001.

Book Reviews: Moazzem Hossain, Iyanatul Islam and Reza Kabira, *South Asian Economic Development: Transformation Opportunities and Challenges*, London, New York, Routledge, 1999, pp.272, *South Asia Survey*, Sage Publication, New Delhi, Vol.8, No.2, January-March 2001.

H. Ashok Chandra Prasad and S. George (eds.), *EXIM Dynamics of Services and WTO: An Introduction to Indian Perspectives*, Indian Institute of Foreign Trade, Commonwealth

Publishers, New Delhi, 1996, pp.235, *Indian Book Chronicle: News and Reviews*, Jaipur, January 2001.

Seminars/Conferences: National Seminar jointly organised by the Indian Institute of Advanced Studies, Shimla and Mohanlal Sukhadia University, Udaipur, 3-4 March 2001. Paper presented: Biosafety Protocol and the Precautionary Principle: Emerging Danger for India's Agricultural Exports.

83rd Annual Conference of the Indian Economic Association, University of Jammu, 30 December 2000 to 1 January 2001. Paper presented: Growing Environmental Standards of the West: A Veiled Threat of Non-Tariff Barriers to India's Trade.

CHAUBEY, P.K.

Books: "Population Policy for India: Perspectives, Issues and Challenges", Kanishka Publishers, January 2001, New Delhi.

Papers/Articles: "A Positive Generalised Measure of Sectional Disparity for a Dichotomous Population: Construction and Application", *Margin*, Vol. 32, No. 2, March 2000.

"A Generalised Measure of Sectional Disparity: Its Application to Literacy Data", *Demography India*, Vol. 29, No. 2, December 2000.

"Real Resource Cost of Producing Education", *Perspectives in Education*, Vol. 17, No.4, February 2001.

Chapter in Books: "Poverty", *Alternative Economic Survey; 1998-2000*, edited by Alternative Survey Group, Rainbow Publishers Limited, Lokkayan and Azadi Bachao Andolan.

Book Reviews: Dilemmas of Urban Economic Development Issues in Theory and Practice, Robert D. Bingham and Robert Mier (Eds.), *Nagarloek*, Vol. 32, No. 2, April-June 2000.

Seminars/Conferences: Seminar on Gandhian Philosophy of Rural Development,

Deen Dayal Upadhyay Institute of Rural Development, Dr. B.R. Ambedkar University, Agra, October 1, 2000. Delivered keynote address on Gandhi's Concept of Village Development.

National Seminar on "Development Reforms for Resurgent India: Introspection and Future Perspective", IIPA, New Delhi, November 27-28, 2000. Presented Concept Paper. Organised the Seminar as Member-Secretary.

Participated in the National Seminar on Child Labour: Realities and Policy Dimensions, VV Giri National Labour Institute, NOIDA, December 5-7, 2000 and acted as Discussant in one session.

42nd Annual Conference of the Indian Society of Labour Economics at R.D. University, Jabalpur, December 9-11, 2000. Paper presented: Youth and Unemployment in Perspective--The Indian Context. Also acted as discussant.

Delivered a Lecture on Measurement of Poverty: Methodology and Statistics at India International Centre in IISA-2000-2001-INDIA-JSM, organised by International Indian Statistical Association and other India-based Statistical Associations, New Delhi, January 01, 2001.

National Seminar on Emerging Methodologies of Data Analysis and Related Inferences, Department of Statistics, Banaras Hindu University, Varanasi, February 5-7, 2001. Delivered a guest lecture on How Poverty is Measured?

National Seminar on "Whither Indian Economy" organised by Department of Banking and Business Economics, MLS University and Indian Institute of Advanced Study at Udaipur, March 3-4, 2001. Paper presented: Indian Economic Policy in the Past Half a Century--Search for Human Soul in Development Strategy. Chaired a session.

Consultative Workshop on "Food Security and Child Work in Rural India", organised by Institute for Human Development and World Food Programme of United Nations, Indian

International Centre, March 15-17, 2001. Discussant in a session on Understanding the Links: A Causal Analysis.

Association with Committees:

Member, Editorial Board, Indian Economic Journal.

Member, Editorial Board, Varta.

Member, Editorial Board, Studies in Political Economy.

Member, Programmes Committee, Indian Association of Social Science Institutions.

Member, Northern Regional Committee, All India Council of Technical Education.

Member, Governing Body, Institute of Productivity and Management, Lucknow.

Member, Governing Body, BSL Institute of Management, Mohan Nagar, Ghaziabad.

Member, Executive Council, The Indian Econometric Society.

Member, Board of Studies in Rural Development, B.R. Ambedkar University, Agra.

Member, Board of Studies in Economics, Kota Open University, Kota.

Member, Research Degree Committee in Management, Ambedkar University, Agra.

Associated with ICSSR for evaluation of research proposals and doctoral dissertations.

DHAMEJA, NAND

Papers/Articles: "Impact of Privatisation on Indian Economy--Management Perspective", *IPM Journal of Management*.

"Urban Infrastructure Financing: Innovative Tools" (Jt.), *Nagarlok*.

"Securitisation of Assets: Finance Managers Feathery Cap", *Journal of Business Analyst* (forthcoming issue).

Seminars/Conferences: Workshop on "Public Sector Reforms", organised by IIPA Regional Branch, Bhubaneswar, December 20-21, 2000. Papers presented: (1) Public Sector Reforms and Competitiveness, (2) Public

Services for Economic Development: Financial Analysis and Financing, (3) PSU Disinvestment: Need for New Approaches. Also delivered Keynote Address in the Inaugural Session and chaired Technical Session IV—Public Services: Pricing and Financing.

Seminar on "Private Sector Involvement in City Bus Transport, organised by IIPA, New Delhi, March 16, 2001. Presented theme paper.

Association with Committees: Member, Board of Studies, Manipal Institute of Management, Manipal.

Member, Board of Management Studies, Jaipur.

Member of the Group constituted by CSIR for implementation of ZBB.

GUHA ROY, JAYTILAK

Papers/Articles: "Human Rights Education for Police Administrators" in R.M. Pal and Somen Chakraborty (eds.), *Human Rights Education in India*, Delhi, Indian Social Institute, 2000.

"Development, Youth and Crime" in Suresh Mishra and Rajvir S. Dhaka (eds.), *Humanising Development: Trends in Public Administration*, Delhi, Sustainable Development Foundation, 2001.

"Victimisation of Child: Various Forms and Patterns" in M.C. Gupta, K. Chockalingam and Jaytilak Guha Roy (eds.), *Child Victims of Crime: Problems and Perspectives*, Delhi, Gyan Publishing House, 2001.

Book Review: R. Jayaram, *Administrative System under the Nizams (1853-1935)*, Bangalore, Ultra Publications, 1998, in *Parashasnika*, HCMRIPA, Jaipur, Vol.XXVII, No.2, July-December, 2000.

Books authored/edited: *Child Victims of Crime: Problems and Perspectives*, edited jointly with M.C. Gupta and K. Chockalingam, Delhi, Gyan Publishing House, 2001.

Seminars/Conferences: XXth Conference of Indian Social Science Association, organised

by Tata Institute of Social Sciences, Mumbai, June 2-4, 2000. Presented the *Key Note Paper*: "Protection of Human Rights and Role of Police".

Symposium on "Human Rights and Good Governance", organised by IIPA Ranchi Local Branch, November 8, 2000. Presented the *Theme Paper*.

Participated in the International Seminar on *Strategies for Responding to Violence against Women*, organised by the British Council International Network Events at Windsor, UK, July 16-21, 2000.

Association with Committees: Expert Member, Fellowship Award Committee, Bureau of Police Research and Development, Government of India, Ministry of Home Affairs.

Member, Task Force for Refinement of DTS/DOT Packages, Department of Personnel and Training, Government of India.

Member, Core Group to finalise the Training Programmes for the National/State Human Rights Institutions constituted by National Human Rights Commissions.

Special Invitee, Screening Committee for "Scheme on Administrative Reforms", Department of Administrative Reforms and Public Grievances, Government of India.

Member, Research and Development Committee, Department of Political Science, Ch. Charan Singh University, Meerut.

Member, Executive Committee, Indian Social Science Association.

Member, Executive Committee, Indian Society of Victimology.

GUPTA, RAKESH

"Urban Infrastructure Financing: Innovative Tools", *Nagarloak*, Vol.32, No.3, July-September, 2000.

KABRA, K.N.

Book: काला धन भारत की काली अर्थव्यवस्था का अध्ययन दिल्ली, हिन्दी निदेशालय, दिल्ली विश्वविद्यालय।

Papers/Articles: Globalisation and Governance: Cloning the New Millenium, *Mainstream*, 22 July 2000.

"New Awakening on Tobacco Menace in India", *Lifeline* (WHO Publication) September, 2000.

"Poverty and Suicides: What has Liberalisation to Do with it"? *Humanscape*, November, 2000.

"Golden Jubilee Debate of Loksabha on Agenda for India", *IASSI Quarterly* (Co-author with AKM and D), Jan-March, 2000.

"Antyodaya Anna Yojana or Birthday Bakshewshi", *New Age*, 2001.

"Budget 2001-2 Mired in the Mirage of Iniquitous Growth", *Mainstream*, 17 March 2001.

"Globalisation and Governance: Cloning the New Millenium", *Business Analyst*, Vol.22, No.1, January-June 2001.

"Food Security and the PDS: Elements of Policy Analysis Approach", *Administrative Change*, Vol.27 and 28, Nos.2 and I, 2000.

राष्ट्रीय आय के नए अनुमान यंत्र, इंडियन, २०००।
कलुषित अर्थव्यवस्थाः दवा पर हावी वर्ग, यंत्र इंडियन, ६ जून २०००।

अमेरिकी साम्राज्यवाद का नामपात्र और तीसरी दुनियाः यंग इंडियन, १-७ जुलाई २०००।

भुमंडलीकरण तथा गांवों का विश्वास, कुरुक्षेत्र २००१।

Chapter in Books: "Alternative Economic Survey, 1998-2000: Two Years of Market Fundamentalism", New Delhi, Rainbow, *Lokayana*, Azadi Bachao Andalon, 2000; Two Chapters (1) The Indian Economy: 1998-2000, (2) Disinvestment.

वैकल्पिक आर्थिक सर्वे १९९८-२००० बजाय कट्टरवाद के दो वर्ष, आजादी बचाओ आन्दोलन, दो अध्याय रू भारतीय अर्थव्यवस्था १९९८-२००२ तथा विनिवेश तथा सहसम्पादन।

काला धनः भारत की काली अर्थव्यवस्था का अध्ययन, दिल्ली कार्यान्वयन निदेशालय, दिल्ली विश्वविद्यालय २०००, पृष्ठ २३६।

"Rural Small Industries in India" *Small Enterprise Development: The Experience of the South and the North* (ed. P.M. Mathew), Oxford and IBH, 2000, New Delhi.

Main Author of the Expert Committee Report on Economic of Tobacco, Ministry of Health, GIO, 2000.

Book Reviews: Anatomy of Voluntarism by R. Gulhati and Others, New Delhi, Konark, 1999, *IASSI Quarterly*, July-September 1999.

Economic Liberalisations in India: Implications for Indo-US Relations (ed.), Azam Kouser, Delhi, Delta Publications, *Indian Book Chronicle*, June 2000.

Decentralised, Multi Level Planning, Principles Practice: K.V. Sundaram: Concept, New Delhi, 1997, *Indian Social Science Review*, No.2, 2000.

Gopal Tyer and Manik, M.S., Indebtedness Improverishment and Suicides in Rural Panjab, Delhi, Indian Publishers, Distributor 2000, *Mainstream* and *IJPA*, October-December 2000.

India's Free Riding Political Class, *Hindu Open Page*, January 9, 2001.

Welfare State and Globalisation: A Critique of A. Sen by Bharat Jhunjanwala, Rawat, Jaipur, 2000, *Mainstream*.

Girish Mishra: Balzac: Mirror of Emerging Modern Capitalism, Delhi, Pragati Publications, 1999, *Indian Social Science Review*, (ICSSR's Journal), Vol.2, No.2, 2000.

Black Economy in India, Arun Kumar, Penguin, 1999 (in Press), *Indian Social Science Review*.

Seminars/Conferences: International Symposium on Globalisation and the Challenge of the New Millenium, Aligarh Muslim University, April 30, 2000. Paper presented: Globalisation and Governance: Cloning the New Millenium.

आजादी बचाओ आन्दोलन : तिलहन उद्योग अभियान भरतपुर १० सितंबर २००० मुख्य आलेख : तिलहन उद्योग।

Seventh Annual Conference of Indian Political Economy Association, St. Joseph's College, Darjeeling, November 17-19, 2000. Paper presented: The Political Economy of Federalism.

Conference on "Development Reforms for Resurgent India", jointly organised by IIPA and KVIC, November 27, 2000. Paper presented: Indian Concept of Development: A Half Century Retrospect.

Seminar on "Power, Change, Resistance", organised by IIT, Kanpur. Paper presented: Economic Growth Disempowerment and Processes of Resistance.

Annual Conference of the Rajasthan Economic Association, Ajmer, 17-18 February, 2001. Paper presented: The Decade of the SAP: From Market Manipulated State to Market Fundamentalist State.

Association with Committees: Non-official Member, Punjab State Planning Board.

Editorial Board Member, Peace and Solidarity.

Treasurer, National Committee for Prof. D.R. Gadgil Centenary.

Chairperson, Expert Committee on Economics of Tobacco, Ministry of Health, GOI. Submitted the Report in February 2001.

Chairperson, Institute of Small Enterprise Development, Cochin.

Member, Planning and Programme Advisory Committee, NIEPA.

Member, Standing Committee on Equivalent Sharing of Benefit of the Biodiversity Board, MP Government.

Member, Evaluation Advisory Committee, Planning Commission.

KAPUR, J.C.

Association with Committees: Member, High-powered Task Force for IT

Implementation, Employees State Insurance Corporation, New Delhi.

Member, Board of Studies, Punjabi University, Patiala.

Council Nominee on Selection Committee for Professors, Netaji Subhash Institute of Technology, Delhi.

Member, Board of Studies, Thapar Institute of Engineering and Technology, Patiala.

Member, Board of Studies, Institute of Technology and Science, Mohan Nagar.

Member, Standing Committee, Department of Training and Technical Education, Government of Delhi.

Expert (Business Process Reengineering) Member, Multi-Disciplinary Working Group for Organisation-wide Information Technology Reform, Employees Provident Fund Organisation.

MEHTA, AASHA KAPUR

Papers/Articles: "Women's Work", *Alternative Economic Survey, 1998-2000*, Two Years of Market Fundamentalism, Alternative Survey Group.

"The Invisible Workers: Women's Unrecognised Contribution to the Economy, *Manushi*, November-December, 2000.

"Golden Jubilee Debate of Lok Sabha on Agenda for India", Sectoral Issues for Agriculture and Industry (Co-authored), *IASSI Quarterly*, Vol.18, No.3, January-March, 2000.

Book Authored/Edited: On the Panel of Consultants for preparation of "Human Development in South Asia, 2000: The Gender Question", *Mahbub ul Haq Human Development Centre*, Oxford University Press, 2000.

Seminars/Conferences: UNDP-Mahbub ul-Haq Human Development Centre, Symposium on "Human Development and the Gender Question", October 9, 2000, Indian International Centre. Presentation on Women in the Economy in India, Chaired by UNDP Resident Representative and UN System Resident Coordinator, Ms. Brenda Gael McSweeney.

UNIFEM and Society for Elimination of Rural Poverty, Business Planning Workshop in the Sub-Sector of Gum Karaya, 30-31 January 2001, Hyderabad. Presented the Report for UNIFEM on Women's Economic Empowerment in the Asia Pacific Region, Gum Karaya. Chaired by Shri B.N. Yugundhar.

Chronic Poverty Research Centre Workshop on "Chronic Poverty", University of Manchester, Chancellor Centre, February 7-9, 2001. Presented the draft paper on Chronic Poverty in India: An Overview.

University of Birmingham, IDD School of Public Policy, Presented the draft paper on Chronic Poverty in India: An Overview, February 13, 2001.

MISHRA, S.N.

Papers/Articles: "The District Collector: the Changing Role", *Development Policies and Administration in India* (eds. Noorjahan Bawa), Uppal House, June 2000.

"Good Governance: The Context of Democracy Decentralisation in Humanizing Development: Trends in Public Administration (eds. Suresh Mishra and Rajbir S. Dhaka), *Sustainable Development Foundation*, New Delhi, January 2001.

"Ideology Free Political Parties and Valueless Politicians: A Dangerous Trend in Governance", *Problems and Prospects of Good Governance in India* (eds. S.K. Chaturvedi), Meenakshi Publications, Meerut.

"Decentralised Planning for Rural Development", *Kurukshetra*, Media Division, Ministry of Rural Development, Government of India.

"Bharat Main Gram Vikas Key Pachaas Baras", *Kurukshetra*, (Hindi Edition), Media Division, Ministry of Rural Development.

Gramin Awas Samasaya: EK Neetigat Sammiksha, Varshik Aunk, October 2000, *Kurukshetra* (Hindi Edition), Media Division,

Books: *Panchayati Raj, Decentralised Planning and Rural Development*, Mittal Publication, Mohan Garden, New Delhi.

Seminars/Conferences: Seminar on "50 years of Rural Development in India", organised by Institute of Social Science, New Delhi. Paper presented: Rural Development during the Last Fifty Years; An Analysis.

National Seminar on "Panchayati Raj in India", organised by National Institute of Rural Development, Hyderabad. Paper presented: Panchayati Raj in India, the paper was presented on my behalf and is being published in book form by NIRD, Hyderabad.

Conference on "Training for Rural Development", January 22, 2001. Paper presented: Some Reflection on the Background Paper on Training for Rural Development.

Association with Committees: Member, Editorial Board, 'Democracies' J.J. Ram Institute of Parliamentary Studies, 10, Mengles Road, Patna.

Member, Editorial Board, *Review of Politics* Department of Political Science, V.K.S. University, Ara, Bihar.

Chairman, Editorial Board, *Journal of Buddhist Research and Development Studies*, Patna, Bihar.

Member, Academic Council Kurukshetra University, Kurukshetra, Haryana.

Member, Board of Studies, C.C.S. University, Meerut, UP.

Member, Board of Studies - Continuing Education, IGNOU, Maidan Garhi, New Delhi.

Member, Board of Moderation, J.P. University, Chapra, Bihar.

MISRA, G.K.

Books: "HRD for Local Governance: Training Agenda for Municipal Bodies", Kanishka Publishers, Distributors, New Delhi, 2000.

"Housing Legislation in India", Kanishka Publishers, Distributors, New Delhi, 2000.

Association with Committees: Member, Physical Infrastructure Sub-group, Delhi Master Plan 2021, DDA, New Delhi.

Member, Research Committee, Association of Metropolitan Development Authorities, New Delhi.

Life Member, National Association of Geographers, India.

MUKHOPADHYAY, LIPI

Books: "Tribal Women in Development" is being published by the Publication Division Government of India.

SACHDEVA, R.K.

Papers/Articles: "Role of IT in Management of Organizations", *Indian Journal of Public Administration*, Vol.XLVI, No.3, July-September 2000.

Association with Committees: Member, Sectional Committee on Productivity and Management, Bureau of Indian Standards.

Chairman, Expert Panel on Project Management, Bureau of Indian Standards.

SAHA, TUSHAR KANTI

Papers/Articles: "Childhood Deprivation and Survival World-wide", *Child Victims*, edited volume 2001, Grand Publishers, New Delhi.

"The Art of Writing Judgements in Style and Precision", *Sahayogi*, May, 2000.

"Decline of Bengal", *Sahayogi*, June, 2000.

"Golden Review of the Indian Constitution-mending or bending exercise? *Sahayogi*, April, 2000.

"The New Competition Policy and Law", *Sahayogi*, October, 2000.

Books: "Democracy in Danger", Kanishka Publishers, New Delhi, 2000.

"Administrative Law", Kanishka Publishers, New Delhi, 2001.

Seminars/Conferences: National Seminar on "Review of the Indian Constitution", IIPA, New Delhi, April 29-30, 2000. Paper presented: Theme Paper.

Annual Conference on "Review of Working of the Indian Constitution", organised by IIPA, October 15, 2000. Paper presented: Theme paper. The same Theme paper presented at IIPA, Delhi Regional Branch, IIPA Vallabh Vidyanagar Local Branch and IIPA Chandigarh Branch.

National Seminar on "Electoral Reforms", organised by the Department of Culture, Government of India, Ashoka Hotel, Calcutta, 17-18 November, 2000. Paper presented: Political Parties – Confection and Defection.

Regional Seminar on "E-governance", Hyderabad, March 10, 2001. Paper presented: Emergence of E-governance in the New Season of Hope.

SARDA, A.

Papers/Articles: "Budgeting and Budgetary Control for Higher Organisational Productivity" in the Book *Re-Engineering Organisational Productivity—Challenges Ahead*. Ed. By Satish Pai, S. Ravishankar and R.K. Mishra, Himalaya Publishing House 2000.

Book Review: "The Challenge of Urban Governance" (ed.) Om Prakash Mathur *Nagarloak*, Vol. XXXII, January-March, 2000. NIPFP, 1999.

Seminars/Conferences: "National Conference on Finding for Disaster Prevention and Mitigation", organised by High Power Committee on Disaster Management Plan Government of India and Disaster Management Division NIRD, Hyderabad, December 19-20, 2000, NIRD Hyderabad. Paper presented: Financing Disaster Mitigation and Relief.

Association with Committees: Member, Economic Analysis and Financial Management Division.

SHARMA, A.K.

Papers/Articles: "Works Culture in Government", *Dialogue*, A quarterly Journal of Astha Bharati, New Delhi, Vol. 1, No. 4, April-June, 2000.

"Public Management - An Overview of the Emerging Concerns", contributed to Dr. K.D. Trivedi Memorial Volume brought out by Dr. R.K. Arora, Former Professor of Public Administration, University of Rajasthan, Jaipur.

"People's Empowerment", contributed to Dr. V.M. Sinha Memorial Volume brought out by Dr. R.K. Arora, Former Professor of Public Administration, University of Rajasthan, Jaipur.

"Administrative Reforms in India During 1990s", Administrative Year-Book 2000, IIPA.

"Accountability, Transparency, Ethics in Government and Public Life and Related Issues", A paper contributed towards the deliberations of CRC Panel on Governance, Civil Society, Effective Delivery System and Civil Service.

Seminar/Conferences: Seminar on "Citizen's Charter and Accountable Administration" December 18, 2000. Paper presented: Citizen's Charter in India; Some Preliminary Evidence.

National Seminar on "What Ails Indian Bureaucracy" organised by the Department of Public Administration, Marathwada University, Aurangabad, January 19 and 21, 2001. Presented Keynote address.

Association with Committees: Member, Board of Under-graduate Studies in Public Administration, Punjabi University, Patiala.

Member, Research Degree Committee (Public Administration), Berhampur, University, Berhampur (Orissa).

Member, Subject Committee (Public Administration) (Under-graduate), Kota Open University, Kota (Rajasthan).

Member, Board of Advisers, *Dynamics of Public Administration*, A Bi-Annual Journal of the Department of Public Administration, University of Lucknow, Lucknow.

Member, Editorial Board, *Dialogue*, a Quarterly Journal of Astha Bharati, New Delhi.

Member, Social Sciences School Board, Mohanlal Sukhadia University, Udaipur.

SHARMA, BHARATI

Papers/Article: "Towards Learning Strategy Paradigm: Helping Managers Facilitate Learning for Change". *Indian Journal of Industrial Relations*, Vol.35, No.2 October, 2000.

"Indian Bureaucracy: Need for Change", *Third Concept*, Vol.15, No.169, March 2001.

Book Reviews: "Can Organisation Develop Leaders: A study of Effective Leaders" Ishwar Dayal, *Manpower Journal*, Vol.36, No.2, April-June, 2000.

Association with Committees: Member, Academic Council, Faculty of Management Studies, Banaras Hindu University, Varanasi.

Expert for the Selection Committee of Major Research Projects, University Grants Commission.

SHARMA, V.K.

Books: Cyclones in Andhra Pradesh, Oxfam India Trust, New Delhi, 2000.

India: IDNDR and Beyond, IIPA, New Delhi, 2000.

Manual on Natural Disaster Management, IIPA, New Delhi, 2001.

Orissa Super Cyclone, 1999 IIPA, New Delhi, 2001.

Drought in Gujarat, IIPA, New Delhi 2001.

Drought in Rajasthan, IIPA, New Delhi 2001

Directory of NGOs working in Disaster Management in India

Papers/Articles: "Institutional set-up and disaster response mechanism in India, 290-300 *Journal of Indian Building Congress*, Vol.VIII, No.1, 2001.

"Development Strategies for Flood Prone Areas: Case Study Patna India, *Disaster Prevention and Management*; An International Journal, Vol. 10 Number 2, 2001.

Seminars/Conferences: Conference on Building a Disaster Resistant Asia - Managing for 21st Century, Kobe, Japan, April 2-5, 2000. Paper presented: Scope of Business Partnerships towards Disaster Management in India.

Conference of Relief Commissioners, Pune, India, May 2000. Paper presented: Orissa Super Cyclone: Administrative Issues (jointly with Shri M.C. Gupta).

Workshop on "Towards Hunger Free India" Organised by Planning Commission, Government of India and World Food Programme. Paper presented: Food Availability and Vulnerability to Natural Disasters.

Gupta, M.C., Sharma, V.K., (2000) Orissa Super Cyclone: Administrative Issues, Conference of Relief Commissioners, Pune, India, May 2000.

Food Availability and Vulnerability to Natural Disasters workshop on "Towards Hunger free India" organised by Planning Commission, Government of India and World Food Programme.

Sharma V.K. (2001) Development Strategies for Flood Prone Areas: Case Study Patna India, *Disaster Prevention and Management: An International Journal*, Vol. 10, No. 2, 2001.

Association with Committees: Member, Advisory Board, Crainfield Disaster Management Centre, U.K.

Member, Task-Force, Gujarat State Disaster Management Authority (GSDMA), Government of Gujarat.

Member, UNDP Project: Strengthening Disaster Management Capacity in India.

Member, Advisory Board of State Administrative Institute (Disaster Management Cell, Tamil Nadu, UP., MP.)

SINGH, RAJESH

Papers/Articles: "Performance Impediments in Government: Some Suggestions for Management", *Business Analyst*, Vol. 21 (1), January-June, 2000.

Seminars/Conferences: Seminar on "Productivity Through Participation for Achieving Excellence", organised by NPC Delhi, April 17-20, 2000. Paper presented: Employee Involvement Through Participation.

Seminar on "Corporate Governance", organised by NPC Delhi, October 27-28, 2000. Paper presented: Concept of Corporate Governance.

Annual Convention on "Future Directions for Repositioning HRD", organised by ISTD, 22-24 January 2001. Paper presented: HRD Imperatives for Managing Change.

Seminar on HR Today and Tomorrow, Emerging Trends and Strategies, M.L. Sukhadia University, Udaipur, 17-18 March 2001. Paper contributed: Impediments in Implementing HR Strategies in Government.

Association with Committees: Member of Editorial Board, Indian Journal of Training and Development of Indian Society of Training and Development.

SINGH, S.S.

Papers/Articles: "Court's Constitutional Role in Shaping Fundamental Norms for Humanising Administrative Behaviour—An Analysis", in *Humanising Development—Trends in Public Administration*, Editors, Suresh Mishra and Rajiv S. Dhaka, pp. 91-99. Sustainable Development Foundation, 2001, New Delhi.

"Economic Globalisation and Human Rights", *Vidhi Bharati 2000*, Special issue on Human Rights.

A paper on "Civil Service Reforms, Public Service Commission, Administrative Tribunals and Regulatory Authority", prepared for the panel on Governance, Civil Society, effective Delivery System and Civil Service Reforms of the Constitution Review Commission, January 2001.

"Humanising Administrative Behaviour", A chapter in a book edited by Prof. T.N. Rastogi, January 2001.

"Proposed Disaster Management Legislation", presented before the High Powered Committee on Disaster Management, 21 June, 2000, NPA, New Delhi.

Seminars/Conferences: Sixth All India Lokayuktas and Up-Lokayuktas Conference, January 22-23, 2001, New Delhi. Paper presented: Strengthening of the Institution of Lokayuktas Some Suggestions.

Organised two day National Seminar on the "Review of the Constitution: Major Concerns", April 29-30, 2000.

Seminar on "The Constitution and the Civil Services" 2000 (with Director), November 4, 2000.

Association with Committees: Member, Fellowship Award Committee, BPR&D, Ministry of Home Affairs, Government of India.

Member, Delhi State Consumer Council.

Member, Board of Study of Public Administration, Rajasthan University, Jaipur.

Member, Governing Body, Bhagini Nivedita College, Delhi University.

Member, Academic Committee, Institute of Integrated Learning in Management (IILM), New Delhi.

SINGH, SHEKHAR

Books authored/edited: *Setting Biodiversity Conservation Priorities for India*, (two volumes), co-edited, WWF India, 2000.

Strengthening Conservation Cultures, Co-authored, UNESCO, Paris, 2000.

SINGH, SUJATA

Book Reviews: Pardeep Sahni, Alka Dhameja, Uma Medury, E. Vayunandan (eds.), "Public Administration: Emerging Perspectives" (Essays in Honour of Prof. S.P. Verma), *IJPA*, Vol.XLVI, April-June, 2000.

THAKUR, R.N.

Book Reviews: "Equality through Reservation" Viney Kirpal and Meenakshi Gupta, *IJPA*, Rawat Publications, New Delhi, 1999.

Seminars/Conferences: Final Output Report and Recommendation on Child Labour Elimination Programme submitted to ILO-April 11, 2000.

TIWARI, R.K.

Books: "Governance and Poverty: Towards More Effective Public Service Delivery in India" (co-editor), British Council, 2001.

The Emerging Concerns in Public Policy (co-editor), IIPA, March, 2000 (Draft submitted).

Papers/Articles: "Training of State Administrative Services", (Ed.), P.S. Bhatnagar.

Seminars/Conferences: Prepared a background paper on the theme of "Teaching and Research in Public Administration: The New Approaches" December 2000. The paper was discussed in the meeting of the Core Group on 12.1.2001.

Association with Committees: Member, Research Degree Committee in Public Administration, H.P. University, Shimla.

Member, Board of Studies in Public Administration, MD University, Rohtak.

Member, Editorial Board, *Vikas Paricharcha*, Lucknow.

Member of the Panel of Experts for the Selection of Consultants in the IAMR, New Delhi, January 2001.

Member, Selection Committee, National Highways Authority of India, for the post of Asstt. Manager (Admn.), June, 2000.

Expert for Evaluation to the post of Asstt. Manager in AAI, September 2000.

Other Academic Work: AIR, Panel Discussion 'on January 15, 2001 Title: सरकारी क्षेत्र में कटौती का मसौदा।

Contributed a script in Spot Light, All India Radio on Prime Minister's statement on issue facing economy, broadcasted on December 17, 2000.

Guided 3 dissertations to the candidates of PSMBA, 1999-2000 and one dissertation of APPPA, 2000-01.

CONTRIBUTIONS BY LIBRARY STAFF

SHRI B.K. SURI, LIBRARIAN

1. Appointed a member of the Board of Studies of Himachal Pradesh University, Shimla for Library and Information Science programmes.
2. Assistant Editor, Documentation in Public Administration a quarterly indexing journal being brought out by the Institute with the

Financial support of the Indian Council of Social Science Research.

SHRI S. MAJUMDAR, DEPUTY LIBRARIAN

1. Editor of the Monthly Newsletter brought out by the Indian Library Association.
2. Course Coordinator for NIC-ILA Training cum Post Course Tutorials on Emerging Technologies for Effective Management of Library Services held at National Informatics Centre, New Delhi from 18-29, 2000
3. Associate Editor of the 46th All India Library Pre-Conference volume on "Quest for quality: Strategies and Applications in Library and Information Services" held at Nirma Institute of Management, Ahmedabad from January 3-6, 2001. Also acted as Reportuer General of the 46th All India Conference.

SMT. SUNITA GULATI, ASSISTANT LIBRARIAN

1. Compiled Index to Indian Journal of Public Administration, 2000.
2. Co-compiler of "Information Technology and Public Administration: A Select Bibliography" published in *Indian Journal of Public Administration*, 4 (3), July-September, 2000.
3. Faculty member in the Training Programme on Application of Information Technology for Library Operations and Services, conducted by Indian Institute of Public Administration from November 27, 2000 to December 1, 2000. Course Director: Shri B.K. Suri.

SHRI A.K. NATH, ASSISTANT LIBRARIAN

Assistant Editor, Documentation in Public Administration a quarterly indexing journal being brought out by the Institute with the Financial support of the Indian Council of Social Science Research.

SHRI HUKUM CHAND YADAV, ASSISTANT LIBRARIAN

Co-compiler of "Information Technology and Public Administration: A Select Bibliography" published in *Indian Journal of Public Administration*, 4 (3), July-September, 2000.

CHARRU, SYSTEM ANALYST TRAINING MATERIALS DEVELOPED

1. Getting Familiar with Windows Operating System.
2. Effective Word Processing using MS-Word.
3. Managing Data Efficiently using MS-Access.
4. Visual Basic for Public Administrators.

Digital Presentations Created

- (i) Introduction to Information Technology.
- (ii) Insight into Computer-Hardware.
- (iii) Basics of Software Explained.
- (iv) Networking and Internet Basics.

PAPERS PRESENTED AND PUBLISHED

- (i) *Raising Competence of Administrators: Role of IT Training*: published in special issue of *Indian Journal of Public Administration* (IJPA), September 2000.
- (ii) *Some Issues Involved in Redefining Indian Bureaucracy in the Era of E-Governance*: presented in XVII All India Conference of Public Administration, Lucknow University, November-2000. (Accepted for publication).
- (iii) *Some Aspects of Transformation of Teaching and Research in Public Administration using Information Technology*: presented in XVII All India Conference of Public Administration, Lucknow University, November-2000. (Accepted for publication).
- (iv) *Rural Informatics and Information Technology Policies for Rural Development in India* presented at National Seminar on "Emerging Institutions for Rural Development" organised by National Institute of Rural Development (NIRD), Hyderabad in January 2001. (accepted for publication).

ANNEXURE VII

COMMITTEES OF THE EXECUTIVE COUNCIL

(As on 31st March, 2001)

Standing Committee

1. Shri T.N. Chaturvedi – Chairman
2. Prof. (Mrs.) Noorjahan Bava
3. Dr. P. Chandrasekharan
4. Dr. K. Chockalingam
5. Shri B.C. Mathur
6. Shri M.L. Mehta
7. Shri M. Gopalakrishna Naidu
8. Dr. V.T. Patil
9. Dr. Har Swarup
10. Shri T.K. Thanickachalam
11. Director, IIPA

Academic Committee

1. Director, IIPA – Chairman
2. Shri Manish Gupta
3. Prof. K. Kamalanathan
4. Prof. S.L. Kaushik
5. Prof. S.R. Maheswari
6. Prof. G.K. Misra
7. Prof. K.N. Pathak
8. Shri H.N. Ray
9. Prof. (Mrs.) S. Saroja
10. Dr. N. Sethuraman
11. Dr. (Mrs.) Y. Shanmugasundaram
12. Dr. Ram Avtar Sharma
13. Prof. V.K. Sharma
14. Shri Shekhar Singh
15. Dr. (Ms.) Sujata Singh
16. Dr. S. Subramanian
17. Shri M. Thyagarajan

Case Study Committee

1. Dr. V. Subramanian – Chairman
2. Prof. Nand Dhameja
3. Shri T.N. Dhar
4. Shri Jalil Ahmad Khan
5. Shri M. Gopalakrishna Naidu
6. Shri Surya Ray
7. Prof. Jaideep Singh
8. Shri S.N. Swarup
9. Shri M. Thyagarajan
10. Director, IIPA

Screening Committee for Admission of New Members

1. Shri B.C. Mathur – Chairman
2. Shri K. Malaisamy
3. Prof. S.P. Verma
4. Director, IIPA

Selection Committee

1. Shri T.N. Chaturvedi – Chairman
2. Shri G.C.L. Joneja
3. Prof. K. Kamalanathan
4. Prof. K.N. Pathak
5. Director, IIPA

Editorial Board

1. Prof. S.P. Verma – Chairman
2. Shri Veeranna Aivalli
3. Prof. R.K. Arora
4. Shri M.K. Gaur

5. Dr. N. Sethuraman
6. Prof. A.K. Sharma
7. Director, IIPA

Committee for Administration of CPF

1. Director, IIPA — Chairman
2. Shri B.C. Mathur — Hony. Treasurer
3. Prof. Jaideep Singh — Nominee of the Executive Council
4. President, IIPA Staff Association
5. Registrar — Member-Secretary

IIPA Pension Fund Trust

IIPA G.P. Fund Trust

1. Director, IIPA — Chairman
2. Shri B.C. Mathur — Hony. Treasurer
3. Prof. Jaideep Singh — Nominee of the Executive Council
4. Financial Adviser (Home) or his nominee
5. Joint Secretary (Trg.) or his nominee
6. President, IIPA Staff Association
7. Registrar, IIPA — Member-Secretary

ANNEXURE VIII

STATEMENT SHOWING DETAILS OF FINANCIAL ASSISTANCE GIVEN TO IIPA REGIONAL/LOCAL BRANCHES DURING THE YEAR 2000-01

<i>Sl.No.</i>	<i>Seminar/ Conference/ other Activities</i>	<i>Research Studies</i>	<i>Share of Membership Subscription</i>	<i>Total</i>
(a) REGIONAL BRANCHES				
1. Andhra Pradesh	10,000	35,000 10,000*	21,929	76,929
2. Assam	10,000	-	9,906	19,906
3. Bihar	10,000	-	25,790	35,790
4. Delhi	10,000	20,000	79,783	1,09,783
5. Gujarat	-	-	7,048	7,048
6. Karnataka	2,500	-	11,189	13,689
7. Kerala	10,000	-	11,813	21,813
8. Madhya Pradesh	-	-	14,476	14,476
9. Maharashtra	62,500	-	45,278	1,07,778
10. Meghalaya	-	-	4,285	4,285
11. Mizoram	10,000	-	3,388	13,388
12. Orissa	22,500	-	10,523	33,023
13. Punjab/Haryana/Chandigarh	10,000	-	21,317	31,317
14. Rajasthan	10,000	20,000	12,813	42,813
15. Tamil Nadu	15,000	20,000	29,820	64,820
16. Uttar Pradesh	10,000	20,000	36,861	66,861
17. West Bengal	10,000	20,000	15,190	45,190
(b) LOCAL BRANCHES				
1. Aurangabad	-	-	2,900	2,900
2. Budaun	1,000	-	5,710	6,710
3. Burdwan	5,000	20,000	1,719	26,719
4. Coimbatore	7,000	-	1,283	8,283
5. Cuddalore	-	-	2,263	2,263
6. Dindugul	2,500	-	429	2,929
7. Gulbarga	5,000	-	2,547	7,547
8. Howrah	5,000	20,000	1,026	26,026
9. Imphal	-	-	2,477	2,477

<i>Sl.No.</i>	<i>Seminar/ Conference/ other Activities</i>	<i>Research Studies</i>	<i>Share of Membership Subscription</i>	<i>Total</i>
10. Indore	2,500	-	548	3,048
11. Jabalpur	-	-	3,066	3,066
12. Karimnagar	1,000	-	1,788	2,788
13. Madurai	1,000	-	6,177	7,177
14. Meerut	2,500	-	2,293	4,793
15. Muzzafarpur	5,000	-	1,897	6,897
16. Mysore	5,000	-	2,384	7,384
17. Nagpur	5,000	-	5,051	10,051
18. Nashik	-	-	1,002	1,002
19. Patiala	5,000	-	2,105	7,105
20. Ranchi	1,000	-	2,599	3,599
21. Saidapet	-	-	2,492	2,492
22. Salem	5,000	-	1,044	6,044
23. Sangli	5,000	-	986	5,986
24. Sirohi	-	-	581	581
25. Thanjavur	5,000	-	679	5,679
26. Tirunelveli	5,000	-	1,177	6,177
27. Tirupati	5,000	-	1,208	6,208
28. Tirupattur	5,000	20,000	963	25,963
29. Trichy	5,000	-	1,521	6,521
30. Vallabh Vidyanagar	6,500	-	1,201	7,701
31. Villupuram	-	-	704	704
32. Virudhunagar	-	-	398	398
33. Visakhapatnam	5,000 600**	-	2,600	8,200
34. Warangal	1,500	-	5,317	6,817
Total	3,04,600	2,05,000	4,31,544	9,41,144

Note: * Specially released for organising Zonal Conference on E-Governance.

** Initial grant given for establishing a new Local Branch.

ANNEXURE IX

• LIST OF FACULTY MEMBERS ATTACHED WITH BRANCHES DURING 2000-01 •

1. Andhra Pradesh	Prof. G.K. Misra
2. Assam	Dr. M.K. Narain (since retired)
3. Bihar	Prof. S.N. Mishra
4. Delhi	Prof. P.K. Chaubey
5. Goa	Dr. (Mrs.) Rajesh Singh
6. Gujarat	Prof. R.K. Sachdeva
7. Jammu & Kashmir	Dr. R.K. Barik
8. Karnataka	Prof. S.S. Singh
9. Kerala	Prof. R.N. Thakur
10. Madhya Pradesh	Prof. R.K. Tiwari
11. Maharashtra	Dr. Jaytilak Guha Roy
12. Meghalaya	Prof. V.K. Sharma
13. Mizoram	Prof. A.K. Sharma
14. Orissa	Prof. Nand Dhameja
15. Panjab/Haryana/Chandigarh	Prof. (Mrs.) Aasha Kapur Mehta
16. Rajasthan	Prof. K.N. Kabra
17. Tamil Nadu	Prof. K.S.R.N. Sarma
18. Uttar Pradesh	Prof. J.N. Upadhyay (since expired)
19. West Bengal	Prof. J.C. Kapur

ANNEXURE X

FACULTY AND OTHER SENIOR STAFF

(As on 31st March, 2001)

Director

Shri M.C. Gupta

Professors

Prof. P.K. Chaubey

Prof. Nand Dhameja

Prof. K.N. Kabra

Prof. J.C. Kapur

Prof. M.H. Malick

Prof. (Mrs.) Aasha Kapur Mehta

Prof. S.N. Mishra

Prof. G.K. Misra

Prof. R.K. Sachdeva

Prof. K.S.R.N. Sarma

Prof. Arvind K. Sharma

Prof. (Mrs.) Bharati Sharma

Prof. Vinod K. Sharma

Prof. Jaideep Singh

Prof. S.S. Singh

Prof. R.N. Thakur

Prof. R.K. Tiwari

Professor of Economics (Economic Administration)

Professor of Financial Management

Professor of Economics

Professor of Computer in Government

Professor of Project Management

Professor of Economics (Economic Policy)

Professor of Rural Studies

Professor of Urban Studies

Professor of Management

Professor of Urban Finance

Professor of Public Administration

Professor of Management (Organisation Behaviour and Behavioural Sciences)

Professor of Disaster Management

Professor of Behavioural Sciences

Professor of Justice and Administration

Professor of Sociology/Social Welfare Administration

Professor of Public Administration

Readers

Dr.(Ms.) Dolly Arora

Shri Pranab Banerji

Dr. Radha Kant Barik

Dr. S.K. Bhattacharya

Shri Rakesh Gupta

Dr. Anil C. Ittyerah

Dr. Jaytilak Guha Roy

Dr. T.K. Saha

Reader in Government and Politics

Reader in Economics

Reader in Public Administration

Reader in Foreign Trade and Commerce

Reader in Operations Research

Reader in Economics

Reader in Criminal Justice Administration

Reader in Administrative and Constitutional Law

Dr. (Mrs.) Rajesh Singh

Reader in Behavioural Science

Dr. (Ms.) Sujata Singh

Reader in Policy Sciences

Lecturers Selection Grade

Dr. (Mrs.) Lipi Mukhopadhyay

Lecturer in Behavioural Science

Shri Shekhar Singh

Lecturer in Environmental Studies

Lecturers Senior Scale

Shri N.C. Ganguli

Lecturer in Management Studies

Dr. (Mrs.) A. Sarada

Lecturer in Economics

Lecturer

Dr. Vishwanath Alok

Lecturer in Public Finance

Systems Analyst-cum-Programmer

Mrs. Charu Malhotra

Senior Administrative Staff

Dr. S.N. Suri

Registrar

Shri Naresh Kumar

Dy. Registrar (Finance and Administration)

Shri Chitra Giri

Dy. Registrar (Academic Support)

Shri U.S. Rawat

Asstt. Registrar (Finance and Accounts)

Shri K.R. Nair

Superintendent (Hostel)

Shri A.S. Satyanarayana

Superintendent (Training)

Shri J.K. Suri

Superintendent (Membership)

Shri B.S. Khurana

Superintendent (CUS/APPPA)

Shri H.C. Arora

Superintendent (Administration)

Shri J.P. Gupta

Executive Engineer (Maintenance)

Mrs. Savita Mehta

Public Relations Officer

Senior Library Staff

Shri B.K. Suri

Librarian

Shri Suprabhat Majumdar

Dy. Librarian

Mrs. Sunita Gulati

Asstt. Librarian

Shri Suresh Kumar

Asstt. Librarian

Shri A.K. Nath

Asstt. Librarian

Shri H.C. Yadav

Asstt. Librarian

Senior Editorial and Publication Staff

Shri Sunil Dutt

Publication Officer

ANNEXURE XI

• VISITS ABROAD BY FACULTY MEMBERS FOR PARTICIPATION IN WORKSHOPS/CONFERENCES/SEMINARS, ETC. •

Shri M.C. Gupta
Director

Prof. Vinod K. Sharma
Professor of Disaster
Management

Dr. R.K. Barik
Reader in Public
Administration

Dr. Jaytilak Guha Roy
Reader in Criminal Justice
Administration

Shri M.K. Gaur
Jt. Editor

Prof. J.C. Kapur
Professor of Computer
in Government

Dr. (Mrs.) Lipi Mukhopadhyay
Lecturer in Behavioural
Science

Prof. (Mrs.) Aasha Kapur Mehta
Professor of Economics
(Economic Policy)

Shri Shekhar Singh
Lecturer in Environmental
Studies

U.K. from 30 April to 14 May, 2000 to Birmingham University in connection with MBA Programme in Public Service Management.

- (i) Hawaii from April 1-5, 2000 to attend conference on Building Disaster - Resistant Asia Managing for the 21st Century.
- (ii) Dhaka (Bangladesh) from October 17-19, 2000 to participate in a training programme organised by Bangladesh Public Administration Training Center (BPATC).
- (iii) Japan to a Workshop on Earthquake Safer World in the 21st Century from January 29-31, 2001 and World Conference on National Disaster from February 5-7, 2001.

Paris from May 1-31, 2000 in connection with a consultancy assignment under the India France Cultural Exchange Programme in 2000 for conducting a study on "French Civil Services: Some Lessons for India".

Windsor (U.K.) to attend INE Seminar 2001 'Strategies for dealing with Violence against Women' from July 16-21, 2000.

Qubec (Canada) to participate in the XVII World Conference of International Political Science Association from August 1-5, 2000.

U.S.A. to attend Conference on Forum 2000 at University of California, Santa Cruz from August 20-23, 2000.

U.K. to attend 18th International Disaster Management course at Cranfield University from 25th July to 24th August, 2000.

U.K. to attend Meeting/Workshop at University of Manchester Birmingham from February 5-6, 2001.

Brazil to attend International Workshop on Local Development and Conservation and Development of Coastal Zones on the Eastern Coast of South America from Dec. 4-10, 2000.

Shri Amir Ali Khan
Research Officer (NCDM)

Mrs. Chandrani Bandyopadhyay
Research Officer (NCDM)

Iran (Tehran) to attend the 3rd meeting of Asian Seismological Commission alongwith the "Symposium of Seismology, Earthquake Hazard Assessment and Earth's Interior Related Topics from October 10-12, 2000.

Shanghai (China) to attend Training Course on Sustainable Urban Development and Disaster Management organised jointly by UNCRD and the Municipal Corporation of Shanghai People's Republic of China held at Shanghai from December 11-24, 2000.

**AUDITORS REPORT TO THE MEMBERS OF THE
INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

We have audited the attached Balance Sheet of the Indian Institute of Public Administration as at March 31, 2001, and Income and Expenditure Account for the year ended on that date and report that we have obtained all the information and explanations which to the best of our knowledge and belief and that in our opinion and to the best of our information and according to the explanations given to us, the said accounts read alongwith significant accounting policies and notes to Accounts give a true and fair view:

- (i) In case of the Balance Sheet, the state of affairs of the Institute as at March 31, 2001, and
- (ii) In case of the Income and Expenditure Account, of the excess of Expenditure over Income for the year ended on that date.

**Dated: 30th July, 2001
New Delhi**

For THAKUR VAIDYANATH AIYAR & CO.
Chartered Accountants

ANNEXURE XII**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**
Balance Sheet as at 31st March, 2001*Figures in Rs.*

<i>Particulars</i>	<i>Schedule No.</i>	<i>As on 31.3.2001</i>	<i>As on 31.3.2000</i>
LIABILITIES			
Capital Asset Fund	1	65,667,788	57,762,782
Membership Fund		6,702,859	6,310,779
Capital Funds	2	16,654,217	10,487,244
Grants Unutilised Balances (General Fund)	3	9,594,705	16,055,166
Grants Unutilised Balances (Foreign Fund)	3	468,948	609,193
Current Liabilities	4	3,751,995	3,166,848
IIPA Pension Fund		93,211,942	85,703,682
IIPA GP Fund		42,500,504	36,270,962
IIPA Employees CP Fund		2,686,072	4,709,469
Excess of Income Over Expenditure		3,979,062	3,554,297
Total		245,218,092	224,630,422
ASSETS			
Fixed Assets	5	65,667,788	57,762,782
Investment of Funds	6	21,916,872	26,610,472
Grants Receivables	3	11,054,945	1,167,316
Current Assets	7	8,179,969	12,405,739
IIPA Pension Fund Investments		93,211,942	85,703,682
IIPA GP Fund Investments		42,500,504	36,270,962
IIPA Employee CPF Investments		2,686,072	4,709,469
Total		245,218,092	224,630,422
Accounting Policies and Notes	20		

As Per our Report of even date.

For THAKUR, VAIDYANATH AIYAR & CO.*Chartered Accountants***R. SINHA**
*Partner***S.B. CHAVAN**
*Chairman***M.C. GUPTA**
*Director &
Member Secretary***B.C. MATHUR**
*Honorary Treasurer*Dated: 30th July, 2001
New Delhi

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Income and Expenditure Account for the year ended 31st March 2001

Figures in Rs.

Particulars	Schedule No.	Year Ended 31.3.2001	Year Ended 31.3.2000
EXPENDITURE			
Pay and Allowances (Including CRDA)	8 & 11	28,819,149	26,363,474
Training Programmes		4,275,974	3,339,567
Research Studies / Seminars		249,927	32,713
Publications		755,792	843,132
Library Periodicals and Binding Charges		1,367,594	1,026,967
Branches Promotion Activities		740,144	472,029
Campus Maintenance Including Hostel	9	8,013,108	6,813,960
Administrative and Misc Charges	10	5,420,414	4,823,492
Centre for Rural Dev. Admn. (Misc. Exp)	11	29,389	18,074
PG Professional Prog in I.T. Mgt.		826,196	825,183
Cost of Assets Acquired (Transferred to Assets Fund)		1,981,712	480,205
Amt. Transferred to Infrastructure Development Fund		5,500,000	5,500,000
Total		57,979,399	50,539,245
INCOME			
Maintenance Grant from Ministry of Personnel, Pub. Grievances and Pensions (Recurring)		31,500,000	31,465,000
Member's Subscriptions (Including Init. on Capital Fund)	12	787,732	1,147,053
Fee for Trg. Programmes (Including PSMBA and for MCD)		9,837,877	7,795,443
Net Income from Consultancy Assignments		1,711,407	1,517,183
Rent Receipts		4,921,247	2,965,265
Income from Publications		402,716	444,836
Amt. Transferred from Research Endowment fund		350,000	350,000
Miscellaneous Receipts	13	73,63,189	6,018,071
Fee PG Professional Prog. in I.T. Mgt.		1,529,996	869,983
		<u>58,404,164</u>	<u>52,572,834</u>
Surplus for the Year		424,765	2,033,589
(+) Surplus (-) Deficit upto Previous Year		(+) 3,554,297	(+) 1,520,708
Balance Sheet, Net Balance (As Surplus, Deficit)	Total	3,979,062	3,554,297

For THAKUR, VAIDYANATH AIYAR & CO.

Chartered Accountants

R. SINHA
Partner

S.B. CHAVAN
Chairman

M.C. GUPTA
Director &
Member Secretary

B.C. MATHUR
Honorary Treasurer

Dated: 30th July, 2001
New Delhi

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Receipts and Payments Account (General Fund) for the year ended 31st March, 2001

<i>Particulars</i>	<i>Amount Rs.</i>	<i>Schedule No.</i>	<i>Amount Rs.</i>
RECEIPTS			
Opening Balance			
Cash in Hand	163		
Postage Imprest	<u>1,395</u>		1,558
Balances with Banks :			
Current Accounts :			
State Bank of India	111,854		
UCO Bank, IIPA	<u>8,549,678</u>		8,661,532
Part A (i) Maintenance Grant and Internal Receipts		14	59,024,282
Part (ii) Non Recurring/Plan Grants Under Five Year Plan		15	1,300,000
Part B: Funds, Deposits and Advances		16	11,839,500
Part C: Grants for Research Projects, etc.		17	22,355,898
Total			<u>103,182,770</u>
PAYMENTS			
Part A (i) Expenditure Against Maintenance Grant and Internal Receipts		14	59,020,750
Part A (ii) Expenditure Against Non Recurring/Plan Grants		15	1,880,674
Part B: Payments out of Funds, Deposits and Advances		16	106,251
Part C: Expenditure Against Grants For Research Projects etc.		17	38,123,314
Closing Balance			
Imprest for Revenue Stamp	200		
Postage Imprest	<u>7,436</u>		7,636
Balances with Banks			
Current Accounts :			
State Bank of India	297,229		
UCO Bank, IIPA	<u>3,746,917</u>		4,044,145
Total			<u>103,182,770</u>

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**Schedule 1: Capital Asset Fund as at 31st March, 2001***Figures in Rs.*

<i>Particulars</i>	<i>Opening Balance</i>	<i>Additions</i>	<i>Less Adjustments</i>	<i>Closing Balance</i>
IIPA (Core)	44,541,125	3,601,801	85,395	48,057,531
NCDM	9,914,642	3,452,187	0	13,366,829
CRDA	329,290	0	0	329,290
CUS	2,043,283	580,563	0	2,623,846
APPPA	934,442	355,850	0	1,290,292
Total	57,762,782	7,990,401	85,395	65,667,788

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DEHI**Schedule 2: Capital Fund as at 31.3.2001***Figures in Rs.*

<i>Sl. No.</i>	<i>Particulars</i>	<i>Opening Balance</i>	<i>Contributions/ Interest</i>	<i>Amount Utilised</i>	<i>Closing Balance</i>
1.	Staff Benevolent Fund	101,728	17,326	8,000	111,054
2.	Research Endowment Fund	3,733,329	403,880	350,000	3,787,209
3.	Annual School Prize Fund	23,778	1,925	0	25,703
4.	Consultancy Support Fund	128,409	31,527	0	159,936
5.	Infrastructure Development Fund	6,500,000	6,070,315	0	12,570,315
Total		10,487,244	6,524,973	358,000	16,654,217

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DEHI
Schedule 3: Details of other Grants Received and Expenditure Incurred thereon
During the Year Ended 31st March, 2001

Figures in Rs.

<i>S.No.</i>	<i>Source</i>	<i>Grant Unutilised (-) recoverable as on 1.4.2000</i>	<i>Receipts during the year</i>	<i>Total</i>	<i>Payments/ Adjustments</i>	<i>Grant Unutilised/(-) Recoverable as on 31.3.2001</i>
A. GENERAL FUND						
Other Centres						
1.	Grants from Ministry of Urban Affairs, New Delhi for Centre for Urban Studies (Including Internal Receipts of Rs. 9809.00) (Schedule 18)	322,417	4,287,392	4,609,809	4,258,998	350,811
2.	Grants from Ministry of Agriculture for National Centre for Disaster Management (Schedule 19)	4,797,457	3,500,000	8,297,457	17,894,836	-9,597,379
OTHER PROGRAMMES/PROJECTS						
1.	Plan Grant from Deptt. of Personnel and Trg. (Schedule 15)	2,717,924	1,300,000	4,017,924	1,880,674	2,137,250
2(i)	Grants from Deptt. of Personnel and Training for Advanced Professional Programme in Public Admn. (Non Plan)	377,391	3,668,000	4,045,391	3,643,367	402,024
(ii)	-Do- (Plan)	208,416	0	208,416	173,411	35,005
3.	Other Programmes from Deptt. of Personnel and Training	3,415,723	6,977,840	10,393,563	6,525,134	3,868,429
4.	Other Programmes	174,384	200,000	374,384	430,094	-55,710
5.	Grants from ICSSR for Research Projects	-9,726	8,500	-1,226	10,800	-12,026
6.	Other Research Projects	438,274	1,419,738	1,858,012	1,123,671	734,341
7.	Consultancy Projects	2,445,590	2,294,428	4,740,018	4,063,003	677,015
Total		14,887,850	23,655,898	38,543,748	40,003,988	-1,460,240

Figures for the Year 1999-2000

Rs. 16,055,166	Unutilised Balance of Grant carried over to next year	9,594,705
Rs. 1,167,316	Grant Receivable carried over to next year	11,054,945

Balances have been taken from detailed schedule for project grants.

* Includes Rs. 17,11,407 transferred to income and expenditure accounts being net income on consultancy assignments concluded during the year.

B. Foreign Fund Account

Consultancy Projects, etc.	609,193	4,163,378	4,772,571	4,303,623	468,948
-----------------------------------	----------------	------------------	------------------	------------------	----------------

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**Schedule 4: Current Liabilities as at 31st March, 2001***Figures in Rs.*

<i>Particulars</i>	<i>As on 31st March 2001</i>	<i>As on 31st March 2000</i>
Canteen Contractor/Mess Charges	264,945	189,052
Honorarium Payable to Faculty/Staff	186,039	74,193
Stale Cheque Account	136,540	91,468
Other Liabilities	38,343	6,011
Amount Payable to MCD	2,069,280	2,069,280
Amount Received from IAMR Pending Adjustment	196,469	196,469
Other Deposits	860,379	540,375
Total	3,751,995	3,166,848

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**Schedule 5: Fixed assets as at 31st March, 2001***Figures in Rs.*

<i>Particulars</i>	<i>Cost as on 31.3.2000</i>	<i>Additions/ Adjustments</i>	<i>Less Sale/ Adjustments</i>	<i>Cost as on 31.3.2001</i>
Buildings	8,762,051	0	0	8,762,051
Furniture and Fixtures and Office Equipments	36,188,547	6,464,109	83,385	42,569,271
Library Books	11,663,439	1,526,292	2,010	13,187,721
Vehicles	1,148,745	0	0	1,148,745
Total	57,762,782	7,990,401	85,395	65,667,788
Previous Year	52,165,516	5,973,725	376,459	57,762,782

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 6: Investment of Funds as at 31st March, 2001

Figures in Rs.

Sl. No.	Name of the Fund	Balance as on 31st March, 2000	Additions	Encashments	Balance as on 31st March, 2001
1.	Annual School Prize Fund	18,600	4,000	4,000	18,600
2.	Staff Benevolent Fund	104,700	0	0	104,700
3.	Life Membership Fund	5,850,970	2,801,770	2,401,770	6,250,970
4.	Corporate Membership Capital Fund	432,600	20,000	20,000	432,600
5.	Research Endowment Fund	3,638,602	2,768,602	2,668,602	3,738,602
6.	Consultancy Support Fund	60,000	50,000	0	110,000
7.	Other Deposits	11,505,000	700,000	11,505,000	700,000
8.	Infrastructure Development Fund	5,000,000	10,561,400	5,000,000	10,561,400
Total		26,610,472	16,905,772	21,599,372	21,916,872

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 7: Current Assets, Loans and Advances as at 31st March, 2001

Figures in Rs.

Particulars	As on 31st March, 2001	As on 31st March, 2000
Cash/Postage/Imprest Rev. Stamp	7,636	
<u>Balances with Scheduled Banks :</u>		
In current Account (General Fund)	4,044,145	
In Saving A/C (FCRA)	<u>468,948</u>	4,520,729
Advances to Employees (Including TA/Temp.)	3,551,670	3,024,186
Deposits (with DESU, DDA, etc.)	107,570	109,270
Total	8,179,969	12,405,739

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Schedule 8: Pay and Allowances - Core

<i>Particulars</i>	<i>Figures in Rs.</i>	
	<i>2000-2001</i>	<i>1999-2000</i>
Faculty and Attached staff	8,625,417	8,061,448
Office of Academic Activities	1,651,338	1,370,929
Library	2,757,698	2,496,008
Publications	1,818,892	1,491,712
Maintenance	1,934,286	2,253,179
Hostel	2,067,724	1,914,255
Administration (Including Leave-Reserve, Misc. and Membership)	3,485,030	3,205,167
Accounts and Pension Cell	1,132,619	1,112,500
Research and Consultancy Unit	312,208	296,735
Computer Centre	489,881	458,867
Overtime Allowance	437,410	309,442
Gratuity	1,649,920	985,571
Total	26,362,423	23,955,813

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Schedule 9: Campus Maintenance

<i>Particulars</i>	<i>Figures in Rs.</i>	
	<i>2000-2001</i>	<i>1999-2000</i>
Repair and Maintenance	2,938,810	2,260,775
Hostel General Charges	223,069	97,677
Rents, Rates and Taxes	55,533	0
Water and Electricity Charges	4,193,899	3,864,025
Security Arrangements	601,797	591,482
Total	8,013,108	6,813,959

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Schedule 10 : Administrative and Miscellaneous Charges

Figures in Rs.

<i>Particulars</i>	<i>2000-2001</i>	<i>1999-2000</i>
Travelling Expenses	1,023,230	1,103,184
Honorarium to Auditors	20,000	20,000
Printing and Stationery	286,344	249,064
Telephones	894,506	936,597
Postage and Telegramme	745,566	603,003
Repair, Maintenance and Running Charges of Risograph	161,868	153,466
Repair, Maintenance and Running Charges of Office/Project Equipments, etc. (Including Photocopying Machines)	913,211	413,644
Liveries	105,017	104,109
Conveyance Charges	159,576	111,143
Motor Car Expenses	306,294	262,816
Essay/Case Study Prize	28,000	22,315
Advertisement Expenditure	87,688	56,452
Amenities to Staff	67,405	33,216
Bank Charges	14,186	15,164
Entertainment Charges	261,904	222,769
Legal Expenses	76,890	210,985
Misc. Expenditure	268,729	306,015
Total	5,420,414	4,823,942

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Schedule 11: Centre for Rural Development Administration

Figures in Rs.

<i>Particulars</i>	<i>2000-2001</i>	<i>1999-2000</i>
Pay and Allowances	2,456,726	24,07,661
Misc.. Expenditure:		
Contingencies	196	154
Newsletters and Periodicals	29,193	17,920
Total	2,486,115	2,425,735

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Schedule 12: Membership Subscription/Interest on Membership Funds

Figures in Rs.

<i>Particulars</i>	<i>2000-2001</i>	<i>1999-2000</i>
Subs. - Associate	19,320	16,810
Subs. - Corporate	75,500	106,000
Subs. - Student Membership	7,450	7,850
Subs. - Ordinary	74,850	91,705
Interest on Corporate Membership Capital Fund	33,826	41,380
Interest on Life Membership Capital Fund	576,786	883,308
Total	787,732	1,147,053

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 13: Miscellaneous Receipts

Figures in Rs.

<i>Particulars</i>	<i>2000-2001</i>	<i>1999-2000</i>
Receipt from Risograph	139,901	348,261
Receipt from Office/Project Equipments (Including Photocopy Machines)	1,808,394	888,508
Receipt Overhead Charges from other Centres and Research Projects/Programmes etc.	2,785,121	1,666,984
Service Charges	1,208,206	713,729
Gain in Exchange	718	0
Interest on House Building Advance	47,738	56,307
Interest on Conveyance Advance	1,310	2,688
Interest on Short Term Deposits	926,092	1,241,142
Interest on LTC	266	0
Misc. Receipts Institute	152,557	66,308
Other Receipts	17,651	25,783
Amount Transferred from FNC Bank	0	566,103
Sale of Assets	17,076	101,858
Donations	500	22,112
Sale of Membership and I/T Course Forms	113,500	94,150
CHS Recoveries	86,635	79,290
L/Fee from Mess/STD Booths Contract	57,524	68,424
Penalty from Contractors	0	76,424
Total	7,363,189	6,018,071

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI **Schedule 14: Receipt and Payment Account for the period ending 31st March, 2001**

Part A (I): Maintenance Grant from Government of India and Internal Receipts

<i>Particulars</i>	<i>Figures in Rs</i>
RECEIPTS	
Maintenance Grant from Ministry of Personnel Public Grievances and Pensions (Deptt. of Personnel and Training [(Non Plan) Recurring])	31,500,000
Internal Receipts	
Members Subscription	787,732
Fee for Training Programmes	9,837,877
Net income from Consultancy Assignments	1,711,407
Rent Receipts	4,921,247
Income from Publications	402,716
Amount Transferred from Research Endowment Fund	350,000
Miscellaneous Receipts (Including Overheads)	7,363,189
Fee P.G. Professional Programme in I.T. Mgt.	1,529,996
Recovery of Advances to Staff for Computer, conveyance, House Building and Festival	620,118
	<u>27,524,282</u>
	59,024,282
Add Unutilised Balance of Previous Year B/F	771,200
Total	<u>59,795,482</u>
PAYMENTS	
Pay and Allowances	CORE 2,63,62,423
	CRDA <u>24,56,726</u>
	28,819,149
Training Programmes	4,275,974
Research Studies/Seminars	249,927
Publications	755,792
Library Books, Periodicals, Binding Charges and Equipments	1,367,594
Branches Promotion Activities	740,144
Campus Maintenance	8,013,108
Administrative and Miscellaneous Charges	7402,126*
Centre for Rural Development Administration (Misc. Expenditure)	29,389
P.G. Professional Programme in I.T. Mgt.	826,196
Advances to Employees for Conveyance,	1,041,351
Computer House Building and Festival	
Amt. Transferred to Infrastructure Development Fund	<u>5,500,000</u>
Total Expenditure During the Year	59,020,750
Net Excess income as at 31st March, 2001	774,732
Total	<u>59,795,482</u>

*Note : *Includes Rs. 19, 81, 712.00 Cost of assets acquired and Rs. 1700 Towards written down final Balance value of 10 OYT lines.*

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Schedule 15: Receipts and Payments Account for the period ending 31st March, 2001

Part A (II): Non-Recurring/Plan Grants under Five Year Plan from Deptt. of Personnel & Trg. Govt. of India

<i>Particulars</i>	<i>Figures in Rs</i>
RECEIPTS	
I. Annual Plan Grant for the Year	1,300,000
II. Unutilised Balance B/F	2,717,924
	<u>4,017,924</u>
PAYMENTS	
(a) Faculty and Staff Development	532,026
(b) Upgradation and Modernisation of IIPA Library as National Resources Centre in Pub. Admn.	108,250
(c) (i) Modernisation of Hostel Facilities	151,800
(ii) Modernisation of Trg. Facilities	649,690
(d) Long Term Research Studies in the Area of Good Governance	438,908
Total	<u>1,880,674</u>
Unspent balance carried forward to Next year 2001-2002.	<u>2,137,250</u>

UTILISATION CERTIFICATE (SCHEDULES 14 AND 15)

Certified that against the total receipts of Rs. 5,97,95,482 [Comprising of: (i) Grant-in-aid of Rs. 3,15,00,000 received from Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi during 2000-2001, (ii) Rs. 7,71,200 unspent balance of 1999-2000 brought forward, and (iii) Internal receipts of Rs. 2,75,24,282] a total sum of Rs. 5,90,20,750 has been utilised on recurring expenditure, thus leaving an unspent balance of Rs. 7,74,732 which has been carried over for adjustment during 2001-2002, as indicated in Schedule 14.

It is also certified that Non-recurring Grant/Plan Grant received were utilised as indicated below and as also indicated in Schedule 14 and 15 respectively.

Against the total receipt of Annual Plan Grant-in-aid of Rs. 40,17,924, comprising of: (i) Unspent balance of Rs. 27,17,924 for the year 1999-2000, and (ii) Annual Plan Grant-in-aid of Rs. 13 lakhs received during the year 2000-01, an amount of Rs. 18,80,674 has been utilised during the year, leaving a balance of Rs. 21,37,250 which has been carried over for utilisation during 2001-2002.

For THAKUR, VAIDYANATH AIYAR & CO.
Chartered Accountants

R. SINHA
Partner

S.B. CHAVAN
Chairman

M.C. GUPTA
*Director and
Member-Secretary*

B.C. MATHUR
Honorary Treasurer

Dated : 30th July, 2001
New Delhi

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 16: Part B (I) Funds, Deposits and Advances

<i>Particulars</i>	<i>Figures in Rs</i>
RECEIPTS	
Life Membership Capital Fund	392,080
Infrastructure Development Fund	6,070,315
Staff Benevolent Fund	9,326
Research Endowment Fund	53,880
Consultancy support Fund	31,527
Annual School Prize Fund	1,925
Amt. Payable to Faculty and Staff	111,846
Other Deposits	475,001
Fixed Deposit with Bank	4,693,600
Total	11,839,500
PAYMENTS	
T A Advance	53,401
Advance to Staff for Expenses	52,850
Total	106,251

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**Schedule 17: Receipt for Projects, Programmes, etc.**

<i>Particulars</i>	<i>Figures in Rs</i>
RECEIPTS	
Grant from Ministry of Agriculture and Cooperation for National Centre for Disaster Management	3,500,000
Grant from Ministry of Urban Affairs and Employment (Deptt. of Urban Development) for Centre for Urban Studies and Internal Receipts	4,287,392
Grant from Deptt. of Personnel and Training for Advanced Professional Programme in Public Administration	3,668,000
Other Programmes from Deptt. of Personnel and Training	6,977,840
Other Programmes	200,000
Grants from ICSSR for Research Projects/Studies	8,500
Other Research Project/Studies	1,419,738
Consultancy Assignments	2,294,428
Total	22,355,898
PAYMENTS	
National Centre for Disaster Management	17,894,836
Centre for Urban Studies	4,258,998
Advanced Professional Programme in Public Administration (Including Plan)	3,816,778
Other Programmes Assigned by the Deptt. of Personnel and Training	6,525,134
Other Programmes	430,094
Research Projects/Studies form ICSSR	10,800
Other Research Project/Studies	1,123,671
Consultancy Assignments	4,063,003
Total	38,123,314

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Schedule 18: Grant from Ministry of Urban Affairs for CUS

<i>Particulars</i>	<i>Figures in Rs</i>
RECEIPTS	
Grant Received During the Year	4,277,583
Sale of CUS Publications	9,809
Unutilised Balance of Previous Year B/F	322,417
Total	4,609,809
PAYMENTS	
Pay and Allowances	2,669,737
Travel Expenses	42,425
Library Books	38,345
Periodicals	120,903
Trg. Courses and Case Studies	400,000
Misc. and Contingencies Expenses	38,498
Printing and Stationery	18,115
Infrastructure	542,218
Printing of Publication	37,939
Overhead Charges	350,818
Total	4,258,998
Unspent Balance as on 31.3.2001	350,811
Total	4,609,809

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**Schedule 19: Grant from Ministry of Agriculture for NCDM**

<i>Particulars</i>	<i>Figures in Rs</i>
RECEIPTS	
Grant Received During the Year	3,500,000
Unutilised Balance of Previous Year B/F	4,797,457
Total	8,297,457
PAYMENTS	
Pay and Allowances	3,884,667
Training Programmes	1,011,000
Printing and Publications	10,346
Documentation and Case Studies	1,093,636
Research, Seminar, Workshops, etc.	709,524
Travel Expenses	342,800
Infrastructure Facilities	3,078,737
Maintenance of Facilities	772,810
Library Books	202,717
Journals	543,294
Misc. Expenses	363,356
Expenses High Powered Committee	4,347,055
Overhead Charges	1,534,894
Total	17,894,836
Excess Expenditure as on 31.3.2001.	-9,597,379
Total	8,297,457

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI
Schedule 20: Significant Accounting Policies and Notes Forming Part of Accounts
for the Year ended 31st March, 2001

- (a) Income and Expenditure are accounted for on cash basis.
- (b) Fixed assets have been stated at cost.
- (c) Fixed assets are not depreciated.
- (d) Surplus of consultancy is recognised as Income on the completion of the Consultancy.
- (e) All receipts/expenditure of Research Projects are credited/debited to Grant account. Overhead charges towards indirect cost incurred by the Institute have been charged to Research Projects on a fixed percentage basis and are recognised as income of the Institute.
- (f) Investment income and expenditure relating to capital funds have been directly credited/debited to the respective capital funds except Research Endowment fund where every year Rs. 3.50 lakhs (being the average interest income) is debited to the fund and is credited to income and expenditure account for meeting part expenditure on activities relating to Library, Publication, Branch Promotion and Internal Research.
- (g) Gratuity to retiring employees has been met out of the maintenance grant received from Department of Personnel and Training, Ministry of Urban Affairs Govt. of India respectively at the time of retirement. Gratuity received on transfer of staff from another institution is treated as gratuity income.
- (h) A separate account is being maintained for C.P. Fund, G.P. Fund and Pension Fund for IIPA. Balances have been incorporated on the basis of audited Balance Sheet of the above mentioned Fund as at 31.3.2001.
- (i) Financial Assistance given to Branches are treated as expenditure at the time of payment.
- (j) A separate account is being maintained for Foreign contributions as per FCRA Act. And FCRA grants received for some Training Programmes/Seminars, etc., have been transferred to General Fund and treated as Foreign Contribution utilised.
- (k) Previous year's figures have been re-grouped, re-cast and re-arranged wherever necessary.

PERIODICALS OF IIPA
INDIAN JOURNAL OF PUBLIC ADMINISTRATION
(Published quarterly since January 1955)

Editor : S.P. VERMA
Asstt. Editor : SUNIL DUTT, IIPA, New Delhi
Yearly Subscription : India: Rs. 120.00; Abroad: \$ 50.00 or £ 20.00

IIPA NEWSLETTER
(Monthly recorder of national and international news of public
administration and allied matters)

Editor : M.C. GUPTA, Director, IIPA, New Delhi
Asstt. Editor : SUNIL DUTT, IIPA, New Delhi
Yearly Subscription : India: Rs. 10.00; Abroad: \$ 4.00 or £ 2.00

DOCUMENTATION IN PUBLIC ADMINISTRATION
(Quarterly)

Editor : S.P. VERMA
Asstt. Editors : B.K. SURI, Librarian, IIPA, New Delhi
A.K. NATH, Assistant Librarian, IIPA, New Delhi
Yearly Subscription : India: Rs. 50.00; Abroad: \$ 20.00 or £ 10.00

NAGARLOK
(Urban Affairs Quarterly: Published since 1969)

Editor : M.C. GUPTA, Director, IIPA, New Delhi
Joint Editor : K.S.R.N. SARMA, Professor, IIPA (CUS)
New Delhi
Asstt. Editor : RAKESH GUPTA, Reader in Urban Studies,
IIPA, New Delhi
Yearly Subscription : India: Rs. 30.00; Abroad: \$ 15.00 or £ 7.50

Bank drafts should be drawn only in favour of "Director,
Indian Institute of Public Administration"

Note: Since the number of complaints of non-receipt is mounting, subscribers are advised in their own interest to secure safe delivery through Registered Post. The present annual charge for Registered Book-Post is Rs. 68.00 per periodical, except IIPA Newsletter.

*For complete information about the list of publications
and subscription to periodicals, please write to:*

THE PUBLICATION OFFICER
INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
Indraprastha Estate, Ring Road, New Delhi-110 002 (India)